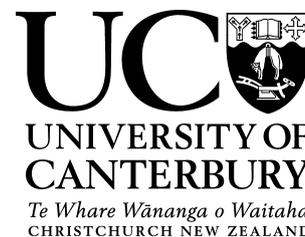


# CWF Hamilton and Co. Ltd Master's Scholarship in Mechanical Engineering



## Regulations

This scholarship supports study towards a Master of Engineering (ME) degree in Mechanical Engineering at the University of Canterbury.

1. One scholarship, providing financial assistance to a value of \$16,500,<sup>1</sup> is available annually.
2. The scholarship is tenable for an enrolment of up to 120 points, by full-time and part-time<sup>1</sup> students who are enrolled in a programme for an ME degree in Mechanical Engineering at the University.
3. By 10 December in the year of application for the scholarship, applicants must have met the academic requirements for enrolment in an ME degree in Mechanical Engineering. See note 2 for further details of eligibility.
4. Every recipient not already enrolled in a programme for an ME degree in Mechanical Engineering should normally be enrolled in that programme by 31 March in the year following the year of application. A recipient who is unable to enrol by that deadline must seek permission from the Dean of Engineering to take up the scholarship at a later date. Without this permission the award will be terminated.
5. The scholarship must be taken up in the year following the year of application. In no case will tenure commence, or be backdated to an enrolment date, prior to 1 January of the year following the year of application.
6. The scholarship is awarded by the Council of the University, on the recommendation of a selection committee that comprises:
  - a. the Vice-Chancellor (or nominee);
  - b. a representative of CWF Hamilton & Co Ltd;
  - c. the Dean of Engineering (or nominee); and
  - d. the Head of the Department of Mechanical Engineering (or nominee).

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<sup>1</sup> The scholarship will be paid pro rata in the case of a recipient who is enrolled part-time, or if the recipient has enrolled in a programme for an ME degree in Mechanical Engineering at the University prior to 1 January in the year following the year of application.

<sup>2</sup> By 10 December:

- applicants must have received final confirmed grades for the qualifying degree; and
- applicants requiring admission ad eundem statum must have had this admission confirmed unconditionally (including any English language requirements).

In addition, for applicants who have completed the academic requirements but not the non-academic requirements for the BE(Hons) degree, offers of awards are conditional on the completion and crediting of the non-academic requirements by 15 March in the year following application. Students may not take up the scholarship until such non-academic requirements have been completed and credited.

7. In making its recommendation the committee will consider:
  - a. academic achievement; and
  - b. potential to contribute to research in Mechanical Engineering.
8. Applications must be made online at the Scholarships website<sup>3</sup> by 15 October.
9. If, in any year, there is no candidate of sufficient merit, no award will be made.
10. Unless otherwise specified in the offer letter, an offer of a scholarship will lapse if it is not formally accepted within one calendar month of the date of the offer.
11. With the permission of the Dean of Engineering the scholarship is co-tenable with any other award. In granting permission, the Dean may impose such conditions as he or she thinks fit, such as reducing the value of the scholarship.<sup>4</sup>
12. The scholarship will be paid to a recipient's nominated New Zealand bank account, in equal monthly instalments. The first instalment will be made as soon as practicable after the recipient has accepted the scholarship and after the Scholarships Office has confirmed the recipient's enrolment in a programme for an ME degree in Mechanical Engineering. A recipient may elect to pay tuition and compulsory fees from the scholarship. Any balance will be paid in monthly instalments, by direct credit to a recipient's nominated New Zealand bank account.
13. If it is necessary for their research, recipients, with the permission of the Dean of Engineering, may retain the scholarship while carrying out research for limited periods outside the University.
14. A condition of acceptance is that recipients will permit publication and announcement of their acceptance of the award.
15. In the event of a recipient's withdrawal from enrolment in a programme for an ME degree in Mechanical Engineering at the University during the term of the scholarship, the scholarship will be withdrawn, and any paid funds may be recovered.
16. Continuation of the scholarship is conditional on satisfactory academic progress and adherence to the University's statutes and regulations.

**History of the award:** The scholarship was established in 2000 by a gift from CWF Hamilton & Co. Ltd.

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August 2008; October 2015; June 2016; May 2017

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<sup>3</sup> <http://www.canterbury.ac.nz/scholarships>

<sup>4</sup> Recipients are normally permitted to hold other awards without reduction in the value of the scholarship if the value of the other awards (excluding grants to reimburse research-related expenses) does not exceed 50% of the value of the scholarship. If the value of the other awards does exceed this limit the scholarship will normally be reduced by the amount by which their net exceeds 50% of the scholarship value.