

## Regulations

This scholarship supports postgraduate research by students studying at the University of Canterbury.

1. Normally, one<sup>1</sup> scholarship, to a value specified in Note 2, will be available annually.
2. The scholarship will be available to applicants who intend to conduct research or postgraduate study, either full-time or part-time, at the University of Canterbury, and who have completed the requirements to graduate from a university in New Zealand with one of the following qualifications:
  - a. a Master of Science degree (MSc)
  - b. a Bachelor of Science with Honours degree (BSc(Hons))
  - c. a bachelor's degree

Preference will be given to applicants who have completed the requirements to graduate with an MSc or a BSc(Hons) and who intend to carry out research in one of the sciences. Further preference will be given to applicants who intend to complete at least 1.00 EFTS<sup>3</sup> of study at the University.

3. The scholarship will be tenable for the period necessary for a student to complete 1.00 EFTS, or for the period necessary for the recipient to complete his or her proposed course of study, whichever is the shorter.<sup>4</sup> On application from the recipient and if funding permits, tenure may be extended, for additional periods no longer than necessary to complete 1.00 EFTS but no recipient may receive more than two such extensions.
4. The scholarship will be awarded by the University of Canterbury Council, on the recommendation of a Selection Committee, comprising:
  - a. the Vice-Chancellor (or nominee); and
  - b. the Dean of Science (or nominee).
5. In recommending the award, the Committee will consider academic achievement.
6. Applications for the scholarship must be made to the University of Canterbury Scholarships Office, on the approved form available from the Scholarships website,<sup>5</sup> no later than 5pm on 1 November, or, if this is not a business day, by 5pm on the next business day.
7. If in any year there is no candidate of sufficient merit, no award will be made.
8. Every recipient not already enrolled in the relevant programme should normally be enrolled by 30 June in the year following application. A recipient who is unable to enrol by the applicable deadline must seek permission from the Dean of Postgraduate Research (in the case of PhD students) or from the relevant other dean (in the case of all other students) to take up the scholarship at a later date. Without this permission the award will be terminated.
9. Unless otherwise specified in the offer letter, an offer of a scholarship will lapse if it is not accepted, in writing, within one calendar month of the date of the offer.

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<sup>1</sup> In any year, an additional scholarship may be available if funds permit.

<sup>2</sup> The current value of the scholarship is \$1,000 per annum.

<sup>3</sup> EFTS means "Equivalent Full Time Student", and 1.00 EFTS is equal to one year of full-time study.

<sup>4</sup> The scholarship payment will be prorated for recipients who will require an enrolment of less than 1.00 EFTS to complete their courses of study.

<sup>5</sup> <http://www.canterbury.ac.nz/scholarships/>

10. The scholarship is co-tenable with any other scholarship, bursary or prize.
11. The scholarship will be paid by direct credit to the recipient's nominated New Zealand bank account, as soon as practicable after the scholarship has been accepted and confirmation has been made of the recipient's enrolment in an appropriate programme.
12. If it is necessary for their research, recipients, with permission from the Dean of Postgraduate Research (in the case of PhD students) or from the relevant other dean (in the case of all other students), may retain the scholarship while carrying out research for limited periods outside the University while enrolled at the University.
13. A condition of acceptance is that recipients permit publication and announcement of their acceptance of the award, and that they are willing to engage in University of Canterbury community activities, such as student mentoring, acting as University ambassadors, and being involved with University publicity as appropriate.
14. In the event of a recipient's withdrawal from the specified course of study for which the scholarship is awarded, the scholarship will be withdrawn.
15. Continuation of a scholarship is conditional on satisfactory academic progress and adherence to the University's statutes and regulations.

**History of the award:** This scholarship was established in 1919, by Old Boys of the Melville House and Warwick House Schools, Christchurch, in memory of Charles Cook, Founder and Head Master of the Schools.

Ref: 5075/2/3; Charles\_Cook\_War  
September 2010; November 2014; August 2017