

The Lyttelton Port Company Directors' UC Scholarship



Regulations

Key Information

Closing date	15 August
Value	\$10,000
Tenure	One year
Number available annually	One
Applicable enrolment during tenure	Full-time enrolment in any programme
Special requirements	Applicants must have a parent who, on the application closing date in the year of application, is employed, full-time or part-time, by the Lyttelton Port Company and has been so for not less than 12 months.

1. Purpose

The scholarship provides financial assistance to children of current employees of the Lyttelton Port Company (LPC) so that they might attend the University of Canterbury.

2. Eligibility criteria

Applicants must have a parent who, on the application closing date in the year of application, is employed, full-time or part-time, by the LPC and has been so for not less than 12 months.

3. Selection process

3.1 One scholarship is available annually.

3.2 The scholarship is awarded by the Council of University, on the recommendation of a selection committee comprising:

- a. the Vice-Chancellor (or nominee);
- b. the Chair of the Board of Directors of the LPC;
- c. the Chief Executive of the LPC; and
- d. the previous year's recipient of the scholarship, if any.

4. Selection criteria

4.1 In making the recommendation, the selection committee considers:

- a. potential to succeed in the applicant's chosen programme of study; and
 - b. potential impact of the applicant's financial circumstances on ability to succeed at university.
- Preference is given to applicants who will be enrolling in undergraduate study for the first time.

4.2 If, in any year, there is no candidate of sufficient merit, no scholarship is awarded.

5. Application process

Applications must be made online at the Scholarships website¹ by 15 August.

6. Tenability

6.1 The scholarship must be taken up in the year following the year of application.

6.2 The scholarship is tenable during full-time enrolment at the University.

6.3 The scholarship is tenable for one year.

6.4 The scholarship is tenable with any other award unless the conditions of the other award preclude this. However, the selection committee, in making its recommendation, may take into account the number and nature of other awards held by the applicant.

7. Value and payment schedule

7.1 The scholarship provides financial assistance to a value of \$10,000.

7.2 The scholarship is paid:

- a. in the first year that fees are payable by the recipient;
- b. in two equal instalments, one in each semester;
- c. by direct credit to the recipient's nominated bank account;
- d. after the final dates for withdrawal with a full tuition fee refund.²

8. Conditions of acceptance

8.1 Unless otherwise specified in the offer letter, an offer of a scholarship lapses if it is not formally accepted within one calendar month of the date of the offer.

8.2 By accepting an award, recipients:

- a. permit publication and announcement of their acceptance;
- b. indicate that they are willing to attend a dinner of the LPC Board of Directors and make a brief speech on their experience and progress at the University; and
- c. become a member of the selection committee in the next round of the scholarship (see clause 3.2d).

8.3 In the event where a recipient's enrolment in the year of tenure no longer meets the conditions specified in clause 6.2, the scholarship is withdrawn and any paid funds may be recovered.

8.4 Continuation of a scholarship is conditional on satisfactory academic progress³ and adherence to the statutes and regulations of the University.

9. Background information

This scholarship was established in 2012. Its establishment was initiated by LPC director Dr Rod Carr and his wife, Mrs Jenny Carr, in recognition of the commitment of the port workers to maintain port operations after the seismic events that had begun September 2010. A commitment from membership of the LPC's Board of Directors to also personally contribute to the scholarship's fund, along with a decision by the LPC to match directors' contributions, allowed for the establishment of an on-going scholarship.

Approval date: May 2019

Previous versions: November 2012; June 2013; July 2013; October 2013; January 2014

¹ <http://www.canterbury.ac.nz/scholarships/>

² <https://www.canterbury.ac.nz/study/keydates/course-dates/>

³ For the purposes of this scholarship, *satisfactory academic progress* is defined as passing at least half of a full-time course load.