

# Fire and Emergency New Zealand Fire Engineering Scholarship



## Regulations

### Key Information

<b>Closing date</b>	30 November
<b>Value</b>	\$20,000 per annum
<b>Tenure</b>	<ul style="list-style-type: none"><li>• One year for MEngSt(Fire) students</li><li>• Two years for MEFE students</li></ul>
<b>Number available each year</b>	Up to four
<b>Applicable programmes during tenure</b>	MEFE or MEngSt(Fire)
<b>Citizenship/residency requirements</b>	Applicants must be citizens of New Zealand or holders of New Zealand residence class visas.
<b>Co-tenability restrictions</b>	See clause 6.

### 1. Purpose and history

This scholarship supports Fire Engineering students at the University of Canterbury. Recipients are required to commit to an 18-month period of full-time employment, at market rates, with Fire and Emergency New Zealand.<sup>1, 2</sup>

Fire and Emergency New Zealand established the scholarship in 2015 (under the name “New Zealand Fire Service Commission Fire Engineering Scholarship”), recognising a long-standing history of a relationship between the University and the Fire Service (later Fire and Emergency New Zealand), of which scholarships have been a part since 1994.

### 2. Eligibility criteria

2.1 Applicants must be citizens of New Zealand or holders of New Zealand residence class visas.

2.2 The scholarship is tenable in the year following the year of application, by students enrolled full-time at the University in a programme for a Master of Engineering in Fire Engineering (MEFE) degree or a Master of Engineering Studies in Fire Engineering (MEngSt(Fire)) degree.

2.3 By 10 December in the year of application:

- applicants must have met, or be able to demonstrate that they are likely to meet, the academic requirements for enrolment in a programme for an MEFE or an MEngSt(Fire).
- applicants requiring admission with equivalent standing must have had this admission confirmed unconditionally (including any English language requirements).

- 2.4 For applicants who have completed the academic requirements but not the non-academic requirements for the BE(Hons) degree, offers of awards are conditional on the completion and crediting of the non-academic requirements by 15 March in the year following the year of application. Students may not take up the scholarship until such non-academic requirements have been completed and credited.
- 2.5 Every recipient not already enrolled in a programme for an MEFÉ or an MEngSt(Fire) should normally be enrolled in that programme by 31 March in the year following the year of application. A recipient who is unable to enrol by that deadline must seek permission from the Dean of Engineering to take up the scholarship at a later date. Without this permission the offer of the award will be rescinded.

### **3. Selection process**

- 3.1 The scholarship is awarded by the Council of the University on the recommendation of a selection committee, comprising:
- a. the Vice-Chancellor (or nominee);
  - b. the Fire and Emergency New Zealand Lecturer in Fire Engineering at the University (or nominee); and
  - c. a representative of Fire and Emergency New Zealand.
- 3.2 The selection committee will select a shortlist of interview candidates. Fire and Emergency New Zealand representatives will then conduct interviews. Following the interviews, the selection committee will determine the scholarship recommendation.

### **4. Selection criteria**

- 4.1 In making its recommendation, the selection committee will consider:
- a. academic achievement;
  - b. any association with Fire and Emergency New Zealand as a paid or volunteer fire fighter, either personally or through a parent; and
  - c. potential for employment in the Fire and Emergency New Zealand Engineering Unit.
- 4.2 In determining a shortlist of candidates to be interviewed by a panel of representatives of Fire and Emergency New Zealand, the selection committee will consider the first two criteria, and it may give preference to applicants who will be studying for the MEFÉ. The committee will give potential for employment in the Fire and Emergency New Zealand Engineering Unit the greatest weighting in selecting the student who it will recommend to be offered the scholarship.
- 4.3 If, in any year, there are fewer candidates of sufficient merit than there are scholarships available, fewer awards will be made.

### **5. Application process**

Applications must be made online at the [Scholarships website](#)<sup>3</sup> by 30 November.

### **6. Co-tenability restrictions**

The scholarship is co-tenable with any other award unless the other award bonds the recipient to employment on graduation or provides for an offer of employment on graduation, or unless the conditions of the other award preclude co-tenability.

### **7. Payment schedule**

- 7.1 The scholarship will be paid annually to a recipient's fees account at the time of enrolment, to cover only the student's tuition fees for the Fire Engineering programme.<sup>4</sup> The remaining value will be paid in four equal instalments in each year of tenure, to a recipient's nominated New Zealand bank account.
- 7.2 The first payment of the remaining value will be made as soon as practicable after:
- a. the student has accepted the scholarship;

- b. the Scholarships Office has confirmed the student's full-time enrolment in a programme for an MEFE or an MEngSt(Fire); and
- c. the Scholarships Office has received confirmation from Fire and Emergency New Zealand that the student has signed an agreement to accept a contract (if offered) for 18 months of full-time employment, at market rates, with Fire and Emergency New Zealand after completion of the MEFE or MEngSt(Fire).<sup>2</sup>

7.3 In the case of an MEFE student, the final payment will be made on submission of the thesis. In the case of an MEngSt(Fire) project student, the final payment will be made on submission of the technical report and conference paper.

## 8. Conditions of acceptance

8.1 Unless otherwise specified in the offer letter, an offer of a scholarship will lapse if it is not formally accepted within one calendar month of the date of the offer.

8.2 The scholarship must be taken up in the year following the year of application.

8.3 A condition of acceptance is that recipients:

- a. permit publication and announcement of their acceptance of the award;
- b. are willing to be involved with University publicity as appropriate; and
- c. will sign an agreement with Fire and Emergency New Zealand to accept an 18-month employment contract, at market rates, (if offered) with Fire and Emergency New Zealand after completion of an MEFE or MEngSt(Fire).<sup>5, 6</sup>

8.4 In the event of a recipient's withdrawal from full-time study at the University in a programme for an MEFE degree or an MEngSt(Fire) degree during tenure of the scholarship, the scholarship will be withdrawn and any paid funds may be recovered.<sup>7</sup>

8.5 Continuation of a scholarship is conditional on satisfactory academic progress and adherence to the University's statutes and regulations.

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**Previous version:** September 2017

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<sup>1</sup> If, on a recipient's completion of the MEFE or MEngSt(Fire) programme, Fire and Emergency New Zealand has no suitable vacancies, an employment contract will not be offered and the recipient will be released from the employment obligation.

<sup>2</sup> The location of the employment – Christchurch, Wellington, or Auckland – will be specified by Fire and Emergency New Zealand in the employment contract that will be offered at the time of completion.

<sup>3</sup> <http://www.canterbury.ac.nz/scholarships/>

<sup>4</sup> The scholarship does not directly cover the Student Services Levy or admission fees.

<sup>5</sup> The University recommends that, before signing the agreement to accept an employment contract, the successful candidate obtains advice on (1) the terms of the agreement, including those relating to conditions of employment, and (2) the potential impact of the future salary payments from Fire and Emergency New Zealand (as described in the agreement) on the taxation status of his or her scholarship payments.

<sup>6</sup> In the event of a recipient not accepting an offer of an employment contract after graduation, or of accepting the contract and then not completing the 18-month term of employment, the scholarship payments may be recovered from the recipient by Fire and Emergency New Zealand, according to the terms of the agreement that the student had signed on acceptance of the scholarship.

<sup>7</sup> This does not preclude transfer between the two programmes.