Academic Misconduct Regulations

1. Version
These Regulations came into force on 1 January 2022.

2. Authority
The Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic holds authority for these Regulations.

3. Scope
(a) These Regulations apply to all students of the University.
(b) All rights of appeal from these Regulations are set out in the Appeals Regulations.

4. Academic Misconduct
(a) Academic integrity means acting honestly, fairly, ethically, responsibly and with due care in academic work.
(b) Academic misconduct is student conduct that is in breach of academic integrity.
(c) The standard of proof applicable to academic misconduct is on the balance of probabilities.

5. Role and Powers of the Academic Integrity Officer
(a) The Academic Integrity Officer will be responsible in the first instance for the investigation of academic misconduct.
(b) As part of any investigation the Academic Integrity Officer must give the student a reasonable opportunity to respond to the allegation of academic misconduct.
(c) If, after investigating the conduct, the Academic Integrity Officer considers that academic misconduct may have occurred, the Academic Integrity Officer may, instead of imposing a penalty, refer the matter to the University Pou Uruhi | Proctor.
(d) For any work which is determined to be the result of academic misconduct, the Academic Integrity Officer, after consulting with the course coordinator, may:
   i. deny or partially deny credit for the work; and/or
   ii. resolve the matter in any other reasonable way.

6. Role and Powers of the Pou Uruhi | Proctor
(a) The Pou Uruhi | Proctor will be responsible for the investigation of academic misconduct that is referred from the Academic Integrity Officer.
(b) As part of any investigation the Pou Uruhi | Proctor must give the student a reasonable opportunity to respond to the allegation of academic misconduct.
(c) If, after investigating the conduct, the Pou Uruhi | Proctor considers that serious academic misconduct may have occurred, the Pou Uruhi | Proctor may refer the matter to the Misconduct Committee.
(d) If the Pou Uruhi | Proctor as the result of an investigation determines that academic misconduct has occurred, the Pou Uruhi | Proctor may impose any combination of the following penalties:
   i. a reprimand;
   ii. the denial or partial denial of credit in any course;
   iii. a direction that the student apologises in writing or in person (or both);
   iv. a fine not exceeding that specified in the Fees and Fines Regulations; and/or
   v. a requirement that the student undertake specified unpaid University or community service not exceeding 40 hours in duration.
(e) The Pou Uruhi | Proctor may also advise or require the student to undertake any other action that the Pou Uruhi | Proctor deems to be of assistance to the student, for example, attending an academic skills workshop.
(f) If the Pou Uruhi | Proctor considers that serious academic misconduct has occurred that may warrant a penalty in excess of that which can be imposed under Regulation 6(d), then the Pou Uruhi | Proctor will refer the matter to the Misconduct Committee.
7. Role and Powers of the Misconduct Committee

(a) The Misconduct Committee will hear and determine cases on alleged academic misconduct that are:
   i. referred to the Misconduct Committee by the Pou Uruhi | Proctor under Regulations 6(c) or 6(f);
   ii. appealed by a student from a decision of the Academic Integrity Officer in accordance with the Appeal Regulations; and/or
   iii. appealed by a student from a decision of the Pou Uruhi | Proctor in accordance with the Appeal Regulations.

(b) If the Misconduct Committee determines that academic misconduct has occurred, the Misconduct Committee may impose any combination of the following penalties:
   i. a reprimand;
   ii. the denial or partial denial of credit in any course;
   iii. a direction that the student apologises in writing or in person (or both);
   iv. a fine not exceeding that specified in the Fees and Fines Regulations;
   v. a requirement that the student undertake specified unpaid University or community service not exceeding 40 hours in duration;
   vi. the suspension of the student for a specified period of time or until a specified condition is met;
   vii. the expulsion of the student; and/or
   viii. award an ‘X’ grade for a course, where all credit for a course is denied.

8. Other Powers

(a) The Pou Uruhi | Proctor may impose interim measures on a student alleged to have engaged in academic misconduct pending resolution of the misconduct process. Such measures include the refusal of enrolment, the refusal of graduation, the refusal of a transcript and a non-contact order.

(b) The Pou Uruhi | Proctor and the Misconduct Committee may impose measures on a student who has been found to have engaged in academic misconduct and has not met the requirements of a penalty imposed on them. Such measures include the refusal of enrolment, the refusal of graduation and the refusal of a transcript.

(c) Where a student breaches examination instructions, the Examinations Office may impose a fine not exceeding that specified in the Fees and Fines Regulations or may refer the matter to the Proctor.

9. Role and Powers of the University Appeals Committee

(a) The University Appeals Committee may hear and determine appeals from the decisions of the Misconduct Committee in accordance with the Appeals Regulations.

(b) The University Appeals Committee has the same powers as the Misconduct Committee.

10. The Misconduct Register

The University will keep a Misconduct Register in which will be recorded, for a period not longer than ten years, any determination of academic misconduct made by the Academic Integrity Officer, the Pou Uruhi | Proctor, the Misconduct Committee or the University Appeals Committee.