

Academic Misconduct Regulations

1. Version

These Regulations came into force on 1 January 2022.

2. Authority

The Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic holds authority for these Regulations.

3. Scope

- (a) These Regulations apply to all students of the University.
- (b) All rights of appeal from these Regulations are set out in the Appeals Regulations.

4. Academic Misconduct

- (a) Academic integrity means acting honestly, fairly, ethically, responsibly and with due care in academic work.
- (b) Academic misconduct is student conduct that is in breach of academic integrity.
- (c) The standard of proof applicable to academic misconduct is on the balance of probabilities.

5. Role and Powers of the Academic Integrity Officer

- (a) The Academic Integrity Officer will be responsible in the first instance for the investigation of academic misconduct.
- (b) As part of any investigation the Academic Integrity Officer must give the student a reasonable opportunity to respond to the allegation of academic misconduct.
- (c) If, after investigating the conduct, the Academic Integrity Officer considers that academic misconduct may have occurred, the Academic Integrity Officer may, instead of imposing a penalty, refer the matter to the University Pou Uruhi | Proctor.
- (d) For any work which is determined to be the result of academic misconduct, the Academic Integrity Officer, after consulting with the course coordinator, may:
 - i. deny or partially deny credit for the work; and/or
 - ii. resolve the matter in any other reasonable way.

6. Role and Powers of the Pou Uruhi | Proctor

- (a) The Pou Uruhi | Proctor will be responsible for the investigation of academic misconduct that is referred from the Academic Integrity Officer.
- (b) As part of any investigation the Pou Uruhi | Proctor must give the student a reasonable opportunity to respond to the allegation of academic misconduct.
- (c) If, after investigating the conduct, the Pou Uruhi | Proctor considers that serious academic misconduct may have occurred, the Pou Uruhi | Proctor may refer the matter to the Misconduct Committee.
- (d) If the Pou Uruhi | Proctor as the result of an investigation determines that academic misconduct has occurred, the Pou Uruhi | Proctor may impose any combination of the following penalties:
 - i. a reprimand;
 - ii. the denial or partial denial of credit in any course;
 - iii. a direction that the student apologises in writing or in person (or both);
 - iv. a fine not exceeding that specified in the Fees and Fines Regulations; and/or
 - v. a requirement that the student undertake specified unpaid University or community service not exceeding 40 hours in duration.
- (e) The Pou Uruhi | Proctor may also advise or require the student to undertake any other action that the Pou Uruhi | Proctor deems to be of assistance to the student, for example, attending an academic skills workshop.
- (f) If the Pou Uruhi | Proctor considers that serious academic misconduct has occurred that may warrant a penalty in excess of that which can be imposed under Regulation 6(d), then the Pou Uruhi | Proctor will refer the matter to the Misconduct Committee.

7. Role and Powers of the Misconduct Committee

- (a) The Misconduct Committee will hear and determine cases on alleged academic misconduct that are:
 - i. referred to the Misconduct Committee by the Pou Uruhi | Proctor under Regulations 6(c) or 6(f);

- ii. appealed by a student from a decision of the Academic Integrity Officer in accordance with the Appeal Regulations; and/or
 - iii. appealed by a student from a decision of the Pou Uruhi | Proctor in accordance with the Appeal Regulations.
- (b) If the Misconduct Committee determines that academic misconduct has occurred, the Misconduct Committee may impose any combination of the following penalties:
- i. a reprimand;
 - ii. the denial or partial denial of credit in any course;
 - iii. a direction that the student apologises in writing or in person (or both);
 - iv. a fine not exceeding that specified in the Fees and Fines Regulations;
 - v. a requirement that the student undertake specified unpaid University or community service not exceeding 40 hours in duration;
 - vi. the suspension of the student for a specified period of time or until a specified condition is met;
 - vii. the expulsion of the student; and/or
 - viii. award an 'X' grade for a course, where all credit for a course is denied.

8. Other Powers

- (a) The Pou Uruhi | Proctor may impose interim measures on a student alleged to have engaged in academic misconduct pending resolution of the misconduct process. Such measures include the refusal of enrolment, the refusal of graduation, the refusal of a transcript and a non-contact order.
- (b) The Pou Uruhi | Proctor and the Misconduct Committee may impose measures on a student who has been found to have engaged in academic misconduct and has not met the requirements of a penalty imposed on them. Such measures include the refusal of enrolment, the refusal of graduation and the refusal of a transcript.
- (c) Where a student breaches examination instructions, the Examinations Office may impose a fine not exceeding that specified in the Fees and Fines Regulations or may refer the matter to the Proctor.

9. Role and Powers of the University Appeals Committee

- (a) The University Appeals Committee may hear and determine appeals from the decisions of the Misconduct Committee in accordance with the Appeals Regulations.
- (b) The University Appeals Committee has the same powers as the Misconduct Committee.

10. The Misconduct Register

The University will keep a Misconduct Register in which will be recorded, for a period not longer than ten years, any determination of academic misconduct made by the Academic Integrity Officer, the Pou Uruhi | Proctor, the Misconduct Committee or the University Appeals Committee.