

Restricted Building Access Request

Facilities Management

Restricted areas are those that have been classified as sensitive, or requiring restrictive control and monitoring for compliance or other security reasons.

Note: Please refer to the '[Building Access Policy](#)' in the UC Policy Library.

Please complete this form, print and obtain authorisation from the department sponsoring the request. Forward, in the internal mail to: Access Coordinator, Security.

Personal Data

Title:	First Names:	Surname:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Staff/Student ID:	<input type="text"/>	
Email:	<input type="text"/>	
Phone:	<input type="text"/>	
Mobile:	<input type="text"/>	

Restricted Access

Restricted Access or Access Group Required

For further information on access groups, please contact the College/Department Access Approver.

Begin Date:	Expected End Date:
<input type="text"/>	<input type="text"/>

Reason Restricted Access Required

Authorisation

Approved by the College/Department Access Approver:

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>