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UC longhaul fare and fee matrix for estimating expenses

The below matrix is to be used to assist your completion of the estimated expenses section within your online travel request.

The completed request, including costs, can then be submitted for approval.

For more complex* requests - please contact Orbit Longhaul team on orbitlonghaulchc@orbit.co.nz

Example one – Travel to San Francisco (west coast), average airfare \$3,670.00 plus 4 nights accommodation at one hotel \$1,172.00 = **\$4,842.00**

Example two – Travel to New York (east coast), average airfare \$5,200.00 plus 4 nights accommodation at one hotel \$1,400.00 = **\$6,600.00**

Example three – Travel to London & Paris, average airfare \$4,500.00 + \$441.00 plus 4 nights accommodation London \$976.00, 2 nights accommodation Paris \$488.00 = **\$6,405.00**

Airfare Information	South Pacific	North America West Coast	North America East Coast	Middle East	Africa	Asia	Europe	South America
Average return airfare (including Taxes)	\$1,760.00	\$3,670.00	\$5,200.00	\$3,350.00	\$4,100.00	\$3,300.00	\$4,500.00	\$4,650.00
Extra destination add on In the same region*	\$NA	\$507.00	\$655.00	\$521.00	\$535.00	\$651.00	\$441.00	\$1,260.00
Accommodation information								
Average nightly rate (based on 3 ½ star)	\$145.00	\$293.00	\$350.00	\$290.00	\$264.00	\$250.00	\$244.00	\$220.00

Apart from complex itineraries, you should not engage Orbit for budgetary quotes.

An authorised travel request will enable you to engage the services of Orbit to book and ticket travel.

*Complex is more than two destinations in the same region. Regional add-on values can be added when travelling to multiple destinations.

Flexible tickets may be more expensive based on the airline chosen and destination.