

Postgraduate Handbook

LLM

2020

Contents

Welcome.....	2
Administration.....	3
About the LLM programme.....	4
Deciding on topics.....	5
Planning your study.....	5
What can you expect from your supervisor?	5
What does your supervisor expect from you?	6
Who can you go to for help?	6
Progress Reports	6
Regulations – Candidature	6
Enrolment	7
Course Changes.....	7
Withdrawing from a course	7
Change of Address.....	7
Illness	8
Extension Request – Individual Pieces of Work.....	8
University of Canterbury Policy on Smoking	8
Canterbury Card.....	8
Postgraduate Facilities	9
Library Facilities	9
Academic Information	11
The LLM Paper, Dissertation, or Thesis	12
Meaning of Grades	14
Grading of Papers	15
Plagiarism and other forms of cheating.....	16
Graduation	17
Staff Research Interests.....	18

Welcome from Dean of Law

Tēnā koutou

It is a very great pleasure to welcome all our postgraduate students who are studying in the School of Law. Your time here should be a combination of challenges, further discovery, hard work and fun. Make the most of all the School has to offer and you will emerge with a well-deserved and well-recognised postgraduate qualification.

Professor Ursula Cheer
Dean of Law

Directors' Welcome

Welcome to the LLM Programme at Canterbury. We are sure that you will enjoy your time at UC Law, both in terms of your educational experience and also through your interactions with fellow students.

This handbook provides a guide to LLM study at Canterbury. It provides a useful summary of key information about the LLM programme, and contact details of relevant people. In addition to this handbook, please ensure you become familiar with the regulations for your postgraduate degree, which can be found in the UC Calendar on the web. The UC Calendar is the definitive source for academic information and degree requirements.

If there is anything you need to know, or if you have a problem of any kind, please do not hesitate to ask us or any other member of staff.

Take every opportunity you can to learn from your supervisors. Also, take time to meet your fellow LLM students, and share ideas with them. They will be a source of great peer support to you, and you will likely find their research interesting to hear about.

Best of luck for your study this year.

Professor Philip Joseph
Co-Director of the LLM (Research Papers)

Dr Shea Esterling
Co-Director of the LLM (Research Papers)

Professor Annick Masselot
Director LLM by Thesis

Administration

Co-Directors of the LLM (research papers):

Professor Philip Joseph
Level 3, Meremere
Room 317
Phone extension 93759
Email philip.joseph@canterbury.ac.nz

Dr Shea Esterling
Level 4, Meremere
Room 415
Phone extension 94128
Email shea.esterling@canterbury.ac.nz

Director of the LLM (thesis):

Professor Annick Masselot
Level 4, Meremere
Room 417
Phone extension 93814
Email annick.masselot@canterbury.ac.nz

Postgraduate Administrator for the School of Law:

Julie Scott
Level 3, Meremere
Room 303
Phone extension 90406
Email julie.scott@canterbury.ac.nz

Academic Manager for the School of Law:

Margaret Ricketts
Level 3, Meremere
Room 331
Phone extension 93662
Email margaret.ricketts@canterbury.ac.nz

Ms Ricketts is available to assist postgraduate students with their course approval, enrolment and to provide assistance with the regulations governing their enrolment at UC. Please email Ms Ricketts if you would like an appointment.

About the LLM Programme

The Canterbury LLM is flexible and offers a wide choice of topics for either general study or specialised research.

The LLM by Research Papers and Dissertation

To qualify for the LLM by Research Papers and Dissertation, a student must be credited with all of the following courses:

LAWS 670	Legal Research Methods	15 points	Semester 1
LAWS 671	Legal Research Paper 1 (7,000 words)	15 points	Semester 1
LAWS 672	Legal Research Paper 2 (7,000 words)	15 points	Semester 2
LAWS 673	Legal Research Paper 3 (7,000 words)	15 points	Semester 2
LAWS 674	Legal Dissertation (20,000 words and presentation)	60 points	FY* / CY*

The LLM by Thesis programme requires submission of a research thesis of between 40,000 and 50,000 words (not including footnotes). To qualify for the degree by thesis a student must be credited with LAWS 690. Enrolment begins on the 1st of the month.

A list of possible LLM topics and potential supervisors are listed at the end of this Handbook. Full information on LLM course codes and undergraduate lecture courses is available by following course links on the Law School website at <https://www.canterbury.ac.nz/law/>. Course enrolments are subject to appropriate staff supervision being available.

The LLM degree is not an extramural degree. Students must reside in Canterbury throughout the duration of their study.

* FY = Full Year (February start)

* CY = Cross Year (July start)

Deciding on Topics

The selection of appropriate topic(s) for research can be a difficult one. It is often said that the topic can make or break the masters degree. Students should think carefully about what they choose to research. For example, you might consider:

- What am I interested in? (students tend to achieve higher results when they are interested in a topic, instead of selecting a topic purely because it looks good on a job application);
- Is there a legal argument to be made? (masters research requires the formulation of a legal question, which is then answered in the paper);
- Is there something new to say about this topic? (masters research requires originality, not merely summarising work of others).

When deciding on a topic, students should feel free to approach relevant academic staff members. A list of staff research interests is at the back of this handbook. Alternatively, Professor Annick Masselot (Thesis), Professor Philip Joseph or Dr Shea Esterling (Research Papers) can point you in the direction of appropriate expertise. Staff members at the Law School generally operate on an 'open door' policy, which means you can simply knock on their door and talk to them if their door is open. It might be wise, however, to email staff first for an appointment, to check their availability.

Planning your study

Before you enrol you must contact either Professor Annick Masselot (Thesis) or Professor Joseph or Dr Esterling (Research Papers) to discuss a plan for your degree.

For Thesis students, the 'plan' is relatively straightforward. You must submit a 1 to 2 page research plan. You will be then be working with one or two supervisors, and once relevant supervisors are identified, they will work with you to plan your research.

For Research Papers students, the 'plan' is more complicated, and we will require some planning in terms of topics and supervisors. It is important to discuss options with Professor Joseph or Dr Esterling to ensure supervision is available.

What can you expect from your supervisor?

There are no fixed rules or requirements as to the degree of contact that students should maintain with their supervisors, however, regular contact is encouraged, usually 1 hour per month. This will vary depending on whether you are writing a thesis, dissertation or research paper. For Thesis students see the Code of Practice document at <http://www.canterbury.ac.nz/postgraduate/masters-study/policies-regulations-and-guidelines/>

At masters level, students are expected to decide on a topic of research for themselves. Supervisors can point students to places where ideas for topics might be found (for example relevant journals or websites) but will not simply provide a topic for research.

Once a topic is selected, supervisors can help the student 'design' or 'plan' the research project, and provide advise as to how to best structure the topic, and where appropriate research might be found.

Students may ask their supervisor to read one or two drafts of their paper prior to final submission. Supervisors will provide assistance by way of comment and feedback, but there are limits to this assistance. Supervisors cannot correct or rewrite drafts, nor can they say precisely how students can achieve a particular grade. While the role of the supervisor is to help the student, the work submitted must be that of the student.

What does your supervisor expect from you?

There is an expectation that masters students are self-motivated. This generally means that supervisors will not check in with masters students to ensure they are progressing on their research. Contact with supervisors is often student-led: you initiate meetings or submit drafts when you are ready to discuss your research, or when you have hit a problem with your research.

Masters papers should display a high level of written English, and comply with the New Zealand Law Style Guide. Supervisors will not re-write poor sentence structure or correct grammar issues (although these will likely be pointed out if they interrupt the flow of the argument), nor will they edit your footnotes. Supervisors may be able to suggest where the student might go to get help with these, but the supervisor's primary role is to advise and comment on the arguments and structure of your research.

Who can you go to for help?

If you are unhappy with some aspect of supervision, you should talk to your supervisor. If you do not feel comfortable doing so, approach your relevant Director (Professor Masselot for Thesis, or Professor Joseph or Dr Esterling for Research Papers).

For help with research, contact our Liaison Librarians; Theresa Buller, John Arnold and Kim Hall. They are always keen to help students with locating legal resources through database searches, or with obtaining materials not held by the UC library (see page 9 for contact details).

Progress Reports

Research Papers

Throughout the course of your study, you will be asked to fill out progress reports. This will likely occur every couple of months. You will be advised via Learn or via Email when you need to do this, and who to send this to. Progress reports are an important way of making sure research remains on track. It helps us identify if there are any issues that require addressing, either with your progress towards completion or with your supervision.

Thesis

Thesis students are required to submit progress reports at six monthly intervals, the first being due six months after the formal research proposal (see page 12) is approved. Prior to their first progress report, students must give a short presentation on their research.

Regulations

All LLM students should be aware of the regulations for the LLM degree. These are published each year in the University of Canterbury Calendar. An electronic copy is available at <http://www.canterbury.ac.nz/regulations/academic-regulations/llm-150/>. The regulations contain important information regarding LLM candidature, including details on suspensions, extensions and time limits.

In the case of the LLM by thesis alone, students should be familiar with the University of Canterbury Regulations and Guidelines relating to thesis enrolment, available, together with other information likely to be useful to thesis postgraduate students, at <http://www.canterbury.ac.nz/postgraduate/masters-study/>. A formal report on academic progress of thesis students must be made at six monthly intervals.

Enrolment

All students should contact the University of Canterbury Contact Centre in order to apply to enrol. International students will be sent details concerning the enrolment process. The Academic Manager, Ms Margaret Ricketts, can assist you with enquiries regarding the formal enrolment process. Her office is in Room 331 in Meremere. You can email her at margaret.ricketts@canterbury.ac.nz.

All contact details for Law School staff are found on the website at: <https://www.canterbury.ac.nz/law/>

Students interested in enrolment in the LLM by Thesis should see Professor Annick Masselot to discuss their chosen subject areas, to be matched with an appropriate supervisor and to have their courses of study approved.

Students interested in enrolment in the LLM by Research Papers should see Professor Philip Joseph or Dr Shea Esterling to discuss their chosen subject areas and to be matched with appropriate supervisors.

Students must complete a School of Law form specifying their courses, assessment arrangements and supervisor details and return it to the Postgraduate Administrator.

Course Changes

Please ensure that at all times the University has complete and accurate details of the courses you have enrolled for.

Any changes during the year must be approved by the School of Law. To do this, submit a change of enrolment by logging in to [myUC](#) and following the instructions.

Failure to gain approval for a course change may result in the withholding of a degree. You will be emailed a request by the School of Law after the final date for course changes, asking you to confirm your enrolment details.

Withdrawing from a Course

Please note that there is **no course fee refund** if a course is withdrawn after the following dates:

Semester 1 courses	28 February	Semester 2 courses	24 July
Dissertation February start	13 March	Dissertation July start	7 August
LAWS 690 Thesis	Second Friday after start date		

Change of Address

Please ensure that the University has complete and accurate contact details for you. It is imperative that you keep the University (via the Student Enrolment System) informed of your current contact details, particularly on your return home. **Failure to do so may result in delays in notifying you of your course grades.**

You can change your address any time on the website www.canterbury.ac.nz by following links for current students.

Illness

In the event of prolonged/frequent absences, please see Professor Philip Joseph or Dr Shea Esterling (Research Papers) or Professor Annick Masselot (Thesis only) to discuss any consequences these absences may be having on your studies. Students are referred to the LLM Regulations (see University Calendar <http://www.canterbury.ac.nz/regulations/academic-regulations/llm-150/>) for further information regarding suspensions, or extensions, of candidature.

If a suspension or an extension of overall candidature is sought, the application must be made by the student in writing, and supported by appropriate documentation, e.g., medical certificates. The application is made to the Academic Manager, Margaret Ricketts.

Extension Requests – Individual Pieces of Work

Extensions for the submission of assessed work will only be granted in exceptional circumstances, such as illness, injury, bereavement or other unforeseen critical events.

Extensions will not be granted because of pressure of university work, e.g. several assignments being due at the same time, or because of the demands of extra-curricular activities, e.g. employment or sporting commitments. Students should plan their year's work to enable them to meet their academic deadlines.

Applications for extensions should be made to Professor Philip Joseph or Dr Shea Esterling or Professor Annick Masselot.

University Policy on Smoking

The University of Canterbury is a smoke-free campus.

Canterbury Card

The Canterbury Card is the official University of Canterbury identification card. All enrolled students are issued with one. You need it for identification, security and access to University buildings and services and to make purchases.

It is used for:

- Door access
- Library book issue
- Printing and photocopying charges
- Copy Centre
- ITS student internet access
- Student Association membership

For more information on the use of your Canterbury Card, please refer to <http://www.canterbury.ac.nz/life/canterburycard/>

Postgraduate Facilities

General postgraduate rooms

All students can use any student computer rooms on campus, in any library, or in their own halls of residence. In addition, LLM thesis students will be allocated a desk in the Karl Popper building. Please be aware that this is a quiet study room. Access to this room is via Canterbury Card access, which will be arranged once enrolment has been completed.

Printing/Photocopying

There is a printer in the Library, and other computer facilities elsewhere in the University have their local printers. Printing will be charged to your Canterbury Card.

Photocopying facilities are available in the library. Photocopying costs are a student's own responsibility.

IT Facilities/Consultants

Web Site - <http://www.canterbury.ac.nz/law>

If you have any computer software or hardware problems, please contact the IT Helpdesk on Extension 6060. Often any problems can be fixed immediately by remote assistance.

E-Mail

After enrolment an email address and student log on is issued to all students. It is important to check your emails daily as the University will use email as the primary means of communication with students.

Internet Access

Internet access is available at students' own expense. Money can be transferred from your Canterbury Card to your computer account. Internet costs can be reduced by browsing after hours.

Check the IT web page for all information regarding web-based costs and adding money to your card at <http://www.it.canterbury.ac.nz>. Web browsing to New Zealand sites is free within the University.

Library Facilities

There are three Law Liaison Librarians (Theresa Buller, John Arnold and Kim Hall) who are experts at using the library databases as well as finding obscure cases and journal articles.

The Law collection is located in the Central Library in Puaka – James Hight. You can find the book collection on Level 6 (private law) and 7 (primary materials and public law) but much of the collection is accessible online. Access to the law databases can be found on the Law Subject Guide <http://canterbury.libguides.com/laws>

Postgraduate students can borrow up to 50 items for up to 60 days (a shorter period for restricted loan material and subject to recall if required by another borrower). You may renew items up to six times if they are not required by another borrower.

During the first term the Liaison Librarians offer a series of three 50 minute sessions designed to introduce advancing law students to key legal information resources. We strongly recommend that you attend these sessions. For more details and online bookings see: <http://canterbury.libcal.com/> Students are encouraged to make an individual appointment with the Liaison Librarians to discuss their research and how best to use the Library. Email addresses are as follows:

- Theresa Buller: theresa.buller@canterbury.ac.nz
- John Arnold: john.arnold@canterbury.ac.nz
- Kim Hall: kim.hall@canterbury.ac.nz

Book Quota

Postgraduate students can borrow up to 50 items for up to 90 days (a shorter period for restricted loan material and subject to recall if required by another borrower). You may renew items up to four times if they are not required by another borrower.

Journals

Journals can be borrowed for 1 week, provided the journal has been in the library for more than 2 weeks (see the stamp on the cover of unbound issues).

Using the Library

The University of Canterbury has a good collection of materials in the fields being studied. Well-founded requests for inter-library loans will be accepted, but you should first exhaust all the resources of our own library on the point at issue. Your supervisor needs to sign interloan requests, which should then be submitted to a Law Liaison Librarian.

If more than one student is researching a particular subject area, care should be taken not to monopolise the material in that field. Students should be able to co-operate in this regard. The hoarding of books is not only inconsiderate; it can result in the offender being banned from use of the library.

Writing Skills

The introduction to the work is particularly important. Your introduction should sketch out briefly:

- the main purpose of the work,
- the areas of law to be dealt with, and why,
- and the order in which these areas will be studied.

If the examiner is not told, he or she will not know what the task is that you have set yourself, and so will not be able to judge whether, or to what extent, you have succeeded in it. There will consequently be a risk that the work will be seen as not being very well ordered and not proceeding in a logical fashion towards its conclusion.

Referencing Style

The current style mandatory for any dissertation handed into the School of Law is contained in the *New Zealand Law Style Guide* (McLay, Murray and Orpin, eds, 2nd edition, Thomson Reuters, online). This guide is available at: <http://www.lawfoundation.org.nz/style-guide/index.html>.

Class Handouts/Reading Lists

The teaching staff distribute teaching handouts and, if applicable, reading lists.

Support - Writing and Study Skills

The University provides excellent assistance with writing and study skills through the Academic Skills Centre (<http://www.lps.canterbury.ac.nz/lsc/>), including specific programmes for postgraduate students.

Academic Information

Regulations - Candidature

Students are referred to the LLM Regulations (see page 6) for details on the period of candidature. Note that enrolment covers 12 months; if you have not completed requirements as at your anniversary date, you will be required to re-enrol and pay fees for those courses that remain incomplete.

If you are a part time Research Papers candidate, do **not** enrol in all the courses at the outset – speak to the Co-Directors as to your course selection.

Research

Research should be as comprehensive as possible. Superficial research, using only secondary sources (i.e. casebooks and commentaries rather than the original works) can be spotted very easily. The importance of modern authorities should be stressed. Examples and illustrations given by major theorists can always be updated by referring to recent newspaper reports. In some areas of law, the citation of very recent authorities may be essential.

Supervision

The supervision of essays, dissertations and theses for the LLM involves a series of expectations for both supervisors and candidates. The most important consideration is that the dissertation should primarily be a candidate's own work.

Supervisors will expect candidates to:

- identify an appropriate topic for research;
- undertake a literature search and present a plan of work;
- consult on a regular basis throughout the process of research;
- raise any problems or difficulties they are experiencing in a timely fashion so that they can be addressed appropriately;
- provide a dissertation plan for comment;
- provide a single draft (or draft chapters in the case of a dissertation or thesis) for comment.

Candidates will expect supervisors to:

- make themselves reasonably available for consultation during the dissertation preparation period, either in person or through some other convenient means such as e-mail or telephone;
- discuss and give advice on the appropriateness of the subject identified for research;
- comment on the adequacy of the literature search undertaken;
- comment on the appropriateness of the plan of work;
- offer critical comment on the dissertation plan;
- offer critical comment on a draft of the paper, dissertation or thesis or chapters of thesis.

Supervisors will not:

- normally offer comment on multiple drafts of essays, chapters or dissertations and theses;
- give an indication of the grade likely to be achieved;
- correct deficiencies of English or analytical technique.

You should meet regularly with your supervisor to discuss the progress of your research. Thesis students should normally meet at least once per month with their supervisors. In particular, the supervisor will set a date by which a detailed plan of the paper/ dissertation/ thesis must be submitted for approval. In the case of LLM (thesis) students, the detailed plan must be submitted for approval within two months of enrolment (or four months if the candidate is enrolled part-time). The final plan must be approved by the Director of Postgraduate Studies in addition to the supervisor.

The LLM Paper, Dissertation and Thesis

LLM students completing by Research Papers are required to submit a provisional title of their paper to their supervisor within the timescale agreed with their supervisor. Those LLM students completing the dissertation are required to submit a provisional dissertation title to their supervisor by the date advised in LAWS670 or Professor Joseph or Dr Esterling. Students enrolled in the LLM by thesis should have already had their general field of research approved prior to enrolment and must submit their formal proposal, including thesis title and detailed thesis plan within two months of enrolment for formal approval by the Director of Postgraduate Research.

Content

A postgraduate paper, dissertation or thesis should be a well-argued analysis of an important legal issue. Originality is a bonus, so you are not expected to engage in primary research in a wholly new field, though if this can be accomplished within the confines of the paper/dissertation or thesis, so much the better.

Nonetheless, you should take care not to embark upon a subject which has already been heavily worked on by other writers. Although finding material will be easier, it will be much more difficult to make the finished product look like your own work. Not only will the ideas come from other writers but, even if everything is properly attributed, the structure of the work will almost inevitably end up as a pale copy of some well-known publication. If all the issues are dealt with in the same way, with the same emphasis and in the same order, this will be unlikely to impress your examiners.

It is equally important to start researching with a reasonably-limited title in mind. If you start with a very general topic, such as "The Continental Shelf" you will simply accumulate a great deal of material on the subject. When the time comes to start writing, you will be left with the task of giving the dissertation a logical structure in place of a mess of unrelated issues thinly strung together with no conceptual framework. Experience suggests that it is better to choose a relatively small, rather than a large, subject and to concern yourself with the detailed examination of a specific issue, rather than to engage upon the exposition of a major area of law. For example: 'The Legality of Dumping Radio-Active Waste in the Deep Sea Bed' is better than 'The International Law of Marine Dumping'; 'Was the Entebbe Raid Contrary to International Law?' is better than 'The Legality of Self Defence under International Law'. Ideally your title should pose a specific question to which your paper/ dissertation/ thesis is an answer. The nature and form of your research question will vary according to whether you are writing a paper, dissertation or thesis. A 40-50,000 word thesis will inevitably provide you with significantly greater scope in terms of your topic compared to a 10,000 word paper or even a 20,000 word dissertation.

Length

LLM Research Papers must not exceed 7,000 words, excluding footnotes, references, appendices and bibliographies. Dissertations must not exceed the prescribed length of 20,000 words, excluding footnotes, references, appendices and bibliographies. The LLM thesis must not exceed 50,000 words, including textual footnotes but excluding references, appendices and bibliographies. You are required to state the word count on the title page of the dissertation. The word limit will be rigorously applied and dissertations over the prescribed limit may be rejected

Submission of Work

For LLM by Research Papers, students are to submit one electronic copy (via Learn) and two paper copies submitted to the Law Postgraduate Administrator, Level 3, Room 303, Meremere.

Specific rules apply to the submission of the LLM (thesis). General guidance can be found here: http://www.canterbury.ac.nz/postgrad/ma_students/submission.shtml.

Form of Work

All written research submitted should normally follow the order listed below:

- Title page
- Acknowledgements (if any)
- Table of Contents (this should give page numbers of the various chapters)
- Table of Cases (if any)
- Table of Statutes (if any)
- Table of Treaties
- Main Body of the Text
- Summary and/or Conclusions
- Appendices
- Bibliography

Footnotes

Footnotes may be placed either at the foot of each page or after the conclusion (as endnotes). Footnotes are an important part of the academic apparatus of the dissertation and therefore must be *consistent* and *precise*. Sloppy or imprecise footnoting will be penalised and may result in a dissertation having to be re-submitted.

Thesis only

It is a requirement to submit the formal research proposal to Turnitin via LEARN. The Turnitin site will produce a report which the student must provide to the supervisor. If there are any issues, these should be addressed prior to the proposal being formally submitted.

It is a requirement to do a short presentation on your research prior to your first progress report.

Meaning of Grades

	SHORT DESCRIPTION	FULLER DESCRIPTION	LEVEL
A+ (90-100%)	Outstanding/Exceptional	<p>All the following expected:</p> <ul style="list-style-type: none"> • All major points identified and answered correct • Where appropriate, alternative arguments canvassed • Originality • Evidence of significant reading and thought • Very high standard of prose and organisation 	1 st Class Honours
A (85-89%)	Excellent	Nearly all of the requirements for an A+	1 st Class Honours
A- (80-84%)	Extremely good	Meets most of the requirements for an A+	1 st Class Honours
B+ (75-79%)	Very good	<ul style="list-style-type: none"> • Most major points identified and answered correctly • Confident control over the subject matter • Very good understanding • Very good prose and organisation • No confusion or irrelevant material 	Second Class Honours/Division 1
B (70-74%)	Good	Good understanding, but not as secure as for B+	Second Class Honours/Division 2
B- (65-69%)	Reasonably good	As for B, but even less secure	
C+ (60-64%)	Competent	<ul style="list-style-type: none"> • Essential points identified and answered • Basic understanding • A little confusion and irrelevancy tolerated 	
C (55-59%)	Passable	<ul style="list-style-type: none"> • About half of the issues answered correctly • Basic understanding • Some confusion and irrelevancy tolerated 	
C- (50 – 54%)	Just passable	<ul style="list-style-type: none"> • About half of the issues answered correctly • Very bare understanding • Some confusion and irrelevancies tolerated 	
D (40-49%)	Poor	<ul style="list-style-type: none"> • Inadequate • Confused • Significant gaps in understanding and knowledge 	
E (0-39%)	Unacceptable	Very poor knowledge and understanding	

Grading of Papers

Once a research paper is submitted for marking, your supervisor will read it and will then have it cross-marked by another member of staff. Content, style and clarity of presentation are all taken into account. Originality and insight are key requirements for a first class grade. An LLM research paper must generally show critical analysis; mere description is not sufficient. The meaning of the different grades is given in the previous table.

The Dissertation and Thesis will be externally marked.

The LLM may be awarded with First Class Honours or Second Class Honours (Division One or Two).

In order to be awarded First Class Honours, a student must achieve a first class grade average over the three courses (A+, A or A-).

For Second Class Honours, Division One, the student must achieve an average of B+ across all three courses. For Second Class Honours, Division Two, the student must achieve a B average across all three courses.

Plagiarism and Other Forms of Cheating

Dishonest or Improper Practices

It is recognised that students will discuss course work and assignments with others, and such discussion is an important part of the learning process. However, any work presented by a student for credit in a course must be that student's own original work. If students are directed to complete work submitted for credit in groups, the work submitted must be the original work of the group. Work submitted in breach of these requirements or which fails to comply with other instructions contravenes the University's Dishonest Practice and Breach of Instruction Regulations. Such work will either not be marked, and all credit for the work in question forfeited, or the matter will be referred to the University's proctor for investigation and possible referral to the University's Disciplinary Committee.

Instances of dishonest or improper practice in coursework and assignments include but are not limited to:

- **Plagiarism:** Plagiarism means the dishonest presentation of work that has been produced by someone else as if it is one's own. Please note that the presentation of someone else's work as one's own, even without dishonest intent, may still constitute poor academic practice, and this may be reflected in the mark awarded. There are academic conventions governing appropriate ways to acknowledge the work or part of the work of another person and these are set out in the *New Zealand Law Style Guide* (McLay, Murray and Orpin, eds, Thomson Reuters, online).
- Submitting for credit in a course an essay or research paper which, although it is the student's own work, is substantially the same as work which has already been (or will be) submitted for credit in another course, whether in the School of Law or some other department or academic institution.
- Copying the work of another student. This includes copying the work submitted by another student for credit for a course in the School of Law or some other department or academic institution.
- Knowingly allowing another student to copy work which that other student then submits for credit for a course in the School of Law.
- Arranging for another person to complete work which is then submitted for credit for a course in the School of Law. An example falling in this category is work submitted for credit which has been obtained from a commercial assignment completion service. Care must be taken when using editing services as it is only assistance with grammar, punctuation and expression that is permissible.
- Completing work for another student which is then submitted by that other student for credit for a course in the School of Law.
- Including made up or fabricated material in work submitted for credit for a course in the School of Law.

If you are in doubt about any of the above with respect to a particular course, you should discuss the matter with the lecturer concerned.

See also the University Discipline Regulations, Dishonest Practice and Breach of Instructions Regulation, and Academic Integrity Policy – refer to UC Calendar and UC web.

Appeals

Students are referred to the University's Appeal Regulation – see University Calendar.

Graduation

Graduation ceremonies are held in April and December each year.

Please note that for students handing in their Dissertation in February, it may not be possible to graduate in the April ceremony. This is because of the need to allow external markers sufficient time to mark the dissertation. Please check with the Director in due course.

Graduate in Person

If you wish to graduate in person, you must apply by the cut-off date for the relevant ceremony. For further information, please see the graduation page on the UC website <http://www.canterbury.ac.nz/graduation/>

Graduate in Absentia

A lot of our postgraduate students are from overseas and due to travel arrangements are not able to attend graduation in person. If this is the case, you can choose to receive your testamur (document) by mail. You can apply by downloading and completing the application form – available at the following link: <http://www.canterbury.ac.nz/graduation/apply.shtml>. This form can then be emailed directly to the Graduation office (details on the form).

You can have your qualification conferred in absentia at either the April or December ceremonies. You will receive the testamur after the relevant graduation ceremony. Outside of these ceremonies there is a University Council meeting most months at which degrees in absentia are conferred. The testamur is then sent to you by mail. It is essential that your contact details are correct as the testamur will be sent to the address you have listed in Student Web.

STAFF RESEARCH INTERESTS BY SUBJECT

Accident Compensation: Stephen Todd

Administrative Law: John Hopkins, Philip Joseph

Artificial Intelligence: Olivia Erdelyi

Child and Family Law: Ruth Ballantyne

Clinical Law: Robin Palmer

Commercial Law: Matthew Barber, Sascha Mueller

Company Law: Lynne Taylor

Comparative Law: Elizabeth Macpherson

Conflict of Laws: Christian Riffel

Constitutional History: John Hopkins

Consumer Law: Matthew Barber, Debra Wilson

Contract: Matthew Barber, Stephen Todd

Coronial Law: James Mehigan

Criminal Justice: Debra Wilson, James Mehigan

Criminal Law: Neil Boister, Shea Esterling, Elisabeth McDonald, Robin Palmer, Debra Wilson, James Mehigan

Criminology: James Mehigan, Mark Wright

Economic Law: Olivia Erdelyi

Employment Law: Annick Masselot

Environmental Law: Elizabeth Macpherson, Toni Collins, Adrienne Paul

European Union Law: Annick Masselot

Evidence: Elisabeth McDonald, Robin Palmer, James Mehigan, Mark Wright

Gender and the Law: Natalie Baird, Ursula Cheer, Elisabeth McDonald

Human Rights: Natalie Baird, Ursula Cheer, Shea Esterling, Elizabeth Macpherson, James Mehigan

Indigenous Peoples' Law: Natalie Baird, Shea Esterling, Adrienne Paul

Insolvency Law: Lynne Taylor

Intellectual Property: Che Ekaratne

International Criminal Law: Robin Palmer, James Mehigan

International Cultural Heritage Law: James Mehigan

International Environmental Law: Karen Scott

International Institutions: John Hopkins, Karen Scott

International Law: Natalie Baird, Neil Boister, Christian Riffel, Karen Scott, Jan Jacob Bornheim, James Mehigan

International Legal Theory: Karen Scott
International Economic Law: Chris Riffel
Jurisprudence: Matthew Barber
Land Law: Toni Collins, Elizabeth Toomey
Law and Economics: Matthew Barber
Law and Medicine: Debra Wilson
Law of the Sea: Karen Scott
Maori Land Law: Adrienne Paul
Media Law: Ursula Cheer
Natural Disaster Law: Sascha Mueller, Elizabeth Toomey, Toni Collins
Natural Resource Law: Elizabeth Toomey, Elizabeth Macpherson
Pacific Legal Studies: Natalie Baird
Penology: James Mehigan
Policing and the Law: James Mehigan
Political Science: Olivia Erdelyi
Prisons and the Law: James Mehigan
Property Law: Jan Jacob Bornheim
Public Law: Natalie Baird, John Hopkins, Philip Joseph
Refugee Law: Natalie Baird
Regulatory Compliance and Enforcement: Mark Wright
Relationship Property and Family Finance: Ruth Ballantyne
Resource Management Law: Elizabeth Toomey, Elizabeth Macpherson, Toni Collins, Adrienne Paul
Sentencing: James Mehigan, Mark Wright
Sport and the Law: Elizabeth Toomey
State Crime: James Mehigan
Taxation: Andrew Maples, Adrian Sawyer (both located in ACIS)
Technology and Law: Ursula Cheer, Debra Wilson
Torts: Ursula Cheer, Stephen Todd
Transnational Criminal Law: Neil Boister
Youth Justice: James Mehigan

NOTE: Individual staff profiles are available at: www.canterbury.ac.nz/law/people