

Application for Permission to Enrol in a course for a Third Time

The appropriate Dean or Academic Manager must grant permission in order for you to be able to enrol in a course for a third or subsequent time. This is not automatic. If you are granted permission to re-enrol this will usually be your final opportunity to pass this course(s).

Please email this form and any additional supporting documentation to the Student Advisor in the appropriate College Office. Link to College Student Advisors: <http://www.canterbury.ac.nz/support/academic/advisors>.

This form must be submitted as soon as possible after applying to enrol. You may be required to attend an interview.

Full Name:			
Student ID number:			
Email Address:		Phone Number:	
Course Code(s) and Title(s):			

Supporting evidence for request:

Information about why your request should be considered, and how you intend to ensure that you pass the course(s) on this attempt. Attach supporting documentation (e.g. medical certificate) if applicable.

Signed:

Date:

Student Advisor / HOS Recommendation:	Approved:	Yes	No
Signed:		Date:	
Dean / Academic Manager Recommendation:	Approved:	Yes	No
Signed:		Date:	