Masters Thesis* Enrolment Approval and Registration of a Commencement Date

*Who needs to fill in this form?* If you are enrolling in a science masters thesis (or dissertation with a course weight of 0.5 EFTS and above or a research project with a course weight greater than 0.5 EFTS) (MSc, MSLT, MAud, MAntaStud, PGDipIndOrgPsyc) you need to fill in this form.

SECTION A: Enrolment and commencement date approval

Family Name: ____________________________  Given Name: ____________________________

Student ID: ____________________________

(COMPLETE IF YOU HAVE PREVIOUSLY BEEN ENROLLED AT CANTERBURY)

Qualifying degree for entry to masters thesis study:

(CIRCLE ONE FROM THE LIST BELOW)

BSc(Hons), MSc Part I, MSc, PGDipSc, PGDipEngGeol, BSLT, BSLT(Hons), MAud Year I, MAntaStud Part I, PGDipAntaStud or Other – please state: ____________________________

Name of supervising department: ____________________________

Subject name: ____________________________  Course code: ____________________________

Commencement Date is:  /  /

Part-time study and final date for submission

You require permission from the Dean of Science to study part-time, and a reason (such as employment for more than 20 hours per week, a medical condition, or substantial domestic responsibilities) must be given *with supporting documentation.*

SECTION B: Part-time study approval

(COMPLETE THIS SECTION ONLY IF APPLICABLE, OTHERWISE GO DIRECTLY TO SECTION C)

On the grounds of:

(PLEASE STATE THE REASON AND ATTACH SUPPORTING DOCUMENTATION)

Head of Department/School Approval:  Signature____________________ Date:  /  /

Applicant:  Signature____________________ Date:  /  /
Submission Date
The period of study allowed before submission of the thesis varies with degree and subject, and whether you are enrolled full-time or part-time. You must check the degree regulations in the University Calendar (accessible in the Library, department offices, the College Office, or on the UC Web) for the time limits. Contact your Senior Supervisor or Student Advisor, if you have any questions.

SECTION C: Final date for submission of thesis

Final date for submission of thesis
With eligibility for Honours/Distinction/Merit: / / 

Final date for submission of thesis
Without eligibility for Honours/Distinction/Merit: / / 

The final date for submission will change if the student changes his/her enrolment status from full-time to part-time, or vice-versa, and if the student is granted an extension or suspension. Applications for such changes must be made through the College of Science Office.

Additional Information - PLEASE READ

1  Commencement and Submission Dates are shown as a note on your Student History Listing (internal academic record). To view your record at any time, log onto UC Student Web by following the link from www.canterbury.ac.nz. Your user code and password are required for this and are obtained upon completion of enrolment and receipt of your Canterbury Card.

2  Registration of Masters Thesis Proposal is due 2 months after the commencement date of the thesis, if enrolled full-time and 4 months after the commencement date, if enrolled part-time. Application forms for Approval of Thesis Registration and thesis regulations and guidelines are found on the University website at: http://www.canterbury.ac.nz/acad/masters/

3  Progress Reports are due by 1 April and 1 October each year, following the registration of your research proposal. These reports are required for the duration of the thesis enrolment. http://www.canterbury.ac.nz/acad/masters/

EFTS Distribution according to Depart./School. (show as a %): _________________________
Supervisor Approval: Name________________ Signature__________________ Date: / / 
Head of Department/School Approval: Name________________ Signature__________________ Date: / / 
Applicant: Name________________ Signature__________________ Date: / / 

PLEASE NOW HAND THIS FORM INTO THE COLLEGE OF SCIENCE OFFICE

COLLEGE OFFICE APPROVAL

DEAN OF SCIENCE/ACADEMIC MANAGER: Signature________________ Date: / /