

# What you need to know

To enrol into Transition Engineering Courses

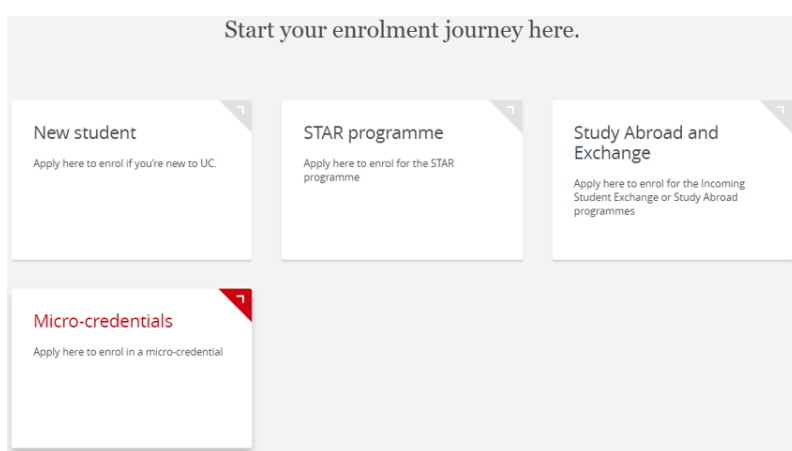
If you are a citizen of New Zealand, Australia, Cook Islands, Niue or Tokelau or are a permanent resident of NZ

[Enrolment Link](#)

**You can enrol in a Micro-credential course** using this link: <https://myuc.canterbury.ac.nz/login>

Login to your existing account or create a new account

Choose Micro-credentials



Follow the process and, in Qualification Selection, select Qualification “Engineering Micro-Credential” and then choose:

- MCEN601 for the Energy InTIME<sup>®</sup> 6-Module Course
- Or
- MCEN301 for the Achieve NetZero Applying InTIME<sup>®</sup> 4-Week Short Course



Note that you have to click on Search/View and then Search to reveal the 2 micro-credential courses.

SEARCH     [Reset](#)

2 courses found

SHOW:

**IMPORTANT:** Click on the search button to reveal all micro-credential courses.

<p><b>MCEN301-21A (E)</b> Extramural</p> <p>Achieve NetZero Applying InTIME</p> <p>5 points</p> <p><b>300 LEVEL</b></p> <p></p>	<p><b>MCEN601-21A (E)</b> Extramural</p> <p>Energy InTIME</p> <p>20 points</p> <p><b>POSTGRADUATE</b></p> <p></p>
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### What do you need to prepare?

- **A copy of the information page from your current passport, birth certificate or citizenship certificate (PDF)** – for all to upload on MyUC
- **A hard-copy (by post or in person) certified documents** if you do not have a National Student Number (NSN)

Why a hard-copy may be required?

After we receive your application to enrol through myUC, we will try to match your name, date of birth and citizenship or residency status against the National Student Index (NSI) using your NSN.

**If you do not have an NSN** (very likely if you haven't studied in New Zealand before), or we are unable to match your details, you may be asked to provide **a hard-copy (by post or in person) certified documents** to verify your name, date of birth, and citizenship or residency status. To speed up the enrolment process, please have this ready before starting your application.

More information: <https://www.canterbury.ac.nz/enrol/docs/>

### Pre-Requisites

Please note that, through the enrolment process, you will review and understand the [micro-credential consent](#) information. This includes that you have determined that the course is suitable for you and you have understood the pre-requisites of each course. If you have any doubt, please contact us at [transitionengineering@canterbury.ac.nz](mailto:transitionengineering@canterbury.ac.nz) (send a CV, linked in profile and/or information about your qualifications and work experience).

### For current UC students

Note for students who are **currently** enrolled in another UC qualification: you are not able to enrol yourself in a concurrent qualification through myUC. Instead, you can contact the Contact Centre to add the Micro-credential course to a current qualification enrolment.

<https://www.canterbury.ac.nz/enrol/contact/>

Note that a micro-credential course is not eligible for a Student Loan and/or Student Allowance.

### Enrolment Agreement and Late fees

When your application has been approved, you will receive your Enrolment Agreement and other documents from myUC. We recommend you check your Spam/Junk folder.

In the Enrolment Agreement, in the Statement of Fees section, you will find a **mention about a late Enrolment fee**, which may apply if you accept the agreement after the Expiry date. **Please ignore this mention, as late fees don't apply to Micro-credentials.**

For any questions about enrolment, fees payment and invoices, please liaise directly with Students Services: <https://www.canterbury.ac.nz/enrol/contact/>