

# General Policies

*This section is presented for guidance only; the full and formal wording of general policies may be obtained from the University of Canterbury Policy Library ([www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy)). Students and staff should check the website regularly for updates.*

## Animal Ethics

The University acknowledges its obligations under the Animal Welfare Act 1999 and recognises that humane considerations require that the care and use of animals in teaching and research must be at standards that are at least as high as those provided by the Act.

The University aims:

- (a) to promote an attitude which encourages the careful and considerate treatment of animals so that no greater stress or suffering is produced than would be accepted as reasonable and tolerable by community standards; and
- (b) to ensure that teaching and research involving the use of animals is not hindered by inefficient techniques or careless practice.

Applications for review and approval must be made to the Animal Ethics Committee using the appropriate forms.

## Campus Drug and Alcohol Policy

The University of Canterbury strives to provide a safe and secure environment for all students and staff on the University campus. This policy clearly sets out the rules regarding drug and alcohol use within the University campus.

For further details and guidelines to assist with policy compliance, see 'Campus Drug and Alcohol Policy' in the UC Policy Library, [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy)

## Computer Use and Administration

The computing facilities at the University of Canterbury are essential for the University's primary functions of teaching, research and administration. Their use is governed by the 'Computer Use Policy and Procedures' and the 'Computer Administration Policy and Procedures', copies of which may be obtained from the UC Policy Library at [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy)

## Harassment Policy

The University regards harassment of any kind involving staff, students or visitors, whether on or off campus, as unacceptable.

The University reserves the right to take such actions as are necessary to prevent the occurrence or recurrence of harassment situations.

For further details, see 'Harassment Policy' in the UC Policy Library, [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy)

## Health and Safety Policy

The University of Canterbury is committed to providing and maintaining a safe and healthy working environment for its employees. In addition, the University of Canterbury is also committed to providing a safe and healthy environment for students, visitors, and everyone attending the University of Canterbury.

For further details and a copy of this policy, see the UC Policy Library, [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy), under 'Health and Safety Policy'.

## Human Ethics

The University of Canterbury aims to promote excellent and ethical research. The Human Ethics Committee ensures that researchers whose work involves human participants will conduct their work with appropriate regard for ethical principles and cultural values, and in accordance with the Treaty of Waitangi. These principles and values include justice, safety, truthfulness, confidentiality and respect.

All research involving human participants should be conducted in accordance with ethical norms and be subject to ethical appraisal and approval of both its means and ends.

Applications for review and approval must be made to the Human Ethics Committee using the appropriate forms.

The Human Ethics Committee's Principles and Guidelines are in the UC Policy Library, [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy), and should be read by the applicant before completing an application.

## Smoke Free Policy

The University of Canterbury is proud to be a completely smoke-free campus. This means that smoking is not permitted on any University grounds including regional campuses, field stations and other premises. The University promotes healthy

lifestyles and has adopted this policy to ensure that all staff, students and visitors can experience a healthy, smoke-free environment.

The full policy can be reviewed in the UC Policy library: [www.canterbury.ac.nz/ucpolicy](http://www.canterbury.ac.nz/ucpolicy), under 'Smoke-free Policy'.

## Trespass

The University may issue trespass orders from time to time in accordance with the Trespass Act 1980. Any enquiry should be made to the Registrar.