

# Academic Awards Regulations

1. In terms of the Education Act 1989 the University Council grants the following awards:

(a) **Degrees**

Bachelor of Arts  
 Bachelor of Arts with Honours  
 Bachelor of Commerce  
 Bachelor of Commerce with Honours  
 Bachelor of Education  
 Bachelor of Education (Physical Education)  
 Bachelor of Engineering  
 Bachelor of Engineering with Honours  
 Bachelor of Fine Arts  
 Bachelor of Fine Arts with Honours  
 Bachelor of Forestry Science  
 Bachelor of Laws  
 Bachelor of Laws Honours  
 Bachelor of Music  
 Bachelor of Music with Honours  
 Bachelor of Science  
 Bachelor of Science with Honours  
 Bachelor of Social Work  
 Bachelor of Speech and Language Therapy  
 Bachelor of Sport Coaching  
 Bachelor of Teaching and Learning (Early Childhood)  
 Bachelor of Teaching and Learning (Primary)  
 Bachelor of Teaching and Learning with Honours  
 Master of Antarctic Studies  
 Master of Arts  
 Master of Audiology  
 Master of Business Administration  
 Master of Business Management  
 Master of Commerce  
 Master of Education  
 Master of Engineering  
 Master of Engineering in Fire Engineering  
 Master of Engineering in Management  
 Master of Engineering in Transportation  
 Master of Engineering Studies  
 Master of Fine Arts  
 Master of Fine Arts in Creative Writing  
 Master of Forestry Science  
 Master of Geographic Information Sciences  
 Master of Health Sciences  
 Master of International Law and Politics  
 Master of Laws

Master of Laws (International Law and Politics)  
 Master of Maori and Indigenous Studies  
 Master of Music  
 Master of Science  
 Master of Social Work  
 Master of Social Work (Applied)  
 Master of Speech and Language Therapy  
 Master of Te Reo Maori  
 Doctor of Commerce  
 Doctor of Engineering  
 Doctor of Laws  
 Doctor of Letters  
 Doctor of Music  
 Doctor of Philosophy  
 Doctor of Science

(b) **Diplomas**

*Diplomas:*

Accounting, Adult Teaching and Learning, Business, Children's Literature, Human Resource Management, Information Systems, Language (Chinese, French, German, Japanese, Russian, Spanish), Maori and Indigenous Studies, Marketing, Teaching and Learning (Early Childhood), Teaching and Supporting People with Disabilities, Te Reo Maori.

*Graduate Diplomas:*

Accounting and Information Systems; Applied e-Teaching and Support; Arts; Business Administration; Early Childhood Teaching; Economics; Education of Students with Special Teaching Needs; Forestry; Human Resource Management; Information and Communication Technology in Education; Journalism; Management; Science; Teaching and Learning (Primary); Teaching and Learning (Secondary); Te Reo Maori Bilingual and Immersion Teaching.

*Postgraduate Diplomas:*

Antarctic Studies; Applied e-Teaching and Support; Art Curatorship; Business Management; Child and Family Psychology; Clinical Psychology; Economics; Education; Engineering Geology; Forestry; Geographic Information Sciences; Health

Sciences; Industrial and Organisational Psychology; Maori and Indigenous Studies; Science; Social Work; Specialist Teaching; Teaching and Learning; Te Reo Maori; Tertiary Teaching.

(c) **Certificates**

*Certificates:*

Adult Teaching; Arts; Arts (Maori and Indigenous Studies); Arts (Te Reo Maori); Children's Literature; English for Tertiary Studies; Foundation Studies; Learning Support; Science; University Preparation.

*Graduate Certificates:*

Applied e-Teaching and Support; Clinical Teaching; Gifted Education; Management in Early Childhood Education; Online Teaching and Learning; Science, Innovation and Entrepreneurship; Teaching English to Speakers of Other Languages.

*Postgraduate Certificates:*

Antarctic Studies; Applied e-Teaching and Support; Clinical Teaching; Education; Engineering; Health Science; Palliative Care; Specialist Teaching; Tertiary Teaching.

(d) **Honorary Degrees**

Doctor of Commerce; Doctor of Engineering; Doctor of Laws; Doctor of Letters; Doctor of Music; Doctor of Science.

2. Academic Awards are the Degrees, Diplomas or Certificates awarded by the University under the terms of the relevant Regulations.
3. A candidate qualifies for an award on the date when he or she is credited with all courses and completes all other requirements for the award. *Note: See General Course and Examination Regulations Section C Work and Assessment Regulation 7.*
4. In order to receive an award a candidate must apply to the Registrar on the prescribed form.
5. Every award shall be conferred or presented at a Ceremony of the University called for the purpose or a meeting of the University Council.
6. In order to receive an award at the April graduation ceremonies, a candidate must have applied and qualified by the advertised date; to receive an award at the December graduation ceremonies, a candidate must have applied by 30 September and qualified at least 7 days before the date of the ceremony.
7. Subject to the provisions of Regulation 6, every candidate who has qualified and applied for the conferment of a degree or presentation of a diploma or certificate shall receive a document under the hand of the Chancellor, or in the absence of the Chancellor, the Pro-Chancellor or Vice-Chancellor, sealed with the University seal, certifying that the degree has been conferred or diploma or certificate presented. In the case of a candidate who qualifies for an undergraduate degree, the document shall, if appropriate, show the subject or subjects for which the degree is awarded. In the case of a candidate who qualifies for a degree or diploma with Honours or Distinction, the document shall certify this fact and, if appropriate, show the subject or subjects for which Honours or Distinction is awarded and the class of Honours.
8. If a candidate who qualifies for an award dies before receiving the award, the following provisions shall apply:
  - (a) if the candidate has before death applied to receive the award, then the award shall be granted posthumously unless the candidate's personal representative or next-of-kin has, with the consent of the Council, withdrawn the application;
  - (b) in any other case the candidate's personal representative or next-of-kin may apply and the award shall thereupon be granted.
9. The Council may withdraw or refuse to grant any academic award if satisfied that the candidate made any untrue or misleading statement or was guilty of any breach of regulations or dishonest practice in relation to the award.
10. The Council may award an honorary degree to any person who has been recommended for the degree by an ad-hoc committee of the University Council.

# Colleges, Faculties and Boards of Studies

## 1. Colleges

The Colleges are: Arts; Science; Education; Engineering; Business and Economics. Each College is headed by a Pro-Vice-Chancellor for that College.

## 2. Departments, Schools and Centres of the Colleges

### College of Arts

**Schools of:** Māori and Indigenous Studies; Fine Arts; Humanities; Languages, Cultures and Linguistics; Music; Social and Political Sciences.

**Centres:** Fine Arts, Music and Theatre; Macmillan Brown Centre for Pacific Studies; NZ Australia Research Centre; New Zealand South Asia Centre; Social Science Research Centre; Te Awatea Violence Research Centre; Te Puna Puoru National Centre for Research in Music Education and Sound Arts.

### College of Business and Economics

**Departments of:** Accounting and Information Systems; Economics and Finance; Management.

**Centre:** National Centre for Research on Europe.

### College of Education

**Schools of:** Educational Studies and Human Development; Māori, Social and Cultural Studies in Education; Literacies and Arts in Education; Sciences and Physical Education.

**Centres:** Evaluation and Monitoring; Health Sciences.

### College of Engineering

**School of:** Forestry.

**Departments of:** Chemical and Process Engineering; Civil and Natural Resources Engineering; Electrical and Computer Engineering; Mechanical Engineering; Computer Science and Software Engineering; Mathematics and Statistics.

### College of Science

**School of:** Biological Sciences.

**Departments of:** Chemistry; Communication Disorders; Geography; Geological Sciences; Physics and Astronomy; Psychology.

**Centre:** Gateway Antarctica.

## 3. School of Law

The School of Law is headed by a Dean of Law.

## 4. Faculties

Faculties are responsible for the stewardship of the awards of the University.

**College of Arts:** Faculty of Humanities and Social Sciences; Faculty of Creative Arts

**College of Business and Economics:** Faculty of Commerce

**College of Education:** Faculty of Education

**College of Engineering:** Faculty of Engineering and Forestry

**College of Science:** Faculty of Science

**School of Law:** Faculty of Law

## 5. Subjects of the Faculties

### Faculty of Commerce

Accounting and Information Systems; Accounting; Business Administration#; Business Management#; Computer Science#; Economics; Finance; Human Resource Development; Information Systems; International Business; Management; Management Science#; Management Science and Operations Research; Marketing; Mathematics+; Statistics+; Strategy and Entrepreneurship; Taxation and Accounting.

### Faculty of Creative Arts

Art Curatorship#; Art History and Theory+; Creative Writing#; Fine Arts; Film; Graphic Design; Music; Painting; Photography; Printmaking; Sculpture.

### Faculty of Education

Early Intervention#; Education; e-Learning and Digital Technologies in Education#; Environment and Health#; Health Behaviour Change#; Health Information Management#; Health Sciences#; Hoaka Pounamu: Te Reo Māori Bilingual and Immersion Learning#; Higher Education; Leadership#; Literacy#; Men's Health#; Palliative Care#; Physical Education; Sport Coaching; Teacher Education.

### Faculty of Engineering and Forestry

Bioengineering#; Biosecurity+; Chemical and Process Engineering; Civil Engineering; Computer Engineering; Computer Science+; Construction Management#; Electrical and Electronic Engineering; Engineering; Engineering Management#; Engineering Mathematics+; Fire Engineering#; Forestry Science; Forest Engineering; Human Interface Technology#; Mathematics+; Mechanical Engineering; Mechatronics Engineering; Natural Resources Engineering; Soil Science+; Statistics+; Transportation Engineering#.

## Faculty of Humanities and Social Sciences

American Studies; Ancient History (Classics)#; Antarctic Studies+; Anthropology; Arabic+; Art History and Theory; Art History#; Art Theory#; Astronomy+; Biological Sciences+; Biosecurity+; Child and Family Psychology#; Chinese; Cinema Studies; Classical Studies#; Classics; Communication Disorders (Speech and Language Therapy)+; Computer Science+; Cultural Studies; Development Studies+; Diplomacy and International Relations##; Economics; Education; English; English Language+; Ethics#; European Languages and Cultures; European Studies#; European Union Studies; French; Gender Studies; Geography; Geology+; German; Health Sciences+; History; History and Philosophy of Science+; Human Services; Italian+; International Law and Politics#; Japanese; Journalism#; Korean+; Law+; Linguistics; Management Science; Maori#; Maori and Indigenous Studies; Media and Communication; Mathematics; Music; Pacific Studies+; Peace Studies+; Philosophy; Physics; Political Science; Psychology; Religious Studies; Russian; Social Work; Sociology; South Asia Studies+; Spanish; Statistics; Te Reo Maori; Theatre and Film Studies.

## Faculty of Law

Law; International Law and Politics#.

## Faculty of Science

Applied Psychology#; Antarctic Studies+; Astronomy; Audiology#; Biochemistry; Biological Sciences; Biosecurity¶; Biotechnology¶#; Cellular and Molecular Biology#; Chemistry; Child and Family Psychology#; Computational and Applied Mathematics#; Computer Science; Communication Disorders (Audiology#/Speech and Language Therapy/Speech and Language Sciences#); Ecology¶; Economics; Electronics; Engineering Geology#; Environmental Science¶; Ethics#; Evolutionary Biology¶; Finance; Geography; Geographic Information Sciences#; Geology; Hazard and Disaster Management##; History and Philosophy of Science+; Linguistics; Management Science; Mathematics; Mathematical Physics#; Medical Physics (Clinical)#; Medical Physics#; Microbiology#; Philosophy; Physics; Plant Biology#; Psychology; Science and Entrepreneurship#+; Science, Maori and Indigenous Knowledge+; Seafood Sector: Management and Science+; Speech and Language Therapy; Speech and Language Sciences#; Statistics; Zoology#.

+Subjects which are not majors in this faculty.

¶ Subjects which are endorsements in this faculty.

#Subjects offered only at graduate or postgraduate level.

## Board of Studies: International/Student Services

Bridging.

### 6. Membership of Faculties

- Each Faculty shall comprise those staff who teach into the awards of the Faculty, student representatives of the Faculty, and such other people as the Faculty may from time to time approve.
- The Vice-Chancellor is ex-officio a member of all Faculties.
- The College Pro-Vice-Chancellor is ex-officio a member of the Faculties in that College.
- Each Faculty is headed by an Academic Dean.
- Academic Deans will be appointed by the Vice-Chancellor, having considered the recommendations of the Faculty.
- The Academic Dean shall normally be the Chairperson and Convenor of meetings of the Faculty.
- The Academic Dean shall present the candidates for the degrees of the Faculty to the Chancellor of the University or other appointed officer at graduation ceremonies.

### 7. Boards of Studies

#### Awards of the Faculty of Commerce

**Commerce:** BCom, MCom, MBA, MBM, GradDipAcc&IS, GradDipBA, BCom(Hons), GradDipEcon, GradDipMgt, PGDipBM, PGDipEcon, DCom

#### Awards of the Faculty of Creative Arts

**Fine Arts:** BFA, BFA(Hons), MFA, MFA(Creative Writing)

**Music:** MusB, MusB(Hons), MMus, MusD

#### Awards of the Faculty of Education

**Education:** BEd/GradDipTchLn(Secondary), BEd(Physical Education), BSpC, BTchLn(Early Childhood), BTchLn(Primary), BTchLn(Hons), MEd, MEd(ChFamPsych), MScEd, MTchLn, GradCertAeTS, GradCertCT, GradCertGiftedEd, GradCertMgtECE, GradCertOTL, GradCertTESOL, GradDipAeTS, GradDipECTeach, GradDipHP, GradDipLICEd, GradDipSTN, GradDipTchLn(Primary), GradDipTchLn(Secondary), PGCertAeTS, PGCertCT, PGCertEd, PGCertSpecTchg, PGCertTertTchg, PGDipChFamPsc, PGDipEd, PGDipEdLead, PGDipSpecTchg, PGDipTchLn, PGDipTertTchg, CertChLit, CertLS, DipATL, DipChLit, DipTchLn(EarlyChildhood), DipTSD, PGDipAeTS

**Health Sciences:** MHealSc, PGCertHealSc; PGCertPC; PGDipHealSc

## Awards of the Faculty of Engineering and Forestry

**Engineering:** BE, BE(Hons), ME, MEFE, MEM, MET, MEngSt, PGCertEng, DEng

**Forestry:** BForSc, MForSc, GradDipFor, PGDipFor

## Awards of the Faculty of Humanities and Social Sciences

**Arts:** BA, BA(Hons), MA, MIntLaw&Pols, MMAor, MTeReo, GradDipArts, CertArts, CertArts(MaoinStudies), CertArts(TeReoMaori), Diplomas in Languages, DipTeReoMaori, PGDipArtCuratorship, PGDipMaor, PGDipTeReo, LittD

**Journalism:** GradDipJ

**Social Work:** BSW, MSW, MSW(App), PGDipSocWork

## Awards of the Faculty of Law

**Law:** LLB, LLB(Hons), LLM, LLM(IntLaw&Pols), LLD

## Awards of the Faculty of Science

**Antarctic Studies:** MAntaStud, PGCertAntaStud, PGDipAntaStud

**Communication Disorders:** BSLT, MAud

**Science:** BSc, BSc(Hons), MGIS, MSc, GradCertScIE, GradDipSc, CertSc, PGDipGIS, PGDipSc, PGDipEngGeol, PGDipClinPsych, PGDipIndOrgPsysc, DSc

## Awards of the Academic Board

### International/Student Services:

CertEnglishTertStudies, CertFounStudies, CUP

**Postgraduate Committee:** PhD

## 8. Membership of Faculty Boards of Studies

- (a) Membership of Faculty Boards of Studies shall be determined by the Faculty. Boards of Studies might include all members of the Faculty, or all those people who teach into the awards overseen by the Board, or members elected by the Faculty from the Faculty.
- (b) The Chair of the Board will normally be the Academic Dean of the Faculty or his/her nominee.

## 9. Functions of Faculties and Faculty Boards of Studies and Responsibilities of Academic Deans

The Academic Dean shall exercise a general supervision and co-ordination of the academic activities of the Faculty. The Academic Dean is responsible for ensuring the quality assurance of the awards of the Faculty. Each Faculty has overall stewardship of the awards of the Faculty.

The business carried out by the Board of Studies on behalf of the Faculty shall include development, approval and quality assurance of those awards for which the Faculty has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

## 10. Functions of Boards of Studies of Academic Board and Responsibilities of Chairs of those Boards of Studies

The Chair of Academic Board shall exercise a general supervision and co-ordination of the academic activities of the Boards of Studies. The Chair is responsible for ensuring the quality assurance of the awards of the University for which that Board of Studies has oversight.

The business carried out by a Board of Studies on behalf of the Academic Board shall include development, approval and quality assurance of those awards for which the Board of Studies has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

## 11. Meetings of Faculties and Boards of Studies

- (a) Each Faculty and Board may arrange its meetings and conduct its business as it thinks fit. The Standing Orders shall be as each Faculty shall from time to time determine and the Academic Board approve. In the case of Boards of Studies of Academic Board, the standing orders shall be as approved by the Academic Board.
- (b) Where academic matters affect more than one Faculty (for example where a subject is a major for more than one suite of awards) the Chairs of the respective Boards may arrange for a joint meeting of their Faculties or Boards of Studies to deal with that matter.