Council

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| Minutes | | | |
| Date | | **Wednesday 26 April 2017** | |
| Time | | 4.00pm | |
| Venue | | Council Chamber, Level 6 Matariki | |
| Present | | Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr Peter Ballantyne, Ms Catherine Drayton, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Shayne Te Aika. | |
| Apologies | | Mr James Addington, Professor Roger Nokes | |
| In Attendance | | Mr Jeff Field, Registrar and University Council Secretary  Dr Hamish Cochrane, DVC (Academic)  Professor Ian Wright, DVC (Research and Innovation)  Ms Alex Hanlon, Executive Director, Learning Resources  Dr Andrew Bainbridge-Smith, Academic Registrar  Mr Adrian Hayes, Financial Controller  Ms Robyn Nuthall, UC Futures Programme Manager  Mr Bruce White, Deputy Registrar  Mrs Raewyn Crowther, University Council Coordinator | |
| **Conflicts of Interest** | | There were no conflicts of interest identified. | |
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| **MINUTES** | | The minutes of the meeting held on 29 March 2017 were approved and signed as a correct record. | |
| **MATTERS ARISING** | | There were no matters arising. | |
| **FROM THE CHANCELLOR** | | **Chancellor’s Meetings**  The schedule of meetings was noted for information. Of particular note was the Chancellor’s involvement in the UCSA’s ANZAC Day Memorial Service which had been very well organised. Recent developments such as the memorial lawn and morning tea by the Gallipoli lone pine were well received. The event was also attended by the Minister for Tertiary Education, Hon Paul Goldsmith, and his family which afforded the opportunity for discussion.  Moved  ***That Council commends the University of Canterbury Students Association for its ANZAC Day Memorial Service.***  Carried  **Council Work Plan 2017**  An updated copy of the Work Plan was tabled and Mr Field noted the changes since the plan was last tabled. This was a dynamic document that provided information on the programme of work for Council in the coming year. | |
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| **FROM THE VICE-CHANCELLOR** | | **Monthly Report**  Dr Carr took his report as read and provided an update on a number of matters:   * The Graduation ceremonies had gone well * Media coverage of contractor treatment in campus cafes by UC had generated some interest. UC had made its position clear that there was no ban on contractors in campus eateries but that a small number of instances of overcrowding, noise near teaching spaces, and dirty footwear had required action. Priority would always be given to students and contractors were aware of appropriate gathering spaces and the need to stagger their breaks. * College House had been approached by Heritage New Zealand to be listed as a Heritage One site in return for a contribution toward the chapel renovations. UC had some concerns on the possible limitations of use of the buildings if listed. * Eriksens had not expressed concern with the Council decision to limit its investment in fossil fuels to 1%.   Moved  ***That: The Vice Chancellor’s Report be received.***  Carried | |

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| **FROM THE FINANCE, PLANNING AND RESOURCES COMMITTEE** | The Chair of the Finance, Planning and Resources Committee, Ms Drayton, advised that there had been no meeting of the committee in April, but a number of papers had been circulated to members which would be discussed with the public excluded. |
| **FROM THE ACADEMIC BOARD** | Dr Hamish Cochrane presented the report from the meeting of the Academic Board and discussed the items that would need to be referred to CUAP for approval. In discussion it was noted:   * The introduction of human-animal studies was justified in a statement read by Dr Cochrane from the College of Arts. * Dr Cochrane advised that all proposals were considered in light of the College Plans and the Teaching and Learning Plan. Ms Drayton suggested a longer-term strategy should be developed to ensure any qualification developments fitted with the university’s long term strategic plan. * The IELTS proposal was to formalise an agreement that had already been reached to bring UC into alignment with other universities.   Moved  ***That Council approve the introduction of the following qualifications and forward them to CUAP and TEC for their approval and funding:***   1. ***Master of Writing*** 2. ***Doctor of Philosophy: Human-Animal Studies*** 3. ***Postgraduate Certificate in Business*** 4. ***Master of Sport Science, Postgraduate Diploma in Sport Science and Postgraduate Certificate in Sport Science*** 5. ***Graduate Diploma in Education and Learning*** 6. ***Data Science as a subject in Bachelor of Science, Bachelor of Science with Honours, Postgraduate Diploma in Science, and Master of Science***   Carried  Moved  ***That Council approve the removal of the following qualifications from the New Zealand Qualification Framework and report these to CUAP:***   1. ***Graduate Certificate in Clinical Teaching*** 2. ***Diploma in Teaching and Learning (Early Childhood)***   Carried  Moved  ***That Council approve the revision of the following qualifications and forward them to CUAP for their approval:***   1. ***Postgraduate Diploma in Business Administration*** 2. ***Master of Laws*** 3. ***Master of Computer-Assisted Language Learning*** 4. ***Bachelor of Speech and Language Pathology with Honours*** 5. ***Master of Speech and Language Pathology*** 6. ***Bachelor of Science: Computer Science*** 7. ***University Admission IELTS requirements***   Carried  Dr Cochrane also reported on the Academic Board review of academic regulations for 86 qualifications, the detail of which had been provided to Council on the Sharepoint website. A further 50-plus qualifications were still to be reviewed.  Moved  ***That Council:***   1. ***note the summary memorandum from the Academic Registrar and summaries from the College of Arts, College of Business and Law, College of Education, Health and Human Development and the College of Science.*** 2. ***note the revision of 86 qualifications*** 3. ***forward to CUAP for approval those changes to qualifications related to timeframe; distinction, merit and honours; and progression.***   Carried  Dr Cochrane then reported on the meeting of the Academic Board noting in particular the amount of work that had gone into the review of regulations. Discussion included the sharing of information with the Halls of Residence and the assurance that privacy issues had been addressed was provided.  Moved  ***That Council receive the Academic Board Report and commend the team involved in the comprehensive and significant review of regulations.***  Carried |
| **PUBLIC EXCLUDED MEETING** | Moved  ***That: the public be excluded from the following parts of the proceedings of this meeting, namely:*** |

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| **Item on Public Excluded Agenda** | **General Subject Matter** | **Reason for passing this resolution in relation to each matter** | **Grounds under section 48(1) for the passing of this resolution** | |
| 4 | Minutes of the meeting held on 1 March 2017 with the public excluded | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded. | | |
| 5 | Matters arising from those minutes |
| 6  6.1 | **From the Chancellor**  Letter of resignation | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To protect the privacy of natural persons. | | 7(f)(i)  7(a) |
| 7.  7.1 | **From the Vice-Chancellor**  Risk Report | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To avoid prejudice to measures protecting the health or safety of members of the public. | | 7(f)(i)  7(d) |
| 8.  8.1  8.1.1  8.1.2  8.1.3  8.1.4  8.2  8.3  8.4 | **From the Finance, Planning and Resources Committee**  UC Futures Update  - UC Futures Summary and verbal updates  - Draft GOG Agenda for May  - GOG Quarterly Scorecard  - 2017 Enrolment Update for GOG  2018 International Fees  Financial Report – March 31 2017  Financial Forecast Report | To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the University to carry out, without prejudice or disadvantage, commercial activities. | | 7(h)  7(f)(i)  7(f)(i)  7(f)(i)  7(h)  7(h)  7(h) |

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| **RETURN TO PUBLIC MEETING** | ***and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.***  Carried  Members returned to public meeting at 5.49pm and confirmed the International Fees for 2018. |
| **GENERAL BUSINESS** | There were no items of general business. |

The meeting closed at 5.50pm.

**NEXT MEETING** The next meeting is scheduled for 4.00pm on Wednesday 31 May 2017.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_