**Doctoral Research Proposal**

This form should be completed to accompany the doctoral Research Proposal when it is lodged with Te Kura Tāura | UC Graduate School.

Research students should discuss the appropriate format for their Research Proposal with their Senior Supervisor and/or Graduate Research Coordinator in their Department/School.

The Research Proposal is the precursor to the Confirmation Proposal. It normally includes a literature review, aims/hypotheses, descriptions of studies to be completed and their methods and methodology, noting any specific equipment or resourcing required. The Research Proposal must also include an overall project plan, including specific goals and a timeline.

**Section A**

*This section should be completed by the student.*

|  |  |
| --- | --- |
| Student name:  |   |
| Student ID number:  |   |
| Senior Supervisor:  |   |
| Department/School:   |   |
| Qualification (e.g., PhD in Biology):  |  |
| Course code (e.g., BIOL790):  |   |
| Date of first enrolment: |  |
| Thesis working title: |  |
| I have attached a copy of my Research Proposal, which has been reviewed by my Senior Supervisor: | [ ]  Yes [ ]  No |
| I confirm that this Research Proposal is entirely my own work, including research and writing, except where the assistance of other authors or tools is explicitly acknowledged and their contribution fully explained: | [ ]  Yes [ ]  No |
| The Research Proposal has been submitted to UC’s specified similarity- or AI-checking software (e.g., Turnitin). I have discussed the resulting report and any potential issues with my supervisor. | [ ]  Yes [ ]  No |

|  |  |
| --- | --- |
| Research student name/e-signature:  |   |
| Date:  |   |

**PLEASE FORWARD THE FORM TO YOUR SENIOR SUPERVISOR**

***You must ensure that any supporting documents are submitted along with the application.***

**Section B**

*This section should be completed by the Senior Supervisor.*

|  |  |
| --- | --- |
| I have reviewed the attached Research Proposal and am satisfied that the topic, scope, and methodology are appropriate for a Doctoral degree: | ​​ [ ]  Yes [ ]  No |
| I confirm that the standard of the Research Proposal is satisfactory for this stage of progression: | [ ]  Yes [ ]  No |
| I would like to bring the following issue(s) to the attention of the HoD/S or their delegate and/or the Amo Rangahau | Dean of Postgraduate Research or their delegate:  |  |
| I recommend the approval of this research proposal: | [ ]  Yes [ ]  No |
| The comments in this report have been discussed with the student: | [ ]  Yes [ ]  No |

|  |  |
| --- | --- |
| Senior Supervisor name/e-signature:  |   |
| Date:  |   |

**PLEASE FORWARD THE FORM TO YOUR HEAD OF DEPARTMENT/SCHOOL OR THEIR DELEGATE**

***You must ensure that any supporting documents are submitted along with the application.***

**Section C**

*This section should be completed by the Head of Department/School (or the person/s with appropriate delegated authority under UC’s Academic and Research Delegations).*

|  |  |
| --- | --- |
|  I have reviewed and approve the Research Proposal:If “no”, please provide further details. |  [ ]  Yes [ ]  No |
| I confirm that the School/Department has appropriate resources to support the student to complete the research outlined in the Research Proposal.If “no”, please provide further detail: |  [ ]  Yes [ ]  No |

|  |  |
| --- | --- |
| Name/e-signature:  |   |
| Date:  |   |

**SEND THIS FORM TO TE KURA TĀURA | UC GRADUATE SCHOOL TO BE LODGED (****GRADUATESCHOOL@CANTERBURY.AC.NZ****)**

***You must ensure that any supporting documents are submitted along with the application.***

**Section D**

*This section should be completed by Te Kura Tāura staff.*

A satisfactory research proposal that has been approved by the Senior Supervisor and Tumuaki Tari/Kura | Head of Department/School has been lodged with Te Kura Tāura | Graduate School, within the timeframe specified in the regulations for the degree.

**​​**[ ]  Yes

[ ]  No **​**

|  |  |
| --- | --- |
| Name/e-signature:  |   |
| Date:  |   |