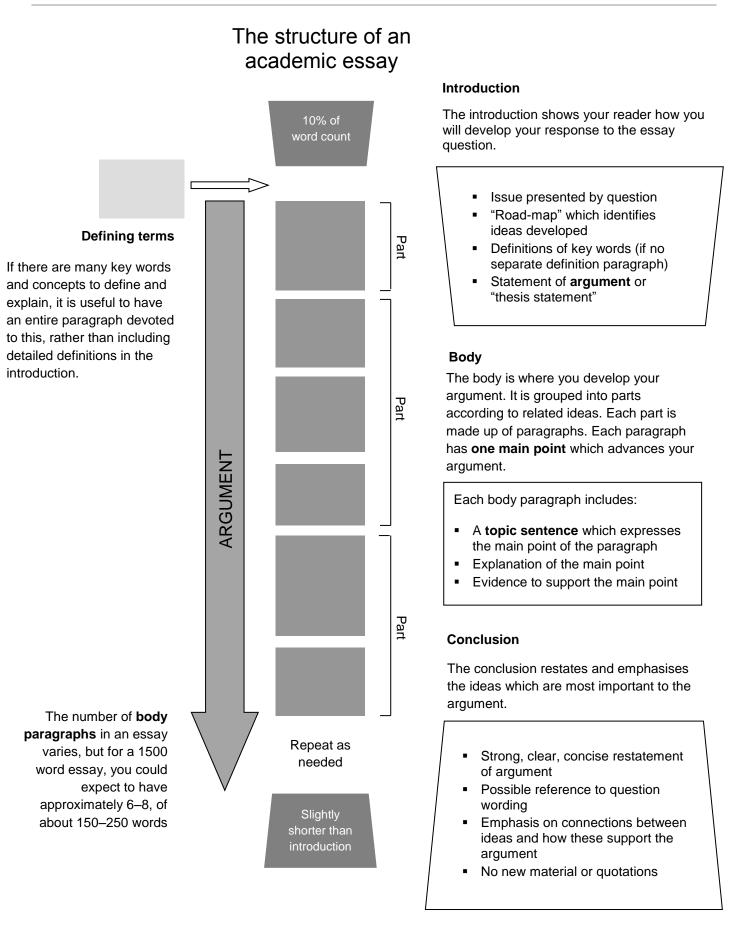
## **Academic Essays**

Academic Skills Centre University of Canterbury



1017

## Glossary

- Academic essay: The aim of an academic essay is to present an **argument** in order to persuade the reader. An academic essay must include an introduction, a body, and a conclusion. It is written in **formal language**.
- Argument: Your response to the essay question. It always involves taking a position and must be supported by **evidence**. You may need to present multiple viewpoints but your position must remain clear throughout the essay.
- **Body paragraph:** A paragraph is a distinct section of text written in complete sentences. A body paragraph presents one **main point** expressed in a **topic sentence**, explanation of that main point, and **evidence** to support it. A typical body paragraph is between four and eight sentences long.
- **Evidence:** Primary or secondary sources used to support the **main point** of your **body paragraph**. It can include quotations from primary sources, statistics, and results of other authors' research (summarised or quoted directly). Sometimes referred to as *examples*.
- **Formal language:** The style of serious written language used in academic publications. Avoid contractions (e.g. *can't*, *didn't*, *isn't*). Avoid conversational words (e.g. *massive*, *heaps of*) and emotive words (e.g. *devastating*, *brilliant*). First- and second-person pronouns (*I*, *you*, *we*, *us*) are not usually appropriate.
- Main point: A main point is an idea developed to advance your argument. Each main point is developed in a separate **body paragraph**. In an academic essay, main points must be supported by **evidence**.
- Part: A series of **body paragraphs** grouped according to related ideas. Parts should be arranged to show the logical progression of your argument. Sometimes each part may have a heading. If the essay question has more than one part, these may correspond to the different parts of the essay. Note that in a short essay, a part may consist of only one paragraph.
- **Road-map:** Outline of the ideas which will be developed in the essay to form the **argument**. The roadmap often comes before the **thesis statement**.
- **Thesis statement:** Statement of **argument** in one or two sentences. Often the final sentence/s of the introduction.
- **Topic sentence:** Usually the first sentence of a **body paragraph**. It expresses the **main point** of the paragraph. Sometimes it may be appropriate for the topic sentence to refer back to the point of the previous paragraph in order to link your ideas; for example, "Although..." "In addition to..."