



Oxford/Canterbury Exchange Programme 2026-27

Information about Oxford Fellowships at the University of Canterbury (‘Oxford Fellowship’)



Introduction from the University of Oxford

Building on the lengthy association between the two universities, the Oxford/Canterbury Exchange Programme provides an excellent opportunity for the regular exchange of staff between our faculties and departments. The scheme is administered by the University of Canterbury, and we are pleased to take an active and enthusiastic part in encouraging exchanges and contributing to the ongoing success of the Programme.

The Programme has been successful in arranging exchange visits across the academic divisions, involving a broad range of subjects. It has had an impact in highlighting some different approaches to teaching and research in our institutions in fields ranging from the Humanities to the Social Sciences to the Natural Sciences. It has also provided shared common experience, through extended periods of living in the two different countries. Participating academics from both Oxford and Canterbury have been uniformly positive about their experiences.

The University offers a warm welcome to any member of staff from Canterbury coming to Oxford under the Programme and I look forward to meeting future visitors. At the same time, we strongly encourage members of staff at Oxford University to consider the benefits of taking part in this Programme. Further information is available from the Erskine Programme Coordinator at the University of Canterbury (erskine@canterbury.ac.nz).

Professor Patrick Grant FEng
Pro-Vice-Chancellor (Research)
University of Oxford
United Kingdom

Introduction from the University of Canterbury

The University of Canterbury and the University of Oxford, in furtherance of their mutual interests in teaching and research, and as a contribution to increased international cooperation between them, hereby agree to cooperate within the framework of the regulations applying in each of the institutions and subject to the availability of resources, to enable the exchange of academic staff members.

This arrangement continues, under different terms, the staff exchange programme initiated between the universities in 2002. While visiting the exchange university, staff members will participate in teaching, seminars and academic meetings, as agreed with the hosting department, in order to facilitate the sharing of ideas and expertise with staff and students at the exchange university. The exchange also creates opportunities for joint research and encourages the exchange of publications and academic materials.

I warmly commend this expanded Programme for the undoubted growth it is bringing in the exchange of knowledge, professional links, and research collaborations between our two universities. The Fellowships to be awarded each year are available in all faculties and are additional to those available under the existing Visiting Erskine Fellowships, Erskine Grants, Visiting Canterbury Fellowships, Canterbury Grants and other leave programmes.

Professor Catherine Moran
Deputy Vice-Chancellor Academic
University of Canterbury
Christchurch, New Zealand

OXFORD FELLOWSHIP OPERATIONAL RULES

Operational Rules approved by UC Legal for 2027 onwards

1. Aronga | Purpose

Under the Oxford/Canterbury Exchange Programme, Visiting Oxford Fellowships may be awarded to academic staff members of the University of Oxford who are already advanced in the learning of any subject taught at Te Whare Wānanga o Waitaha | University of Canterbury for the purpose of giving lectures to students in such subjects at the University of Canterbury and contributing generally to the teaching programme.

2. Paearu māraurau | Eligibility criteria

The eligibility criteria for the Oxford Fellowship outlined below:

- 2.1 Nominees must be staff members of the University of Oxford
- 2.2 Nominees must be fluent in English.
- 2.3 Nominees must be advanced in the learning of the relevant subject(s) taught in any faculty at the University of Canterbury.

3. Tukanga tononga | Nomination process

- 3.1 Nominations must be made using the appropriate form available (along with information documents) on the UC Intranet and must include the appropriate supporting documents.
- 3.2 Nominations for Visiting Oxford Fellowships are to be made by the UC academic who will act as the host for the duration of the visit.
- 3.3 Nominations must be submitted to the Erskine Programme Office by the deadlines specified on the Erskine Programme website,¹ except where special allowance is made in writing by the Erskine Programme Office.

4. Tukanga whakaae | Approval process

- 4.1 In each yearly round there is a total of three Oxford fellowships available. Nominations open in May and close 15 July each year. Invites will be issued by early September.
- 4.2 Nominations go through a five-stage process:
 - 4.1.1 Approval by the Head of the Visiting Fellow's host school or department
 - 4.1.2 Approval by the Executive Dean or delegate of the fellow's host faculty.
 - 4.1.3 Review by the Erskine Programme Office to ensure that the nomination meets the eligibility criteria and approval criteria.
 - 4.1.4 Approval by the Deputy Vice-Chancellor (Academic).
 - 4.1.5 Approval by the University of Oxford Senior International Office

¹ Link to: [Oxford Fellows](#)

5. Paearu whakaae | Approval criteria

In approving a nomination, the Head of School/Department, Executive Dean or Delegate, and Deputy Vice-Chancellor (Academic) will consider the nomination with particular reference to the following:

- 5.1 The length of the proposed fellowship: A Visiting Oxford Fellowship must be for a period of between 28 to 90 days inclusive. A Visiting Oxford Fellowship may be extended to up to 120 days if a justification for this extension is outlined in the nomination and subsequently approved by the Deputy Vice-Chancellor (Academic).
- 5.2 The nominee's proposed programme of teaching: A programme of teaching must include an average of at least of three scheduled contact hours with students (not including office hours) for each week of the teaching period that falls within their fellowship. A minimum of at least 12 scheduled contact hours with students (not including office hours) is required for a fellowship to be approved.
- 5.3 Whether the nominee has received a Visting Oxford Fellowship (or any other visiting fellowship awarded by the Erskine Programme) in the past: An individual may not receive any Visiting Fellowship more than once in a four-year period.
- 5.4 The suitability of the nominee to teach at the University of Canterbury and the overall benefit that the nominee's visit will provide to the delivery of teaching and learning at the University.

6. Mahere utu | Value and payment schedule

- 6.1 A return economy-class airfare for the fellow and a spouse or immediate family member who will accompany the Visiting Oxford Fellow on their visit to the University of Canterbury for a minimum of 28 continuous nights within the official fellowship period, between London and Christchurch. The second traveller is not required to travel with the visiting fellow in either direction. The specific flights must be approved by the Erskine Programme Office and will typically be the most economical flights (avoiding additional stops or long layovers where possible).
- 6.2 2nd Class Return rail or coach travel Oxford/Reading/Heathrow.
- 6.3 A travel insurance policy for the fellow and the second traveller for the duration of their Visiting Oxford Fellowship.²
- 6.3 A maintenance allowance for living expenses, as detailed in the Schedule. This will be paid to a Visiting Oxford shortly after the commencement of their fellowship via a prearranged method.
 - 6.3.1 The maintenance allowance is payable for any nights of the teaching period inclusive of mid-semester breaks. Activities undertaken during the break might include seminars (with dates, topics & intended audiences provided), student field trips, postgraduate supervision, setting & marking of assessments, and student advisory services.
- 6.4 Accommodation for the fellow and their immediate family for the period of the Visiting Oxford Fellowship. Whilst every effort to meet the accommodation requirements of the visitor will be made, no specific style, standard or location is guaranteed.

² See the wording of the University Travel Insurance Policy and Benefits Schedule for further details on what is covered by this insurance policy. UC Travel Insurance info can be found here: [Travel Insurance](#).

- 6.5 Reimbursement of the New Zealand visa fees³ for any visa that the Visiting Oxford Fellow and/or the accompanying family member requires in order for the Visiting Oxford Fellow to take up their fellowship. This reimbursement will be paid to a Visiting Oxford shortly after the commencement of their fellowship, along with the maintenance allowance.
- 6.6 A hosting allowance as detailed in the Schedule, paid directly to the fellow's host department, which may be used as determined by the host department for sundry expenses associated with hosting a Visiting Fellow.⁴

7. Paearu here | Tenability and retention criteria

- 7.1 The dates of each Visiting Oxford Fellowship are proposed and approved through the nomination process. With the approval of the Erskine Programme Office, the dates of a Visiting Oxford Fellowship may, in some circumstances, be adjusted within the calendar year of the fellowship. The change must be discussed with the Erskine Programme Office at the earliest opportunity to confirm it is feasible and approved by the Visiting Oxford Fellow's host school/department. If the dates of the fellowship cannot practically be adjusted, a revised nomination form must be submitted.
- 7.2 In accepting a Visiting Oxford Fellowship, a Visiting Oxford Fellow agrees to fulfil the programme of teaching as set out in their nomination form. If any changes are made to the programme of teaching or the details of the visit, these **must** be communicated to both the host and the Erskine Programme Office at the earliest opportunity. In addition, the Visiting Fellow is expected to:
 - 7.2.1 Arrange visas or a visa waiver for themselves and any accompanying travellers.
 - 7.2.2 Liaise with the University's approved travel agent to book travel as soon as practicable, but **no later than three months before** the expected date of arrival (unless discussed in advance with the Erskine Programme Office). If travel is not booked within this timeframe, any increase in the cost of travel will be charged to the Visiting Oxford Fellow.
 - 7.2.3 Abide by the [Staff Code of Conduct | UC](#).
 - 7.2.4 Leave the accommodation clean and in good condition.
 - 7.2.5 Submit a feedback report after the completion of the fellowship.
- 7.3 A Visiting Oxford Fellowship may not be awarded alongside any other fellowship, award, or external funding, except with the approval of the Deputy Vice-Chancellor (Academic). Where a Visiting Oxford Fellowship is approved alongside another fellowship, award, or external funding, the awards of the Fellowship will be decreased to avoid any overlaps in funding.
- 7.4 In submitting and approving a nomination, the host and host department agree to support the fellow prior to and during their visit, including by providing a warm welcome on arrival, arranging office space (may be shared), electronic equipment, Canterbury Card, IT access and email, an honorary membership to the UC Staff Club, and assisting the visitor in meeting their programme of teaching at the University. This will ensure the fellow is prepared for teaching and feels supported by the department.

³ This excludes the costs of an NZeTA (visa waiver) or International Visitor Levy (IVL).

⁴ These sundry expenses might include transportation costs associated with collecting a Visiting Oxford Fellow from the airport, groceries to support the fellow after their arrival, a welcome gift, a welcome dinner and coffee/lunch catchups between the Visiting Oxford Fellow and their host department during the fellowship. Purchases may be determined by the Visiting Oxford Fellow's host or host department, but must be consistent with UC policy, including the [Purchasing Card \(P-card\) Policy](#) and the [Gifts, Koha and Hospitality Policy](#).

Visiting Oxford Fellowship Hōtaka | Schedule

The monetary value specified is current as at 1 January 2027.

Maintenance Allowance:

The rate of maintenance allowance, as applicable, is \$125 per night.

Hosting Fee:

The hosting fee, paid directly to the Host's Department/School, is \$635.

Additional Information

Term Dates 2026/2027

Canterbury

Semester One		
	Start date	End date
Term 1	22 February 2027	25 March 2027
Term 2	19 April 2027	4 June 2027
Semester Two		
	Start date	End date
Term 3	19 July 2027	27 August 2027
Term 4	13 September 2027	22 October 2027

Oxford

	Start date	End date
Michaelmas	11 October 2026	5 December 2026
Hilary	17 January 2027	13 March 2027
Trinity	25 April 2027	19 June 2027
Michaelmas	10 October 2027	4 December 2027

For further information regarding provisional dates for Oxford, please visit:

<https://www.ox.ac.uk/about/facts-and-figures/dates-of-term>

Web addresses

University of Canterbury home page www.canterbury.ac.nz
University of Oxford home page www.ox.ac.uk
University of Oxford International Strategy Office <https://www.ox.ac.uk/international>
University of Canterbury Erskine Programme <https://www.canterbury.ac.nz/engage/erskine/>
Further information
<https://www.canterbury.ac.nz/engage/erskine/visitors/oxford-fellows/>

Contact

For any assistance required, please contact:

Erskine Programme Coordinator, University of Canterbury at erskine@canterbury.ac.nz

Postal address: Private Bag 4800, Christchurch, NEW ZEALAND

Phone: +64-3-369-2391 (direct line) (Standard New Zealand time: 12 hours ahead of GMT/UST)

Office: Level 2 North, Matariki, University of Canterbury