

# COUNCIL

## Minutes

<b>Date</b>	<b>Wednesday 28 November 2018</b>
<b>Time</b>	2.10 pm
<b>Venue</b>	Council Chamber, Level 6 Matariki
<b>Present</b>	Dr John Wood (Chancellor), Dr Rod Carr (Vice-Chancellor), Ms Sue McCormack (Pro-Chancellor), Mr Peter Ballantyne, Mr Warren Poh, Mr Josh Proctor, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Mr Steven Wakefield.
<b>Apologies</b>	Ms Catherine Drayton, Professor Roger Nokes
<b>In Attendance</b>	Mr Jeff Field, University Registrar Professor Ian Wright, Deputy Vice-Chancellor Ms Alex Hanlon, Executive Director, Learning Resources Mr Bruce White, Deputy Registrar Ms Robyn Nuthall, UC Futures Programme Director Mr Richmond Tait, Business Finance Director Mr Sam Brosnahan, UCSA President-elect Mrs Raewyn Crowther, University Council Co-ordinator
<b>CONFLICTS OF INTEREST</b>	No conflicts of interest were raised.
<b>MINUTES</b>	The minutes of the meeting held on 31 October 2018 were approved and signed as a correct record.
<b>MATTERS ARISING</b>	There were no matters arising that were not covered by agenda items.

**FROM THE  
CHANCELLOR**

**Chancellor's Meetings**

The schedule of meetings was provided for information.

**Council Work Plan 2018/19**

An updated copy of the Work Plan was tabled and it was noted that management had been asked to populate the table for 2019 with the matters proposed to come to Council.

**April 2019 Graduation Ceremonies**

Council was advised of the College splits for the April Graduation ceremonies.

**Degrees Conferred in Absentia**

The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

**Election of Chancellor**

The Chancellor moved this item from the Public Excluded agenda and asked the Registrar, Jeff Field, as Returning Officer, to preside over the electoral process.

Mr Field advised that one nomination had been received, for Ms Sue McCormack. In terms of the Council process for the election of Chancellor, nominations could be accepted from the floor. No further nomination were received and Mr Field declared Ms McCormack duly elected. Her appointment, which was greeted with applause, would take effect from 1 January 2019 and her term as Chancellor would extend to the end of her term on Council, currently 31 July 2019. He reiterated that Dr Wood had written to the Minister seeking an extension of Ms McCormack's term on Council.

Mr Field then advised that Ms McCormack's appointment created a vacancy for Pro-Chancellor and declared that nominations were now open for that position. Council agreed to hold the election for Pro-Chancellor at the meeting of 30 January 2019.

**FROM THE VICE-  
CHANCELLOR**

**Monthly Report**

Dr Carr presented the report which was taken as read. The following points were highlighted:

- Applications to enrol across all Colleges were significantly ahead of the prior year, which had resulted in cautious optimism for 2019 student numbers.
- A site survey had been completed of the Rochester and Rutherford site.
- Contracts had been executed with TEC for the 2019 PBRF, SAC and Fees Free funding.

Moved

**That: The Vice Chancellor's Report be received.**

Carried

**FROM THE  
FINANCE,  
PLANNING AND  
RESOURCES  
COMMITTEE**

Pasifika Strategy  
Review

The Chair of the Audit and Risk Committee, Mr Peter Ballantyne, reported on behalf of Ms Drayton on the items that the Finance Planning and Resources Committee referred to Council from its meeting on 19 November 2018.

Ms Lynn McClelland, Director Student Services and Communications and Pauline Laufutu Simpson, Director of the Pasifika Development Team (PDT), joined the meeting.

Ms Laufutu Simpson presented the strategy to the Council noting:

- The strategy had been developed in response to the government priority to increase the participation and success of Pasifika students.
- Retention and qualification completion rates for Pasifika students were currently behind those for the rest of the student population.
- A four year research project had been undertaken which identified that students wanted to be able to help their communities and their home islands. This desire had been used to leverage improved educational outcomes.
- Additional resources had been allocated to develop a Kaiārahi role and to provide Pasifika development days, which had been well attended.

The Chancellor noted that the strategy had been owned by Council which would be keen to receive the final strategy document.

Discussion on the strategy raised the following points:

- External outreach opportunities were being utilised
- PDT would welcome increased resourcing to achieve TEC goals.
- Funding for a full-time Kaiārahi would improve support provided
- Support had been provided by the UC Foundation in recent years
- All student-facing teams were receiving education to provide appropriate service and be cognisant of Pasifika students' needs.

Moved

**That: Council:**

- i) approve the Pasifika Strategy Review*
- ii) note the intention to improve connectivity between the Maori and Pasifika Development Teams, and*
- iii) note that a more detailed discussion on implementation would occur between now and February 2019 to ensure that Pasifika plans and initiatives were aligned with college plans and were shared, realistic and likely to prove effective.*

Carried

**FROM THE  
ACADEMIC  
BOARD**

**Academic Board Report**

Professor Ian Wright presented the report from the meeting of the Academic Board.

Moved

**That: Council note the Academic Board Report**

Carried

**PUBLIC  
EXCLUDED  
MEETING**

Moved

**That: the public be excluded from the following parts of the proceedings of this meeting, namely:**

<b>Item on Public Excluded Agenda</b>	<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
4	Minutes of the meeting held on 31 October 2018 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6 6.1 6.2 6.3	<b>From the Chancellor</b> Emeritus Professor nomination Memorandum of Understanding – Ngai Tahu Election of Chancellor	To protect the privacy of natural persons.  To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To protect the privacy of natural persons.	7(a)  7(f)(i) 7(a)
7. 7.1	<b>From the Vice-Chancellor</b> Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1.1 8.1.2 8.2 8.3 8.4 8.5 8.6 8.7 8.8 8.9 8.10	<b>From the Finance, Planning and Resources Committee</b> UC Futures Summary Report  Rehua Readiness for Service IQA 2019 Budget  Recreation Centre Business Case Hall of Residence Implementation Business Case UCIC Agreement Renewal  UCSA Programme and Budget Reset UCSA Lease  Insurance Renewal Update  Student First Monthly Report Movements in Year End Forecast to October 2018	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h) 7(h) 7(h) 7(h) 7(h) 7(h) 7(h) 7(h) 7(h) 7(h) 7(h)
9.	<b>Strategic Discussion</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.	<b>Protected Disclosures</b>	To protect the privacy of natural persons.	7(a)

***and that the relevant University management representatives be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge will be of assistance***

*in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**REPORT FROM  
THE PUBLIC  
EXCLUDED  
SESSION**

Members returned to public meeting at 4.59pm. The appointment of Professor Brian Haig to Emeritus Professor was recorded.

**GENERAL  
BUSINESS**

There were no items of general business.

The meeting closed at 5.00pm.

**NEXT MEETING**

The next meeting is scheduled for 2.00pm on Monday 10 December 2018.

SIGNED AS A CORRECT RECORD:

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DATE:

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