
Minutes

Date	Wednesday 30 May 2018
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr Peter Ballantyne, Dr Rosemary Banks, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Mr Steven Wakefield.
Apologies	Ms Catherine Drayton, Mr Josh Proctor
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Mr Bruce White, Acting Registrar Professor Ian Wright, Deputy Vice-Chancellor Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Professor Catherine Moran, Assistant Vice-Chancellor (Academic) Dr Darryn Russell, Assistant Vice-Chancellor Māori Dr Andrew Bainbridge-Smith, Academic Registrar Mr Adrian Hayes, Financial Controller Mr Steve Hunter, Health and Safety Manager Ms Robyn Nuthall, UC Futures Programme Manager Ms Petra Westropp, Intern Business Analyst Mrs Joanne Noble-Nesbitt, Erskine Programme Manager
CONFLICTS OF INTEREST	There were no conflicts of interest reported.
MINUTES	The minutes of the meeting held on 26 April 2018 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor's Meetings The schedule of meetings was noted for information. Council Work Plan 2018 An updated copy of the Work Plan was tabled and Mr White noted the changes made since the plan was last tabled. It was noted that the PG PIP Business Case would now be referred to as Kia Tōpū. Dr Russell

reported that Kia Tōpū meant ‘to collaborate and join together in the interest of the collective’.

Degrees Conferred in Absentia

The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

FROM THE VICE- CHANCELLOR

Monthly Report

Dr Carr presented the report which was taken as read. He noted that there were no verbal updates on matters in the public section of the meeting.

Moved

That: The Vice Chancellor’s Report be received.

Carried

FROM THE FINANCE, PLANNING AND RESOURCES COMMITTEE:

Mr Ballantyne, in the absence of Ms Drayton, provided the report on the FPRC Committee meeting on 21 May 2018.

Māori Student Engagement

Mr Ballantyne noted that there had not been sufficient time at the FPRC Committee meeting to consider the report, and as a reflection of its importance, Dr Russell had been invited to Council to discuss the issue of Māori student engagement.

Dr Russell thanked the Council for the opportunity to present to the meeting. The report provided an overview of current Māori student engagement highlighting the initiatives undertaken in Māori student recruitment, retention and achievement.

It was noted that in terms of recruitment, efforts had been focused on attracting students from local communities. Bicultural competency was important to Māori students who welcomed the opportunities provided at UC to explore their cultural identity and this was something which helped differentiate UC from other NZ universities. It was important though that UC continued to be a culturally responsive institution.

Dr Russell responded to questions about attracting students beyond the local market and Māori population projections by stating that, although the Māori and Pasifika populations were set to increase, the pipeline of students would likely remain the same. Students may be looking to obtain degrees in subjects such as law and engineering rather than the more traditional areas of the arts or education.

It was acknowledged that Māori students had numerous choices when it came to tertiary or higher education and/or employment and that this was a competitive space. UC’s relationship with Ngāi Tahu was discussed, with Dr Russell commenting upon the strength of the relationship especially through the Ngāi Tahu Research Centre

The Chair congratulated Dr Russell on recently completing and receiving his doctorate.

Moved

That: Council:

- i) *receive the Māori Student Engagement report, and*
- ii) *offer their congratulations to Dr Russell on recently completing and receiving his doctorate.*

Carried

2019 Meeting Schedule

The proposed meeting schedule was agreed and the Chair asked that FPRC and Audit and Risk Committee members put the dates in their diaries. It was noted that there would be two meetings of the Audit and Risk Committee in February 2019 to enable production of the Annual Report.

Moved

That: Council adopt the meeting schedule for 2019.

Carried

FROM THE AUDIT AND RISK COMMITTEE

Mr Ballantyne introduced the report from the Audit and Risk Committee.

Health and Safety Report

Mr Steve Hunter, Health and Safety Manager, was invited to present the Health and Safety Report. He commented that there were no significant health and safety concerns across the campus. UC's workforce was very proactive when it came to health and safety matters but it would be good to see greater student involvement. It was requested that initiatives be undertaken to increase student involvement.

An external audit of UC's health and safety systems based on WorkSafe Plus/AAC audit standards had been undertaken. Whilst the report was still being finalised it had identified some concerns in the system which needed to be resolved. Overall, UC's systems were operative. The final report would be considered at the August Audit and Risk Committee meeting.

Moved

That: Council receive the Health and Safety Report.

Carried

Health and Safety Charter

Mr Ballantyne noted that the Health and Safety Charter had been approved by the Audit and Risk Committee. The Charter had been amended to include a reference to 'wellbeing'.

Professor Nokes queried the wording of the first bullet point in the Policy Statement. It was agreed that the wording should be changed to '*Demonstrate excellent health, safety and wellbeing and legal compliance*'.

Moved

That: the Health and Safety Charter be approved.

Carried

**FROM THE
ACADEMIC BOARD**

Professor Ian Wright presented the report from the meeting of the Academic Board, highlighting:

- There had been less business in May than usual.
- Dr Anne Brower was the recipient of the 2017 Critic and Conscience of Society Award.
- An issue for the Library Committee concerning publishing bundling content to maximise revenue and the financial impact of this. It was noted that collective action was being taken by French and German universities and was something that the Library Committee would be closely monitoring.
- Progress on the development of a new Learning and Teaching Strategy.

The Council congratulated Dr Brower on her award and asked the Vice-Chancellor to pass on their congratulations.

Moved

That: the Academic Board Report be noted.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Minutes of the meeting held on 26 April 2018 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6 6.1	From the Chancellor Emeritus Professor Nomination	To protect the privacy of natural persons.	7(a)
7. 7.1	From the Vice-Chancellor Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	UNZ Letter to Minister re University Sector Funding	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1 8.1.1 8.1.2 8.2 8.3 8.4	From the Finance, Planning and Resources Committee UC Futures - UC Futures Summary - GOG Agenda Orange H Receivership TEC Annual CAM Self-Assessment Student First Update Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i) 7(h) 7(f)(i) 7(f)(i)

8.5	Sale of 112 Waimairi Road	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h)
8.6	Movements in Year End Forecast to April 2018	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.	From the Audit and Risk Committee		
9.1	Draft minutes of the meeting of 21 May	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Event Investigation Recommendations	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.	Strategic Discussion	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.	From the Vice-Chancellor Appointment Committee	To protect the privacy of natural persons.	7(a)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

The meeting closed at 6.37 pm.

NEXT MEETING The next meeting is scheduled for 4.00pm on Wednesday 27 June 2018.

SIGNED AS A CORRECT RECORD: _____

DATE: _____