

COUNCIL

Minutes

Date	Wednesday 24 February 2016
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmell, Mr Tony Hall (from 4.10pm), Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott.
Apologies	Mr Tony Hall (for lateness)
In Attendance	Mr Jeff Field, Registrar and AVC Mr Bruce White, Deputy Registrar Dr Andrew Bainbridge-Smith, Head of Academic Services Adrian Hayes, Financial Controller Mr Keith Longden, Chief Financial Officer Ms Robyn Nuthall, UC Futures Programme Manager Ms Raewyn Crowther, University Council Co-ordinator

CONFLICTS OF INTEREST There were no conflicts of interest disclosed in terms of matters on the public agenda.

FROM THE CHANCELLOR Dr Wood advised that due to the deadlines imposed by the New Zealand Stock Exchange the Council would move to the public excluded agenda immediately to consider the items on the Annual Report 2015.

PUBLIC EXCLUDED MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
9.	From the Audit and Risk Committee		
9.3	Annual Report 2015	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of	7(f)(i) 7(f)(i)

		the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
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and that the Deputy Registrar, UC Directors and the University Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

ANNUAL REPORT 2015 The Council moved back into Public meeting at 4.10pm and confirmed the resolutions passed with the public excluded.

Moved

That:

- i) **Council adopts the:**
 - a) **Financial Statements for the year ended 31 December 2015**
 - b) **Statement of Service Performance**
- ii) **Council approve the Chancellor and Vice-Chancellor sign the representation letter on behalf of Council.**
- iii) **Council approve the NZX announcement for immediate release.**

Carried

MINUTES The minutes of the meeting held on 27 January 2016 were approved.

MATTERS ARISING **Delisted Neighbouring Trees**
In response to a question from Council a report had been prepared showing the position of delisted heritage trees on neighbouring properties. The report indicated that there were no protected trees on campus, a statement that could be misleading. Council had a responsibility enshrined in long-held policy to protect the heritage gardens (including the trees within the gardens) on campus in perpetuity. Further information was needed for Council to be assured that the heritage gardens were appropriately identified and managed.

FROM THE CHANCELLOR The Chancellor noted that:

- the PVC Business and Law, Professor Sonia Mazey, would be presenting to Council, an extra agenda item 5.3.
- a Governance Workshop with Jane Huria would proceed on 29 February
- he had been elected Chair of the Universities New Zealand Chancellors' Committee
- Ngai Tahu was continuing to work through the process of making a recommendation to Council of a Ngai Tahu Council member.

Chancellor's Meetings

The schedule of meetings was noted.

Council Workplan 2016

The Chancellor noted that the schedule was now a developed piece of work that would continue to evolve and would be a useful tool to guide members. The Registrar's team was commended for this work.

PVC Presentation – Business and Law

Professor Sonia Mazey was welcomed to the meeting and provided Council with an overview of the College's history, recent successes and the challenges it was currently facing:

- Business and Economics merged with Law in 2012, creating 2 Schools
- A new mission statement had been developed that was guiding development – product innovation, a community focus and investment in internationalisation
- Actual enrolments were up 3.6% (domestic) and 69% (international) on this time last year, primarily in the Business School.
- Future developments included introducing minors across the faculty and commerce minors in other faculty courses; new graduate diplomas, distance learning and a Master of Financial Management
- Challenges included:
 - managing growth
 - staff/student ratio of 1:29.5
 - inability to attract staff especially in Executive Development courses
 - internationalisation – some courses were 60% international with students coming from a single country
 - common space for students

FROM THE VICE- CHANCELLOR

Monthly Report

Dr Carr took his report as read and provided an update on student enrolment:

- The themes of recovery, growth and transformation continued to shape the report
- At Week 22 of the application to enrol process, and Week 9 of enrolment, compared with the same point in time last year:
 - Domestic up 234 (2.4%)
 - Full Fee-paying up 235 (39%)
 - This represented a 4.6% increase (469 EFTS)
 - New to UC Domestic up 9%. All faculties had increases ranging from 3% to 15%.
 - Returning to UC figure showed no change.
- This belied Ministry of Education forecasts and was in line with Lincoln University enrolment figures.
- While some enrolments would be for one-year masters courses, UC had its largest ever PhD cohort.

In discussion it was noted that:

- Council was being regularly updated on enrolments
- Education faculty had lost 128 EFTS in returning students which may reflect the job market.
- Orientation was underway with few complaints received.
- Productivity Commission questions were being developed
- Student accommodation was largely full.

Moved

That: The Vice Chancellor's Report be noted.

Carried

**FROM THE FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

The Chair of the Finance, Planning and Resources Committee, Ms Drayton, presented the item.

Health and Safety – Council Advisor Report

Mr Poh, as the Council's Health and Safety Advisor had arranged a schedule of visits to construction sites and business-as-usual venues.

Moved

That: Council approve Option 2 of the schedule of health and safety visits:

Q1 - Construction – CETF - 18 April at 2pm

Q2 – BAU – College of Science - 20 June at 2pm

Q3 - Construction – RSIC - 15 August at 2pm

Q4 BAU – College of Engineering -21 November at 2pm

Carried

Moved

That: Council members purchase their own safety boots.

Carried

The Registrar would coordinate the roster of site visit attendance and dissemination of information on safety boot purchase.

**FROM THE ACADEMIC
BOARD**

The Vice-Chancellor presented the paper on behalf of Professor Weaver. The matter of space allocation had been discussed and a working group set up to provide academic advice to Council on the academic implications of the space allocation policy. It was agreed that the working group attend the Council meeting to present their report.

Moved

That: the Academic Board Report be noted.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
6.	From the Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.	From the Vice-Chancellor	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.	From the Finance, Planning and Resources Committee		
8.1	UC Futures		
8.1.1	- UC Futures Summary	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.1.2	- CoEHHD Project Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.1.3	- GOG Issues Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.1.4	-RSIC Stage 2 Options Analysis	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Teece Museum of Classical Antiquities at UC	To enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7(i)
8.3	ICT Graduate School Update	To enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7(i)
8.4	High Country Leases	To enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7(i)
9.	From the Audit and Risk Committee		
9.1	Minutes 1 February 2016	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Draft Minutes 15 February 2016	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
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and that the Deputy Registrar, UC Directors and the University Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO PUBLIC
MEETING**

Members returned to public meeting at 6.07pm and confirmed discussion of items 6 – 9.2 on the public excluded agenda, item 9.3 having been confirmed earlier in the meeting.

GENERAL BUSINESS There were no items of general business.

The meeting closed at 6.08pm.

NEXT MEETING The next meeting is scheduled for 4.00pm on Wednesday 30 March 2016.

SIGNED AS A CORRECT RECORD: _____

DATE: _____