
Minutes

Date	Wednesday 27 June 2018
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Dr Rod Carr (Vice-Chancellor), Mr Peter Ballantyne, Dr Rosemary Banks, Ms Catherine Drayton, Professor Roger Nokes, Mr Josh Proctor, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Mr Steven Wakefield.
Apologies	Ms Sue McCormack (Pro-Chancellor), Mr Warren Poh
In Attendance	Mr Jeff Field, University Registrar Mr Bruce White, Acting Registrar Professor Ian Wright, Deputy Vice-Chancellor Ms Alex Hanlon, Executive Director, Learning Resources Professor Catherine Moran, Assistant Vice-Chancellor (Academic) Dr Darryn Russell, Assistant Vice-Chancellor Māori Dr Andrew Bainbridge-Smith, Academic Registrar Ms Aliza Rowlands, Business Insight and Reporting Manager Ms Petra Westropp, Intern Business Analyst Ms Jacqui Lyttle, Risk Manager
CONFLICTS OF INTEREST	There were no conflicts of interest reported.
MINUTES	The minutes of the meeting held on 30 May 2018 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor's Meetings The schedule of meetings was noted for information. Council Work Plan 2018 An updated copy of the Work Plan was tabled and Mr White noted the changes made since the plan was last tabled. Members were advised that the Domestic Fees paper would come back to Council in July. The Warehouse Precinct Parking and Safe Passage Plan, together with the Wellness Precinct Parking and Safe Passage Plan would be considered in Q3.

Degrees Conferred in Absentia

The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

FROM THE VICE- CHANCELLOR

Monthly Report

Dr Carr presented the report which was taken as read. The following were highlighted:

- Attendance numbers at Regional UC Information Evenings in Southland, Auckland, Hamilton, Tauranga and Wellington were up 30% on last year's attendance levels. This was encouraging and presents a significant opportunity to convert interest to enrolments in 2019.
- Following the shooting at the Marjory Stoneman Douglas High School in Parkland, Florida in February 2018, a collaborative effort involving the wife of the former US ambassador to NZ, the NZ ambassador to US, the Student Volunteer Army (SVA) and others, has culminated in an opportunity for 20 students from the school to come to New Zealand. They will be hosted at Government House and will visit Christchurch to meet with the SVA.
- A change proposal was currently being prepared to withdraw from providing physical locations in the North Island for College of Education, Health and Human Development distance students. The College will continue to offer distance learning programmes under its flexible on line learning delivery model but will have no physical presence in Rotorua and New Plymouth.
- Dr Carr noted that the Business School's Executive Development Programme (EDP) had been restructured and rebranded as the Business Taught Masters Programmes.
- The Government had yet to confirm any adjustment to the Student Achievement Component (SAC) funding rates for 2019.
- An Open Day is scheduled in early July for the new Health, Research and Education Facility (HREF).

In discussion, it was noted that Christchurch is becoming more interesting and appealing for students as a destination with lower accommodation and living costs than North Island universities. Increased attendance at information evenings does not necessarily translate to enrolments but provides an early indication of interest.

Dr Carr indicated the TEC released data recently on enrolment statistics for all universities and agreed to share an analysis of these with Council.

Moved

That: The Vice Chancellor's Report be received.

Carried

**FROM THE
ACADEMIC BOARD**

Professor Ian Wright presented the report from the meeting of the Academic Board. The following were noted:

- A working party is being established to make a submission on the review of NCEA (levels 1-3). The Academic Registrar will chair the working party.
- More than 650 academics had submitted 6300 research outputs into the PBRF portal thus far. Evidence suggests that the earthquake sequence would have an impact on research outputs for this 2018 round and this would reflect in UC's results.
- Three qualification reviews were presented to the June meeting of Academic Board – Bachelor of Sport Coaching, Bachelor of Teaching and Learning (Primary) (Early Childhood) and Bachelor of Laws.
- July is Teaching Month. Professor Moran was invited to speak to this and noted that it was an opportunity for staff to engage with a varied and exciting calendar over four weeks (instead of the one week allocated in previous years). Professor Moran also advised that three teaching awards had recently been awarded.

In discussion, Professor Wright spoke to the rigour of the qualification reviews; noting the independent panels, the requirement for a one-year on report from the College outlining progress on recommendations, and the importance of reviews to drive curriculum development.

It was noted that Academic Board Reports to Council were summarised and that greater emphasis on external matters such as demand gaps and competitor activity would be useful. Council was offered access to the full qualification review reports.

Moved

That: the Academic Board Report be noted.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Minutes of the Special Meeting held on 21 May 2018 and the Council Meeting held on 30 May 2018 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6 6.1 6.2	From the Chancellor Emeritus Professor nomination Research Medal	To protect the privacy of natural persons.	7(a) 7(a)
7. 7.1	From the Vice-Chancellor Risk Report		7(f)(i)

7.2	Erskine Review and Report of Attorney-General	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.	From the Finance, Planning and Resources Committee		
8.1	UC Futures		
8.1.1	- UC Futures Summary	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Draft Kia Tōpū Programme BC	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	Student First Update Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.4	Movements in Year End Forecast to May 2018	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS

Mr Josh Proctor advised Council that the Vice-Chancellor had been awarded a life membership to the UC Students' Association in recognition of his service over the last 10 years. Members applauded this award.

The meeting closed at 5:33 pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 25 July 2018.

SIGNED AS A CORRECT RECORD: _____

DATE: _____