

EMBARGOED UNTIL 4pm WEDNESDAY 30 JANUARY 2019

Agenda

Date **Wednesday 30 January 2019**
Time 4.00pm
Venue Council Chamber, Matariki

Refer to
Page No.

1. APOLOGIES: Shayne Te Aika

2. CONFLICTS OF INTEREST
Every Member has an obligation to declare any material interests relevant to any University of Canterbury activities and to ensure that any conflict arising from the material interests is noted and managed appropriately

3. MINUTES (10 December 2018) 1-2

4. MATTERS ARISING

5. FROM THE CHANCELLOR
 - 5.1 Ministerial appointment 3
 - 5.2 Pro-Chancellor Election 5-8
 - 5.3 2018 Council Work Plan (to be tabled)
 - 5.4 Degrees conferred in absentia

6. FROM THE VICE-CHANCELLOR
 - 6.1 Update on Applications to enrol (verbal)

7. PUBLIC EXCLUDED MEETING
Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Minutes of the meeting held on 10 December 2018 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6	From the Chancellor	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
7	From the Vice-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
8	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

8. REPORT FROM THE PUBLIC EXCLUDED SESSION

9. GENERAL BUSINESS

10. NEXT MEETING –Wednesday 27 February 2019

COUNCIL

Minutes

Date	Monday 10 December 2018
Time	2.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Dr Rod Carr (Vice-Chancellor), Ms Sue McCormack (Pro-Chancellor), Mr Peter Ballantyne, Ms Catherine Drayton, Professor Roger Nokes, Mr Warren Poh, Mr Josh Proctor, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Mr Steven Wakefield.
Apologies	None
In Attendance	Mr Jeff Field, University Registrar Professor Ian Wright, Deputy Vice-Chancellor Dr Darryn Russell, AVC Māori Professor Catherine Moran, AVC Academic Professor Jonathan Le Cocq, PVC Arts Professor Sonia Mazey, PVC Business and Law Mr Keith Longden, Chief Financial Officer Ms Lynn McClelland, Executive Director Student Services and Communications Mr Bruce White, Deputy Registrar Ms Robyn Nuthall, UC Futures Programme Director Mr Richmond Tait, Business Finance Director Mr Sam Brosnahan, UCSA President-elect Mr Brett Chambers, Deloitte Mrs Raewyn Crowther, University Council Co-ordinator

CONFLICTS OF INTEREST

No conflicts of interest were raised.

The Chancellor opened the meeting and called for the Registrar to move the meeting into Public Excluded to consider the partnership proposal with Lincoln University and an extra item, a partnership proposal with Ngai Tahu/Ngai Tūāhuriri.

**PUBLIC
EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Partnership proposal with Ngai Tahu/Ngai Tūāhuriri.	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
5	LU/UC Partnership proposal	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)

and that the relevant University management representatives be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

REPORT FROM THE PUBLIC EXCLUDED SESSION Members returned to public meeting at 4.29pm.

GENERAL BUSINESS There were no items of general business.

The meeting closed at 4.30pm.

NEXT MEETING The next meeting is scheduled for 4.00pm on Wednesday 30 January 2019.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

Hon Chris Hipkins

MP for Rimutaka

Minister of Education

Minister of State Services

Leader of the House

Minister Responsible for Ministerial Services



Ms Sue McCormack
99 Clarence Street
Riccarton
CHRISTCHURCH 8011

20 DEC 2018

Dear Sue

First of all, my congratulations on your election as Chancellor of the University of Canterbury. Your election and the appointment of Professor Cheryl de la Rey as Vice Chancellor has created a historic first for the University, with both leadership roles occupied by women.

I am pleased to reappoint you as a council member for a term from 1 August 2019 to 31 May 2021, the maximum under the University's constitution. To accept the appointment, you need to complete the enclosed form that provides your consent and asks you about any potential conflicts of interest. Please return the signed form to the Tertiary Education Commission and provide a copy to the Registrar of the University of Canterbury.

Your role on the council requires an ability to balance institutional autonomy with public accountability and compliance requirements. This is reflected in the Education Act 1989 (s176A), which sets out your individual responsibilities as a council member and your fiduciary duty to the institution and its stakeholders. I also attach a summary of my expectations, as Minister, around how you discharge those responsibilities.

Education has the power to change lives and underpins the innovation and creativity that is vital to the future of New Zealand. The aim of this Government is that all New Zealanders are equipped to be successful in the 21st century, with the transferable knowledge and skills to enable them to take on different types of work throughout their careers.

Achieving those goals is not straightforward and all tertiary education institutions are facing the challenges of a rapidly changing environment. This places even greater emphasis on good governance and the need for the University Council to guide the institution through those challenges, determining strategic direction and evaluating progress against agreed goals.

Thank you for continuing to contribute your valuable skills and experience to the work of the council and for being available for election as Chancellor.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'CHIPKINS'.

Chris Hipkins
Minister of Education

encl: Consent form and Ministerial expectations
cc: Dr John Wood, Chancellor of the University of Canterbury

Memorandum

Vice-Chancellor's Office

Email: chancellor@canterbury.ac.nz



To:	Council Members
From:	Jeff Field, Registrar
Date:	23 January 2019
Subject:	ELECTION OF PRO-CHANCELLOR

Council approved a process for the election of Chancellor and Pro-Chancellor at its meeting in September 2015 (attached).

In accordance with that procedure, nominations were invited for Pro-Chancellor on 10 December with two nominations having been received:

- Shayne Te Aika
- Steve Wakefield

Further nominations can be accepted up to the time of the Council meeting on 30 January 2019 at which time the election will take place.

As Mr Te Aika is unable to attend that meeting, I recommend that no candidates be invited to speak, however candidate statements are attached from each of the nominees.

Procedures for elections of Chancellor and Pro-Chancellor

1. The Registrar of the University is the returning officer for the election of Chancellor and Pro-Chancellor.
2. The Registrar will notify Council members of a forthcoming election for Chancellor or Pro-Chancellor at least one Council meeting prior to that at which the election will take place. The notification will normally be in writing contained in the papers for the prior meeting, and also orally at the prior meeting.
3. (a) Nominations for the positions may only be made by Council members.

(b) Nominations may be made by written notice received by the Registrar at any time before the commencement of the meeting at which the election is to be held, or orally at that meeting.

(c) To be valid a nomination must be accepted by the person nominated.
4. The Registrar will take the chair for that part of the meeting during which the election is to be held.
5. The Registrar may request the nominee or nominees to leave the meeting if their presence might impede free and frank discussion.
6. If there is only one person nominated for a position the Registrar will declare that person elected.
7. (a) If there is more than one person nominated for a position there will be an election by voting. All members of Council, including the nominees, are entitled to vote.

(b) If any member of Council requests a secret ballot, Council members will give their votes in writing to the Registrar. If there is no such request, the vote will be by show of hands. The nominee with the highest number of votes will be declared elected.

(c) In the event of a tie the election will be decided by the Registrar by lot.
8. In any particular case all or any of these rules may be suspended by majority vote of the Council and replaced by such procedure as it thinks fit.

Approved by Council 30 September 2015

University of Canterbury Council - Pro Chancellor Election

Statement of Candidate – Shayne Te Aika

I suspect my nomination challenges the traditional lines of 'governance related' time, experience, and qualification which might normally precede progression to Pro Chancellor.

I am though, willing, capable and ready. I offer Council, the opportunity to consider my nomination.

I see a key element of the role to be toward supporting the Chancellor and Council to implement Council strategy to assist in posturing the University as a world class tertiary institution.

In my continued learning journey, I have available to me directly, very experienced Council members and UC staff to assist in shaping and guiding me as a Pro Chancellor.

Timing will never be right, so the opportunity that has arisen is the right level of risk within Council, for me to play a greater role in Council matters.

Regardless of the outcome of the election, I remain a committed member of Council.

University of Canterbury Council - Pro Chancellor Election

Statement of Candidate – Steve Wakefield

My significant skills in finance, accounting, risk management, information systems/technology, and governance are very well aligned to the needs of Council.

Key capabilities that I can bring to this role are:

- Very strong commitment to the success of UC, as a proud alumnus with a significant family association with the University and Foundation
- A style of constructively questioning and positively discussing all information presented to Council
- I value teamwork, diversity of views and strategy-driven focus to support the Council's needs
- Change management and consulting experience that will be useful if the partnership with Lincoln goes ahead
- Commitment to life-long learning, currently studying towards a Master of Engineering
- Experience in a similar role, as Deputy Chair of Canterbury DHB 2013-2016
- Wide network of relationships of relevance to UC
- Strong commitment to support the new Chancellor and Vice Chancellor in their new roles.