
Minutes

Date	Wednesday 30 January 2019
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Dr Rod Carr (Vice-Chancellor), Mr Peter Ballantyne, Mr Sam Brosnahan, Ms Catherine Drayton, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Steve Wakefield, Dr John Wood.
Apologies	Mr Shayne Te Aika
In Attendance	Mr Jeff Field, University Registrar Mr John Holland, Audit and Risk Committee Professor Ian Wright, Deputy Vice-Chancellor Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Dr Darryn Russell, Assistant Vice-Chancellor Maori Ms Robyn Nuthall, UC Futures Programme Manager Mr Bruce White, Deputy Registrar Ms Raewyn Crowther, University Council Co-ordinator
CONFLICTS OF INTEREST	No conflicts of interest were noted by Council members or the advisors to Council in respect of the public agenda.
MINUTES	The minutes of the meeting held on 10 December 2018 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Degrees conferred in absentia The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record. Ministerial Appointment A letter from Minister Hipkins, included in the agenda papers, advised that the term of the ministerial appointment for Sue McCormack had been extended to 31 May 2021, bringing her total term on the UC

Council to the maximum 12 years. Dr Wood was acknowledged for his efforts in reaching this outcome.

Council then discussed the matter of Ms McCormack's term as Chancellor, which at the time of her election was only possible to the end of her then current term. Following a request, it was agreed that this matter would be dealt with by secret ballot and Mr Field announced that as a result of the ballot Ms McCormack's term as Chancellor would be extended to 31 May 2021.

Council Work Plan 2019

An updated copy of the Work Plan was tabled and Mr Field advised Council of the changes that had been made. It was agreed that the workshop with incoming Vice-Chancellor Prof de la Rey would include the Lincoln University partnership proposal and the agreement with Ngai Tūāhuriri.

The Council suggested a further workshop opportunity to determine what Council's expectations would be from the partnership with Ngai Tūāhuriri to inform the development of the terms of reference. The agreement itself was to be signed ahead of the terms of reference being drafted, with that possibly being on 2 March at the welcome for the new VC and Chancellor. It was important that the drafting was undertaken by the joint working party as per the agreement and that Ngai Tūāhuriri was made aware of the possible need for advice from the Academic Board as part of a realistic timeframe for completion. The Chancellor undertook to discuss expectations with Ngai Tūāhuriri ahead of the event on 2 March.

Election of Pro-Chancellor

This item was delayed until 4.30pm to allow Mr Shayne Te Aika to join the meeting by teleconference. Council agreed that the candidates be given the opportunity to address the Council, which required the meeting be moved into Public Excluded.

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
5.2 on public agenda	Election of Pro-Chancellor	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
4	Minutes of the meeting held on 10 December with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
7	From the Vice-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(h)

		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	
8	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 5.15pm

Council confirmed the election of Mr Steven Wakefield as Pro-Chancellor for a term to 31 January 2020.

GENERAL BUSINESS

Vice-Chancellor's Updates

- Dr Carr updated Council on enrolments:
 - Domestic new-to-UC up 3%
 - Domestic returning to UC up 2%
 - International full fee-paying up 20% with a backlog of student visas still being processed

This result was pleasing and in line with budgeted figures

- The contract with Southbase Construction had been signed for Garden Hall. CLV had not exercised their right to be involved and an agreement had been reached with Bishop Julius Hall in the event the construction impacted their take up of beds adjacent to the building site.
- Cannon Hall seismic strengthening was on track for completion in time for the start of the semester.
- \$3.5M had been awarded to UC over 5 years for the Entrepreneurial Universities initiative.
- Children's University was underway with Professor Catherine Moran leading the project and a specialist staff member from the University of Adelaide was in place.
- Automated processing of bank statements would now be undertaken by Ruebot.
- The contract with Fletchers had been settled within the Council delegation.
- The Communication Disorders village was being emptied prior to demolition, at which time settlement on the sale of the land to Fire and Emergency NZ would be completed.

Moved

That: The Vice Chancellor's Report be received.

Carried

In receiving the Vice-Chancellor's final report to Council the Chancellor acknowledged and thanked Dr Carr for his service and for the position in which he was leaving UC. She also thanked Dr John Wood for his long and distinguished service as Chancellor, noting that more would be said when he came to the end of his term on Council in July.

The meeting ended at 5.30pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 27 February 2019.

SIGNED AS A CORRECT RECORD: _____

DATE: _____