

COUNCIL

Minutes

Date	Wednesday 31 July 2019
Time	4.05 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Mr Steve Wakefield, (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Mr Shayne Te Aika, Mr Sam Brosnahan, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Dr John Wood.
Apologies	Ms Catherine Drayton, Ms Keiran Horne
In Attendance	Mr Jeff Field, University Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor Mr Adrian Hayes, Financial Controller Mr Keith Longden, Chief Financial Officer Ms Jacqui Lyttle, Risk Manager Ms Robyn Nuthall, UC Futures Director Mr Richmond Tait, Business Finance Director Mr Bruce White, Deputy Registrar Mrs Raewyn Crowther, University Council Co-ordinator

CONFLICTS OF INTEREST

There were no conflicts advised.

RECOGNITION OF SERVICE

The Chancellor noted that the term of office of Council member, and Chair of Finance, Planning and Resources Committee, Ms Catherine Drayton was concluding at this meeting. In her absence, Ms McCormack acknowledged the ten years of service and substantial contribution provided by Ms Drayton and moved a resolution that was carried with acclamation.

Moved:

That: Council express its appreciation and thanks to Catherine Drayton for her contribution to the University of Canterbury Council as Council member and Chair of the Finance Planning and Resources Committee during her term of office from 2009 to 2019.

Carried with acclaim

MINUTES The minutes of the meeting held on 26 June 2019 were approved and signed as a correct record.

MATTERS ARISING There were no matters arising.

**FROM THE
CHANCELLOR**

Chancellor's Meetings

The schedule of meetings was noted for information and the Chancellor thanked Mr Peter Ballantyne for acting as Chancellor in her recent absence. She noted that the GOG meeting listed in the report did not take place due to weather disruptions.

Moved

That: Council note the report of the Chancellor's meetings.

Carried

Council Work Plan 2019

An updated copy of the Work Plan was tabled and Mr Field highlighted the changes made since the last meeting. Council was advised that members had been invited to an SMT meeting for a presentation of EdX and that SMT had been invited to the next FPRC meeting to hear a presentation on campus master planning.

Moved

That: Council note the Council work plan.

Carried

Council Election Results

The results of the recent elections for Academic and General Staff members of Council were noted. Professor Nokes was congratulated on his reappointment and Mr Malcolm Scott, who would be replaced on Council by Ms Liz Bond, was thanked for his service.

Moved

That: Council express its appreciation and thanks to Malcolm Peterson Scott for his contribution to the University of Canterbury Council as the General Staff member for the past four years.

Carried with acclaim

Moved

That: Council note the Council election results report.

Carried

Degrees conferred in absentia

The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record. The Registrar Mr Field advised that the degrees included one which had been subsumed by a subsequent degree, noting the rigorous systems in place to avoid the awarding of multiple degrees in such cases.

Moved

That: The Council approve the degrees awarded in absentia for the public record.

Carried

**FROM THE VICE-
CHANCELLOR**

Monthly Report

Professor Cheryl de la Rey presented her report noting:

- The Teaching Awards ceremony had been poorly attended and would be promoted better in future.
- There had been visits with representatives of a number of international universities.
- Open Day had been successful with numbers attending up by 29% on last year.
- Minister Chris Hipkins had been shown through the new buildings when he visited to open Rehua.
- Navitas had been purchased by a consortium but there were no contractual changes for UC.
- The academic strategy had been presented to Council in a workshop.
- Kaikoura Field Station had been visited and options for its reopening or relocation would come to Council in due course.
- TEC had indicated the postponed July GOG meeting would have been the last. It has been rescheduled as a videoconference in September. Professor de la Rey commended all who had been involved in the GOG process.
- A new intake of international students had been welcomed but issues with visas remained and further restructuring at Immigration NZ was underway.
- Other matters included:
 - The importance of participation in sport for student wellness
 - New staff induction process
 - New staff appointments
 - UC positively viewed in the media

Moved

That: The Vice Chancellor's Report be received.

Carried

**FROM THE
FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

Mr Peter Ballantyne presented the report from the meeting held on 17 June on behalf of the Chair of the Finance, Planning and Resources Committee (FPRC), Ms Catherine Drayton.

Monthly Financial
Report To 30 June
2019

Mr Ballantyne summarised the report, noting that while there had been a drop in interest rates a surplus was still on track. There were no questions.

Moved

That: Council note the Monthly Financial Report to 30 June 2019.

Carried

Mickle Fund Update Chief Financial Officer, Mr Keith Longden, noted that the funds were able to be utilised due to a change in the regulations that had been agreed by Council. It was a fund of last resort with little expectation of repayment yet surprisingly most loans were repaid. A review of processes was underway and it was noted that the UCSA's vetting process to assess applicants was thorough.

Moved

That: Council note the Mickle Fund Six Monthly Update.

Carried

UCTF Quarterly Report

An improvement in the market in the last quarter had meant that objectives had been achieved. However the number of private equity investments that had failed to meet benchmark levels was of concern, although Eriksens were confident they would do so on realisation or revaluation. Council would consider a recommendation from the CFO on targeted growth assets in due course and a review of the provision of investment advice, with possible consequential changes to the SIPO, was underway.

Moved

That: Council note the UCTF Quarterly Report to June 2019.

Carried

**FROM THE
ACADEMIC BOARD**

Professor Ian Wright presented the report from the meeting of the Academic Board noting that there had been discussion on the academic strategy and the allocation of doctoral scholarships

Professor Wright then discussed the various curricula developments that needed Council approval to go to the second round of CUAP approvals. The Academic Board had discussed progression to PhD from terminating masters programmes and the possible connection between the new Medicinal Chemistry major in the Bachelor of Science and the chemical formulations aspect of the Product Design degree. The Diploma in Journalism was to be discontinued due to changes in the profession. Mr Field noted that there was to be a 50th anniversary celebration of the qualification later this year.

Moved

That: Council

- 1) note the report from the Academic Board**
- 2) approve the following curricula developments and forward the proposals to CUAP and TEC for their noting or approval:**
 - a) The introduction of a 180-point Master of Applied Translation and Interpreting (MATI) and a new subject Translation and Interpreting (LINC) in the Bachelor of Arts with Honours, the Postgraduate Diploma in Arts and the Postgraduate Certificate in Arts (for approval)**
 - b) The discontinuation of the Postgraduate Diploma in Journalism (for noting)**

- c) *The discontinuation of Religious Studies as a subject for the MA and PhD and Theatre and Film as a subject for the PhD (for noting)*
- d) *The restructuring of the MBA (for approval)*
- e) *The introduction of a major in Tourism Marketing and Management into the Bachelor of Commerce (for approval)*
- f) *The amendment of the graduating requirements for each of the Master of Business Management (MBM), Master of Professional Accounting (MPA), Master of Business Information Systems (MBIS) and Master of Financial Management (for approval)*
- g) *The reconfiguration of the 240-point Master of Counselling (for approval)*
- h) *The renewal of the existing Graduate Diploma in Early Childhood Teaching to become the Graduate Diploma in Teaching and Learning (Early Childhood) (for approval)*
- i) *The introduction of a minor in Youth and Community Leadership (for approval)*
- j) *The introduction of a major in Medicinal Chemistry in the Bachelor of Science (for approval)*
- k) *The introduction of minors to the Bachelor of Science (for approval)*
- l) *The discontinuation of some postgraduate subjects for the Master of Science and the Postgraduate Diploma in Science and the Bachelor of Science with Honours.*

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Minutes of the meeting held on 26 June 2019 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6. 6.1	From the Chancellor Research Medal 2019	To protect the privacy of natural persons.	7(a)
7.	From the Vice-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1	From the Finance, Planning and Resources Committee UC Futures - UC Futures Summary -GOG papers	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Social Responsibility and Research Funding	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.3	Domestic Fees	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

8.4	Banking Relationships and Treasury Management Framework	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.5	Student First Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.6	Movements in Year End Forecast to May 2019	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 5.50pm and confirmed the awarding of the 2019 Research Medal (to remain confidential until publicly announced) and the setting of the domestic fees for 2020.

GENERAL BUSINESS

Departing Council members

Ms Rose Wood was welcomed to the meeting. The Chancellor acknowledged the significant contribution to the Council made by John Wood whose term of office would come to an end at this meeting. She spoke of his time on Council since 2008, his term as Pro-Chancellor and his seven years as Chancellor from 2012 to 2018. She noted that he was leaving the university in very good shape for the new VC and Council to take to new heights, and offered her personal thanks for his support.

Moved

That: *Council express its appreciation and thanks to Dr John Wood for his outstanding contribution to the University of Canterbury, as Council member, Pro-Chancellor and Chancellor over the past 12 years, especially acknowledging his important contribution over one of the most difficult periods of the university's history, and the benefits he has brought to the University through his government links and vast negotiating experience, which proved to be vitally important in this recovery period.*

Dr Wood in reply reflected on the unexpected nature of the journey, given the strong state the university had been in before the earthquakes changed everything. He particularly noted the measures Council put in place to ensure that the VC had the powers to do whatever was necessary to allow the University to deliver a full academic programme. The university had been fortunate in having a Vice-Chancellor at that time with the skills required to manage the rebuild and to have alumni in high places in government who were willing to support UC financially. The resilience and creativity of Council and staff had enabled the institution to get through the response and recovery stages while others in the region still languish. He noted in closing that the change in leadership was timely and would determine the fate of the institution.

The Chancellor then presented Mr Malcolm Peterson Scott with a certificate of service and Mr Scott replied noting that he had enjoyed his time on Council despite the difficulty of being a staff member and a member of the governance team. He was grateful to have had the opportunity to serve.

The meeting ended at 6.00pm.

NEXT MEETING The next meeting is scheduled for 4.00pm on Wednesday 28 August 2019.

SIGNED AS A CORRECT RECORD: _____

DATE: _____