

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

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| DATE | Wednesday 8 February 2023 |
| TIME | 11:00am |
| VENUE | Council Chamber, Level 6, Matariki |
| PRESENT | Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Ms Gillian Simpson |
| IN ATTENDANCE | Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Mr Grantley Judge - Governance and Compliance Manager Ms Izzie Oosthuizen - Personal Assistant, Vice-Chancellor's Office |
| APOLOGIES | Mr Warren Poh |
| REGISTER OF INTERESTS | The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests. Both Professor Jack Heinemann and Ms Keiran Horne provided new interests to add to the register. |
| CONFLICTS OF INTEREST | No conflicts of interest were advised. |
| MINUTES OF THE PREVIOUS MEETING | Confirming the Minutes of the meeting held on 2 November 2022 <u>Moved:</u> <i>That the minutes of the meeting held on 2 November 2022 be accepted as a true and correct record.</i> Carried |
| MATTERS ARISING | Action Schedule Ms Kardos noted that the one action had been completed. |

**FROM THE
CHANCELLOR****Degrees Conferred in Absentia**

The Chancellor advised Council of the schedule of degrees to be awarded in absentia.

Moved:

That Council approves the degrees awarded in absentia for the public record.

Carried

**FROM THE
VICE-CHANCELLOR****Vice-Chancellor's Monthly Report**

The Vice-Chancellor highlighted items from her report. The Vice-Chancellor also noted that a graduation parade was planned for April.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD**Academic Board Report**

Professor Matthew Turnbull joined the meeting and answered questions regarding the Academic Board Report.

Council requested that future Academic Board reports were summarised in the coversheet and any issues or decisions were highlighted accordingly.

Moved:

That Council:

1. *notes the report of the Academic Board;*
2. *notes the graduating year review reports, which have been endorsed by the Academic Board, and will be reported to the Committee on University Academic Programmes (CUAP); and*
3. *recommends future Academic Board reports' supporting papers be provided to Council in a summarised form.*

Carried

Professor Turnbull left the meeting.

**PUBLIC EXCLUDED
MEETING**Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

| Item on Public Excluded Agenda | General Subject Matter | Reason for passing this resolution in relation to each matter | Grounds under section 48(1) for the passing of this resolution |
|--------------------------------|--|---|--|
| 4.0 4.1 | Minutes Confirm minutes of the meeting held on | | |

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|-------|---|---|---------------------------|
| | 2 November 2022 - held with the public excluded | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded. | Refer to previous minutes |
| 5.0 | Matters Arising | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.0 | From the Chancellor | | |
| 6.1 | Committee Attendance | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.2 | Honours & Appointments Committee | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.2.1 | Honorary Doctorate Nominations - Recommendation | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.2.2 | Reappointment of Council Members – Recommendation | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.2.3 | Council Member Succession Planning | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.2.4 | Trust Amalgamation Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities. | 7(h) |
| | | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.3 | Executive Committee Decisions | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| | | To enable the University to carry out, without prejudice or disadvantage, commercial activities. | 7(h) |
| 6.4 | Council Workplan 2023 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.5 | Notification of Pro-Chancellor Election on 8 March 2023 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 7.0 | From the Vice-Chancellor | | |
| 7.1 | Vice-Chancellor's Monthly Report | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 7.2 | Upcoming UC Events, including 150 th Anniversary | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 7.3 | Academic Board Minutes – 14 October 2022 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 7.4 | Emeritus Professor Nomination | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 8 | Legal Matters | | |
| 8.1 | Arbitration and Related Matters Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities. | 7(h) |
| | | | 7(f)(i) |

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| | | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | |
| 9 9.1 | Delegations of Authority Delegations of Authority – Policy & Delegations Schedule Review – For discussion | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 10.0 10.1 | Digital Screen Campus (DSC) Monthly Report0 | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i)\ |
| 11.0 11.1 | People, Culture and Campus Life Health Safety & Wellbeing Monthly Report | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 12.0 12.1 | Finance and IT 31 January 2023 Financial Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 12.2 | 31 December 2022 – University Actuals vs Budget Report | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 12.3 | Digital Transformation Quarterly Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 12.4 | Major Investment Plan Quarterly Report | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 13.0 13.1 | Other UC Plans 2023 – Plans Council can expect to see during 2023 | To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 13.2 | Governance Policies and Review Dates – Annual Update | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 14.0 | General Business | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 15.0 | Council Only Time | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Wednesday 8 March 2023 at 11.00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.38pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

UNIVERSITY COUNCIL MEETING

Action Schedule from the meeting held Wednesday 8 February 2023.

| | Topic | By Whom | Action Required by |
|----|--|----------------|---------------------------|
| 1. | Update the Register of Interests with Ms Bond and Professor Heinemann's membership on a Working Group for the UC Graduate School. | Registrar | Completed |
| 2. | Update Professor Heinemann and Ms Horne's interests on the Council Interests Register. | Mr Judge | March 2023 |
| 3. | Request that Academic Board reports to Council contain a summary of any supporting papers and highlighting any issues and decisions. | Mr Judge | March 2023 |