

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 2 November 2022
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh, Ms Rachel Robilliard, Ms Gillian Simpson
IN ATTENDANCE	Mr Keith Longden, (Executive Director Planning, Finance & Digital Services) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Professor Ian Wright (Deputy Vice-Chancellor (Research)) Ms Maria Gracie (Governance Co-ordinator) Mr Grantley Judge (Governance and Compliance Manager)
APOLOGIES	Mr Roger Gray

Sudden death of a UC Student

The Vice-Chancellor notified Council of the death of a student the previous day following an incident at a private residence. The student was taken to hospital where he later died. The University would offer its full support to the student's family and friends, and University staff. The Chancellor and Council expressed their appreciation to the Student Care team.

Moved:

That Council records its sorrow and condolences at the passing of one of the University's students.

Carried

REGISTER OF INTERESTS

The Chair requested that the Registrar be advised of any amendments to the Register of Interests.

Ms Liz Bond and Professor Jack Heinemann each advised they were a member on one of the working groups for the UC Graduate School.

CONFLICTS OF INTEREST

No conflicts of interest were advised.

MINUTES OF THE PREVIOUS MEETING**Confirming the Minutes of the meeting held on 5 October 2022**Moved:

That the minutes of the meeting held on 5 October 2022 be accepted as a true and correct record.

Carried

MATTERS ARISING

There were no matters arising.

FROM THE CHANCELLOR**Degrees Conferred in Absentia**

The Chancellor advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

That Council approve the degrees awarded in absentia, for the public record.

Carried

Delegation of Authority to the Council Executive Committee (3 November 2022 to 7 February 2023)*Reported*

Members of the Council's Executive Committee were the Chancellor, Pro-Chancellor, Vice-Chancellor, and Mr Peter Ballantyne. A Council member would be asked to substitute if a member was unavailable during the stipulated period. Council would be kept informed of any decisions made by the Committee during the holiday recess.

Moved:

That Council delegates authority to the Council Executive Committee to make decisions, on behalf of Council, during the holiday recess. This delegation of authority would apply from 3 November 2022 to 7 February 2023 inclusive.

Carried

Delegation of Authority to Chancellor and Chair ARC to Approve the Audit Engagement Letter*Reported*

The Audit Engagement Letter from Audit NZ was not yet available.

Moved:

That Council delegates authority to the Chancellor and Chair of the Audit and Risk Committee, to approve the Audit New Zealand Audit 2022 Engagement and Fee Letter, and for the Chancellor to then sign the Fee Letter.

Carried

UC Council Meeting Schedule 2023

The Chancellor requested Council members advise Mr Grantley Judge if they were attending December Graduation Ceremonies.

Moved:

That Council notes the meeting schedule for 2023.

Carried

FROM THE VICE-CHANCELLOR

Vice-Chancellor's Monthly Report

The Vice-Chancellor highlighted the following items:

- It had been a time of several events on campus which included the UCSA Staff Awards.
- The year had been eventful in view of circumstances that were to arise with the implementation of the Covid traffic light system and management of the Vaccination Policy.
- UC fluctuated in global rankings and the UC 2023 work plan would be examined to ensure strategies were aspirational and timely. It was noted that Quacquarelli Symonds and Times Higher Education may change their methodologies for the 2024 world university rankings.
- The number of applications from secondary school students for UC's 150th anniversary scholarships had exceeded expectations. A sustainability showcase had been held on campus in partnership with the Christchurch City Council (CCC). The CCC had thanked UC for joining with it on the initiative and looked forward to connecting with UC on future events.

Noted in discussion

- The Vice-Chancellor had participated as a panellist in several international conferences to discuss important challenges facing universities across the world.
- Students' expectations of universities were becoming multi-faceted and staff were working with students to better understand their needs with a view to providing solutions and workable options.
- The Chancellor and Council thanked and commended the Vice-Chancellor, her Senior Leadership Team and University staff for their excellent work during 2022.
- The Vice-Chancellor, on behalf of management, thanked members of the Council for their guidance and support to Management and the University community.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD

Academic Board Report

Professor Matthew Turnbull joined the meeting and spoke to the report.

Reported

The Academic Board had:

- discussed the proposal to establish a UC Graduate School.
- discussed and approved the recommendation of a singular title for Emeritus Professors. Colleagues had raised the option of having a te reo Māori title which may be discussed further with the Office of Treaty Partnership.

Noted in discussion

- There had been a move by several universities to adopt gender-neutral terminology.
- There were a few issues initially in regard to internships connected to the Criminal Justice programme which were resolved through staff appointments. The Vice-Chancellor acknowledged the leadership of Professor John Page, Executive Dean of Law.

Moved:

That Council:

1. *notes the report of the Academic Board;*
2. *notes the graduating year review reports which have been endorsed by the Academic Board and will be reported to CUAP;*
3. *approves the Academic Board's recommendation to establish Te Kura Tāura | UC Graduate School; and*
4. *approves the Academic Board's recommendation that the title of Professor Emeritus be adopted for all appointments of this kind whilst also requesting further consideration be given to adopting a te reo Māori title and gender-neutral terms across UC.*

Carried

Professor Turnbull left the meeting.

**PUBLIC EXCLUDED
MEETING**

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes of the meeting Confirm minutes of the meeting held on 5 October 2022 - held with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	UC 150th Anniversary Update UC 150 th Anniversary Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

7.0	Council Only Time #1	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1	From the Chancellor Committee Attendance	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	Council Work Plan 2022 and 2023 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.3	December Graduation Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.4	Warren Poh – Recommended Extension of Term	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.5	Committee Member Elections	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.6	Strategy Day 24 August 2022 – Resultant Notes & Actions	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	From the Vice-Chancellor Vice-Chancellor’s Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Academic Board Minutes for 9 September 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	Emeritus Professor Nomination	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.4	Canterbury Museum Trust Board – Reappointment of Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	Academic Testamur Design Approval	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	Budget Final Budget 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.0 12.1	Strategy & Planning UC KPIs 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

13.0 13.1	Digital Screen Campus (DSC) Monthly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.2	DSC Establishment Board Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.3	PwC Report on DSC Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.4	DSC Package One – For Approval	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0 14.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0 15.1	Finance and IT UC Trust Funds Portfolio Recommendation	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.2	31 October 2022 Financial Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.3	30 September 2022 – University Actuals vs Budget Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.4	30 September 2022 – Summary Consolidated Financial Accounts	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.0 16.1	From the Audit & Risk Committee Audit & Risk Committee meeting held 17 October 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

16.2	Internal Audit Plan 2023-2024	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.3	Revised Protected Disclosures Policy	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
17.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
18.0	Council Only Time #2	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS No matters of general business were raised.

NEXT MEETING The next meeting will be held on Wednesday 8 February 2023 at 11.00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.42pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

UNIVERSITY COUNCIL MEETING

Action List from the meeting held
Wednesday 2 November 2022

	Topic	By Whom	Action required / Date
1.	Update the Register of Interests with Ms Bond and Professor Heinemann's membership on a Working Group for the UC Graduate School.	Registrar	ASAP