

# COUNCIL

## Public Meeting Minutes

### Te Kaunihera o Te Whare Wānanga o Waitaha

<b>DATE</b>	Wednesday 2 March 2022
<b>TIME</b>	11:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki
<b>PRESENT</b>	Mr Peter Ballantyne (Chair), Professor Cheryl de la Rey (Vice-Chancellor), Ms Amy Adams, Ms Liz Bond, Mr Pierce Crowley - via Zoom, Mr Roger Gray, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
<b>APOLOGIES</b>	Ms Keiran Horne.
<b>IN ATTENDANCE</b>	Ms Adela Kardos (General Counsel/Registrar & Council Secretary) Mr Keith Longden (Executive Director Planning, Finance & ITS) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Professor Ian Wright (Deputy Vice-Chancellor (Research)) Ms Lelanie Crous (Administration Team Leader) Mr Grantley Judge (Governance and Compliance Manager)
<b>KARAKIA</b>	Mr Shayne Te Aika opened the meeting with a karakia / prayer.
<b>ELECTING CHAIR OF MEETING</b>	Due to the absence of a Chancellor or Pro-Chancellor being present at the public meeting, Ms Adela Kardos suggested that Mr Peter Ballantyne be Chair of the meeting.  <u>Moved:</u> <i>That Mr Peter Ballantyne chair the meeting in the absence of a Chancellor and Pro-Chancellor.</i>  Carried
<b>REGISTER OF INTEREST</b>	The Chair requested that the Registrar be advised of any changes to the interests register.  The Vice-Chancellor noted an error in the listing of her interests.
<b>CONFLICTS OF INTEREST</b>	There were no conflicts of interest arising.
<b>MINUTES</b>	<u>Moved:</u> <i>That the minutes of the meeting held on 2 February 2022 be accepted as a true and accurate record.</i>  Carried

**MATTERS ARISING**

There were no matters arising.

**FROM THE  
CHANCELLOR****Chancellor's Meetings**

The list of Chancellor's meetings was noted.

Moved:

*That Council note the report on the Chancellor's meetings.*

Carried

**Degrees Conferred in Absentia**

The Chair advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

*That Council approve the degrees awarded in absentia for the public record.*

Carried

**FROM THE VICE-  
CHANCELLOR****Vice-Chancellor's Monthly Report**

Professor Cheryl de la Rey highlighted the following items and updates:

- Appreciation was shown for the approval of the Vice-Chancellor's leave and to Professor Ian Wright for standing in as Acting Vice-Chancellor in her absence;
- The University had been responding to daily changes due to the Covid-19 pandemic. The University was continuing to follow the Ministries of Health and of Education guidelines for the tertiary sector. All students, staff and visitors were required to wear face masks indoors in public areas.
- Vice-Chancellors have meet with the Minister of Education. The relationship with the Minister is open, frank and constructive;
- A Chancellor and Vice-Chancellor Summit was held recently and was a great opportunity to exchange views and share experiences. Mr Grant Guilford, Vice-Chancellor at Victoria University and Mr Derek McCormack, Vice-Chancellor of AUT, were farewelled and tribute was paid for their contributions to the tertiary sector;
- The Vice-Chancellor has been appointed deputy chair of Universities New Zealand for 2022 and will become chair in 2023;
- The Vice-Chancellor noted the framework for the UC Mātauranga Research Fund had been established. The goal was to increase Māori researchers' capacity and experience in applying for government funding;
- The UC Business School has expanded its short course offering and has further enhanced relationships with businesses and was in a good position to be accredited;

- Professor John Page has been appointed as the new Executive Director of the Law Faculty. He was waiting to be granted an exemption to enter New Zealand.

In discussion it was noted that:

- Council congratulated Professor Bronwyn Hayward on being named the Supreme Winner at the annual Women of Influence Awards 2022;
- The University's Internationalisation Strategy has been reviewed in light of Covid-19 and New Zealand's borders reopening. Exchanges with Australian universities were to be reignited. A Council workshop on internationalisation was suggested.

Moved:

*That Council note the Vice-Chancellor's monthly report.*

Carried

## ACADEMIC BOARD

### Academic Board Report

Professor Matthew Turnbull joined the meeting and spoke to the report.

The following was noted:

- Two Academic Board meetings had been held since the previous report. Minutes were provided for 10 November 2021 and an Academic Board Report for February 2022 were distributed;
- That clarity as to the role of Council and Academic Board was required with respect to the proposed "Sustainability Committee" of Academic Board. The Vice-Chancellor agreed that the proposed terms of reference for the Sustainability Committee needed amendment and indicated that she would oversee the amendments;
- Date of Academic Board Report was to be corrected;
- The Academic Board's composition was to be reviewed at their next meeting to align the membership with the new Faculty structure. The Vice-Chancellor confirmed that the Academic Board is an advisory board to the Council by statute.

Moved:

*That Council:*

1. *approve the new subject proposal: Data Science (DATA) to the degree of Doctor of Philosophy and that it be forwarded to CUAP for approval;*
2. *approve the attached Graduating Year Review Reports (GYRs) endorsed by the Academic Board for forwarding to CUAP;*
3. *approve the establishment of a new permanent committee of the Board: The Sustainability Committee; and*
4. *note the report from the Academic Board.*

Carried

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 2 February 2022, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	<b>Matters arising from those minutes</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0	<b>Chancellor &amp; Pro-Chancellor Elections</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	<b>From the Chancellor Council Work Plan 2022</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
8.0 8.1	<b>From the Vice-Chancellor Monthly Report</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	Emeritus Professor Nominations	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	<b>Health, Safety &amp; Wellbeing Executive Committee Meetings</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	HSW Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	HSW – Other Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	<b>From the Audit &amp; Risk Committee Audit &amp; Risk Committee Meeting 21 Feb 2022 Verbal Update</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
10.2	Risk Appetite Review	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	<b>Finance 31 December 2021 Consolidated Financial Statements</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

11.2	28 February 2022 Financial Statements	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.3	.Quarterly Report on UC Trust Funds	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.4	Major Investment Expenditure Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.0 12.1	<b>Information Technology</b> Quarterly Cyber Security Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.0 13.1	<b>Strategy &amp; Planning</b> 2021 Q4 Strategy Implementation Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0 14.1	<b>Other Items</b> Committee Membership Extensions	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2	Trust Amalgamation Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.3	Project Creative Economy Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	<b>General Business</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

*and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**RETURN TO  
PUBLIC  
MEETING**

Council returned to the public meeting at 2:45pm.

**GENERAL  
BUSINESS**

The following items were discussed:

- The new timing of Council meetings in 2022, where meetings started at 11:00am, was to allow staff to present to Council during business hours. It also allowed for more discussion time of papers that had previously been considered by the Finance, Planning and Resources Committee, which was disestablished at the end of 2021;
- The intention was not to use an entire day for Council activities each month, but to block out the day in case a whole day was required. The aim was for Council to have a workshop in the morning and the Council meeting would run from approximately 11:00am to 3:00pm.

**NEXT MEETING**

The next meeting is scheduled for 11:00am on Wednesday 6 April 2022.

**MEETING  
CLOSED**

The public meeting closed at 2:51pm.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_