

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 2 February 2022
TIME	11:00am
VENUE	Council Chamber, Level 6 Matariki
PRESENT	Ms Sue McCormack (Chancellor), Professor Ian Wright (Acting Vice-Chancellor), Ms Amy Adams, Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
APOLOGIES	Professor Cheryl de la Rey (Vice-Chancellor).
IN ATTENDANCE	Mr Roger Gray (New member effective 1 March 2022) Ms Adela Kardos (General Counsel/Registrar & Council Secretary) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Mr Keith Longden (Executive Director Planning, Finance & ITS) Mr Brett Berquist (Assistant Vice-Chancellor Engagement) Ms Lelanie Crous (Administration Team Leader) Mr Grantley Judge (Governance and Compliance Manager)
REGISTER OF INTEREST	The Chancellor requested that the Registrar be advised of any changes to the interests register.
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	<u>Moved:</u> <i>That the minutes of the meeting held on 24 November 2021 be accepted as a true and accurate record.</i> <p style="text-align: right;">Carried</p>
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor's Meetings The list of Chancellor's meetings was noted. <u>Moved:</u> <i>That Council note the report on the Chancellor's meetings.</i> <p style="text-align: right;">Carried</p>

Updated Meeting Schedule 2022

The Chancellor advised Council of the updated meeting schedule for 2022.

Moved:

That Council note the updated meeting schedule.

Carried

Degrees Conferred in Absentia

The Chancellor advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

That Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

Professor Ian Wright, Acting Vice-Chancellor, highlighted the following items and updates:

- Introduced the new Assistant Vice-Chancellor Engagement, Brett Berquist.
- The Government had provided further advice on the Covid-19 Protection Framework (traffic lights), including the three red light stages. Universities were provided specific guidance on mask wearing and contact tracing. Universities may need to oversee contact tracing at some stage. The University will continue to undertake face-to-face interactions as long as staff and student welfare is maintained.

In discussion it was noted that:

- The University is currently interviewing for a Contact Tracing Manager. There will also be other internal resources diverted to assist with contact tracing, when required.
- In red light phase two, the University may split staff into two teams to assist with business continuity.
- A move to online learning may be required if community Covid cases escalate.

Moved:

That Council note the Vice-Chancellor's monthly report.

Carried

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 24 November 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0 7.1 7.2	From the Vice-Chancellor Emeritus Professor Nomination Psychology Building Renaming Recommendation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(f)(i)
8.0 8.1	Arbitration Matter Arbitration Matter	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
9.0 9.1 9.2 9.3 9.4	Health, Safety & Wellbeing Executive Committee Meetings Covid Vaccination Certificate Mandate & Policy HSW Report HSW – Other Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(f)(i) 7(f)(i) 7(f)(i)
10.0 10.1	Audit, Risk & Insurance Audit New Zealand – Final Audit Plan for 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
11.0 11.1	Finance 31 December 2021 Consolidated Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)

12.0	Information Technology IT Transformation Quarterly Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.1		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.0	Other Items Fraud, Protected Disclosures & Legal Proceedings Trust Amalgamation Honours & Appointments Committee Terms of Reference Council Appointments Notification of Chancellor and Pro-Chancellor Elections Plagiarism of Thesis Project Creative Economy (PCE) Update Conferment of Qualifications	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.2		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.3		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.4		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.5		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.6		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.7		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.8		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	Academic Board General Regulation Changes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	General Business Council Member – Conflict of Interest	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC
MEETING**

Council returned to the public meeting at 4:19pm.

**GENERAL
BUSINESS**

The following items were discussed:

- Ms McCormack's term as a ministerial appointee to Council would end on 28 February after serving on Council for nearly 13 years;
- Professor Wright, on behalf of management, thanked the Chancellor for her exemplary leadership of the Council. Many difficult events had occurred during her tenure and her counsel made a significant difference. Her approachability, excellent candour and empathy were truly appreciated.
- Ms Horne and Mr Ballantyne, on behalf of Council, also thanked the Chancellor for her approachability, expert governance, humility and compassion. The Chancellor played a significant role during the earthquake rebuild and other major events. The Chancellor handled these issues in a commendable manner and has left the University in good heart and in a financially robust position.
- The Chancellor thanked Professor Wright, Ms Horne, Mr Ballantyne for their kind words, and thanked the Council, committee chairs and management for their support during her tenure. It was a privileged role which she enjoyed immensely. The Chancellor wished the University all the best for the exciting opportunities ahead.
- Rachel Evans resignation was noted and appreciation was expressed for the work undertaken by her on Council.
- A retirement function would be organised in due course for Ms McCormack and Ms Evans.

NEXT MEETING The next meeting is scheduled for 11:00am on Wednesday 2 March 2022.

**MEETING
CLOSED** The public meeting closed at 4:33pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____