
Minutes

Date	Wednesday 30 March 2016
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmill, Mr Tony Hall, Professor Roger Nokes, Mr Warren Poh (from 4.11pm), Mr Malcolm Peterson Scott, Mr Shayne Te Aika.
Apologies	Mr Warren Poh (for lateness)
In Attendance	Mr Jeff Field, Registrar and AVC Dr Hamish Cochrane, DVC (Academic) Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Alex Hanlon, Director, Learning Resources Mr Adrian Hayes, Financial Controller Mr Keith Longden, Chief Financial Officer Ms Jacqui Lyttle, Strategic Risk and Insurance Advisor Ms Robyn Nuthall, Programme Director - UC Futures Mr Bruce White, Deputy Registrar Ms Raewyn Crowther, University Council Co-ordinator
CONFLICTS OF INTEREST	There were no conflicts of interest disclosed in terms of matters on the public agenda.
MINUTES	The minutes of the meeting held on 24 February 2016 were approved.
MATTERS ARISING	Council Membership – Ngai Tahu Recommendation The Chancellor advised that a recommendation had been received from Ngai Tahu that Shayne Te Aika be appointed to Council. Moved: <i>That: following consultation with Te Rūnanga o Ngāi Tahu, Shayne Te Aika be appointed to Council for a four year term ending on 30 October 2019.</i>

Carried

Mr Te Aika was warmly welcomed to the meeting which meant that the University Council was meeting as a fully constituted body for the first time.

Arts Centre Trust Board

The Chair of the Arts Centre Trust Board had responded to the Chancellor's letter and her letter was included with the agenda papers. Further discussion would follow between the Chairs.

FROM THE CHANCELLOR

Chancellor's Meetings

The schedule of meetings was noted.

Council Work Plan 2016

Members were reminded that the work plan was a dynamic document that would continue to be revised and developed.

Letter from His Excellency The Governor General

The Governor-General, Sir Jerry Mateparae, had written expressing his thanks for the visit to campus on March 9 which he had clearly enjoyed.

Rose Centre Invitation

A date would be sought for a visit by Council members to the Rose Centre for Stroke Research, at the invitation of its Director, Professor Maggie-Lee Huckabee.

UCSA Appeal

The Chancellor invited members of Council who wished to make a contribution to the Appeal for the new UCSA building to contact the Registrar.

Mr Warren Poh joined the meeting.

PVC Presentation – Science

Professor Wendy Lawson was welcomed to the meeting and provided Council with an overview of the College's history, recent successes and the challenges it was currently facing. Her aim for the College was to engage in collaborative and outward-facing research opportunities. Partnership-based research meeting the needs of the end users of the research was preferred to project-based research funding and a reliance on contestability. Professor Lawson also noted the need to work collaboratively with the Engineering College rather than competing for the same students. The College was seeking to develop opportunities for the inclusion of minors from other faculties and promoting double and conjoint degrees.

FROM THE VICE- CHANCELLOR

Monthly Report

Dr Carr took his report as read and provided an update:

- Enrolment had been covered in the workshop prior to the meeting.

- The SEL opening and launch of the QuakeCore was to take place on 15 April with the Minister for Tertiary Education, the Hon. Steven Joyce in attendance.
- The Productivity Commission would be holding a public lecture on 6 April, preceded by a meeting with a number of staff to discuss aspects of the enquiry into tertiary education.
- The Geospatial Research Institute would be opened on 26 April with Associate Minister for Tertiary Education, Louise Upston in attendance.

In discussion it was noted that:

- It was unclear at this stage whether a UC submission to the Productivity Commission would be made.
- A review of regulations was under way to reduce co-requisites and pre-requisites to simplify enrolment.
- Jade would continue to support UC's core SMS software until 2022. CRM development would now be handled by the same PCG as for the SMS project.
- Work was being carried out to develop more academic products such as double degrees.

Moved

That: The Vice Chancellor's Report be noted.

Carried

**FROM THE FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

The Chair of the Finance, Planning and Resources Committee, Ms Drayton, presented the items.

Enrolment Update

The paper provided to FPRC was included for information.

Moved

That: Council note the Enrolment Update Report.

Carried

CAPEX Quarterly Report to December 2015

Ms Drayton requested that the next FPRC meeting hear from Ms Nuthall and Ms Hanlon on their major capital concerns, rather than focusing solely on the key projects.

Moved

That: Council note the CAPEX Quarterly Report to 31 December 2015.

Carried

**FROM THE AUDIT AND
RISK COMMITTEE**

The Chair of the Audit and Risk Committee, Mr Peter Ballantyne, presented the items.

Delegations Schedule

Ms Anna Sturman, Senior Policy Advisor, joined the meeting. Ms

Sturman had developed a policy on delegations which was based on levels of authority. This had enabled the previous delegations schedules (Council to VC and VC to SMT) to be combined into a single document. Furthermore all policies had been reviewed and delegations in these incorporated into the schedule. Once the new schedule was approved a further exercise to revise the policies to reflect the schedule would follow. The schedule had been reviewed by SMT on three occasions.

Some minor technical changes would still be required and were delegated to the Chair of Audit and Risk Committee to approve, while the delegations to the Academic Board remained unchanged pending the review of the Board.

Ms Sturman was commended on this comprehensive piece of work.

Moved

That: Council adopt the Delegations Schedule subject to finalisation of the wording by the Chair of Audit and Risk Committee.

Carried

Ms Sturman left the meeting.

UC Trust Funds

Mr Adrian Hayes presented the annual accounts for the UC Trust Funds which were not consolidated into the university's accounts. The accounts showed the considerable legal expenses incurred for the review of high country leases. A qualified audit report had been issued as there was insufficient evidence to support a valuation of High Country leased land. The situation would continue until the current legal actions were concluded. A full explanation was included in the notes to the Accounts.

Moved

That: Council:

- i) adopt the 2015 UC Trust Funds Financial Statements, and*
- ii) approve the signing of the management and trustee representation letters.*

Carried

Health and Safety Report

Mr Ballantyne noted the work undertaken by the Health and Safety team in preparing UC for the incoming new legislation. UC was well-placed for this and the team was commended for their work.

Moved

That: Council note the Health and Safety Report and commend the Health and Safety team for their work.

Carried

FROM THE ACADEMIC Dr Hamish Cochrane presented the Academic Board report noting

BOARD

the items discussed at the meeting and providing detail of the CUAP proposals requiring approval.

Moved

That: Council:

- i) note the Academic Board Report, and*
- ii) approve the proposals (as below) for forwarding to CUAP for approval or noting:*

From the Faculty of Commerce

- 1. Introduction of the Graduate Diploma in Commerce
The GradDipCommerce is offered in tandem with signalling the discontinuations of a number of GradDips (below). This is an administrative tidy up and to add flexible of introducing new endorsements in the future. There are no anticipated resource implications with this change, or modelling of new EFTS.*
- 2. Signalling the discontinuation of the Graduate Diplomas in Accounting and Information Systems; Economics; Management*
- 3. Introduction of the Certificate in Commerce
The CertCommerce is principally aimed as a small additional qualification a student may take alongside a Bachelors degree in another area. The anticipated new EFTS are modest.*
- 4. Introduction of Minors in the Bachelor of Commerce
The introduction of Minors in the BCom is in response to an Academic Review of the programme and there are expected to be neither new resource resources nor new EFTS.*
- 5. Revision of the Postgraduate Certificate in Strategic Leadership
This is a minor change, variation of course content, to improve the relevance of the programme. There are no anticipated resource or EFTS implications*

From the Bridging Programme Board of Studies

- 6. Discontinuation of the Certificate in English for University Study
The qualification has not been offered and is now being removed.*

From the Faculty of Science

- 7. Discontinuation of the Graduate Certificate in Science Innovation and Entrepreneurship*

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
6.1	Chancellor Correspondence	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)
8.1	UC Futures Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Electrical Link Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	Health Precinct Strategic Assessment	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.4	Unisaver Corporate Trustee Company	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.5	Amended SIPO	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.6	High Country Leases	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment.	7(h) 7(c)
8.7	Faculty/College Proposal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.1	Draft Audit and Risk Committee minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Strategic Risk Register Review	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)

and that the Deputy Registrar, UC Directors and the University Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Members returned to public meeting at 6.55pm.

GENERAL BUSINESS

There were no items of general business.

The meeting closed at 6.55pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 27 April 2016.

SIGNED AS A CORRECT RECORD:

DATE:
