
Minutes

Date	Wednesday 29 June 2016
Time	4.10pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmell, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Shayne Te Aika.
Apologies	Mr Tony Hall
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Dr Hamish Cochrane, DVC (Academic) Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Alex Hanlon, Director, Learning Resources Mr Keith Longden, Chief Financial Officer Ms Robyn Nuthall, UC Futures Programme Manager Mr Bruce White, Deputy Registrar Ms Joanne Noble-Nesbitt, Erskine Programme Manager
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	The minutes of the meeting held on 25 May 2016 were approved.
MATTERS ARISING	<u>Faculty/College Unification Implementation</u> Dr Hamish Cochrane (DVC Academic) provided a verbal update on progress in the implementation of the union of Colleges and Faculties. A working party had been established which consisted of the PVC's and the Academic Administrative Committee, which included the Deans. The working party had met twice and considered matters such as standing committee, scholarships, regulations and student representation. Each College would present their proposed post-merger structure to the working party in July. The Chancellor requested a checklist of the University's statutory obligations be prepared so that Council could ensure they had been

discharged. The Registrar noted that it would be necessary to obtain High Court approval to apply the Faculty/College unification to the Erskine bequest.

**FROM THE
CHANCELLOR**

Chancellor's Meetings

The schedule of meetings was noted.

Council Work Plan 2016

An updated copy of the Work Plan was circulated to members and they were reminded that this was a dynamic document. As papers were issued to Council seven days in advance of the meeting, additions made to the Work Plan by SMT were not captured in the document presented to Council. It was therefore agreed that in order for Council to be able to consider the latest version of the Work Plan that the Plan would be tabled at future meetings. It would remain as a standing agenda item.

PVC Presentation – College of Arts

Professor Jonathan Le Cocq, PVC Arts, was welcomed to the meeting and provided Council with an overview of the College's activities and how these activities tied into the graduate profile.

Points raised by Professor Le Cocq included:

- The College was community facing and engaged with the community in a variety of ways including numerous engagements with schools in a variety of formats and the hosting of events such as the Symposium for the 20th Anniversary of the 1996 World Court Judgement on Nuclear Weapons in July.
- Council Members were invited to attend a buffet on 8 July 2016 ahead of a public celebration at the Christchurch Transitional Cathedral for the Symposium.
- The relocation of the Music and Classic Departments to the Arts Centre in 2017 would further enhance the College's links with the local community.
- Employability was a key focus of the College as it sought to equip students with transferable skills which would help them transition into employment. The College offered students a wide variety of internship opportunities both locally, nationally and internationally.
- The College was globally aware and much of its teaching had an international focus. An example of this was the international internship opportunities it provided countries such as Thailand and China.
- As the home for Aotahi: School of Māori and Indigenous Studies the College had a strong bi-cultural focus.
- New to UC student numbers at week 14 had increased by 11% compared to the same time last year and enrolments for summer programmes were strong.
- A big challenge for the College was static Government funding for the Arts which was a cut in real terms.
- Unlike other Colleges, the College of Arts did not have its own physical space. Departments were spread around

campus and the College did not benefit from a space to call its own.

In questioning, Professor Le Cocq commented:

- Internship opportunities offered an excellent opportunity to attract students into the College. The College was proud of the way in which it helped students identify future career opportunities.
- The College would need to increase its student and staff numbers before it faced any issues with its accommodation. Arts did not generally require specialist teaching labs unlike other colleges. Some space within the College had not been remediated and could not be used; if this space could be remediated without significant financial cost, then the College could benefit from having a visible College façade.

Professor Le Cocq was thanked for his report.

FROM THE VICE- CHANCELLOR

Monthly Report

Dr Carr noted that unfortunately the final version of his Monthly Report had not been circulated to Council and a number of items needed to be verbally updated. The report was taken as read and an update provided:

- TEC measures of student success showed significant increases between 2009 and 2015. Qualification completions had increased 14 percentage points and there had also been a 14 percentage point increase in the number of students going on to higher levels of study. Retention rates and course completions had both increased by 4 percentage points.
- Comparisons of the best 80 credits at NCEA for entering students showed an increase from 25% in 2010 to 33.3% in 2015; this represented a higher entry standard across the entrant class.
- Expressions of Interest had been received for the repurposing of the old Rutherford building. 4 expressions of interest were received but only 1 submission had been taken to FPRC for consideration. The proposal was to convert the building into accommodation for 780 students. SMT had considered the proposal noting that it was not consistent with the Campus Master Plan. The preference was for accommodation to be built around the periphery of the campus rather than within it. It was agreed that the option to convert the Rutherford building into student accommodation should not be entirely discounted but that it was not necessary to make such a decision now.

In discussion it was noted that:

- Following recent reports in the media there was no suggestion that any UC students from India were studying under fraudulent visas.
- UC was engaging with fewer overseas recruitment agencies and establishing stronger relationships. Face to face meetings had recently been had with agents from China and

India.

- Budget variances were reported to Council on a quarterly basis whereas FPRC received this information monthly. Due to the less frequent reporting to Council questions were raised about budget phasing and depreciation. It was noted that the financial information to be presented to Council in July would be the half year position and that the financial forecast would be updated from that depicted this month.
- UC continued to engage with CDHB and Ara Institute regarding a lease on space within the Health Precinct.
- A Council member raised a concern about potential flooding at the Arts Centre and whether or not this would potentially impact on the proposed move into the premise.

Moved

THAT: The Vice Chancellor's Report be noted.

Carried

**FROM THE FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

The Chair of the Finance, Planning and Resources Committee (FPRC), Ms Catherine Drayton, presented the reports from the meeting of FPRC on 20 June 2016.

Health and Safety Charter

The Charter had been benchmarked against other organisations and was recommended for approval.

Moved

That: Council approve the Health and Safety Charter.

Carried

Honours and Appointments Committee

No nominations had been received from the Council for appointment to the Committee. The Chancellor remarked that Mr Peter Ballantyne had previously been a member of the Committee and moved that he be reappointed to it.

Moved

That: Peter Ballantyne be appointed as the Council's representative on the Honours and Appointments Committee.

Carried

2017 Meeting Dates

The meeting dates had been considered at FPRC. It was noted that there was no clash with Lincoln University. It was requested that the dates also be sent out electronically to Members.

Moved

That: Council approve the 2017 meeting dates.

Carried

FROM THE ACADEMIC BOARD Academic Board Report

Dr Hamish Cochrane, DVC (Academic), introduced the report. The Academic Board had considered the discontinuation of endorsements in two subjects one each from the Faculty of Engineering and Forestry and Science. The Board had also considered the final Academic Audit Cycle 5 report. These items were brought forward for approval.

The Library's Strategic Plan had been extensively discussed including the University's ability to archive material and general use of the collection. A discussion had also ensued about the current moratorium on collecting and donating material into the Macmillan Brown Library, and library archives.

The Chancellor commented that he was not aware of the moratorium on the collection of archives and that it was important for Council to be aware of such impediments. The Chancellor remarked that it was now time to review the decision as it had been 5 years since the earthquakes and emergency measures were no longer appropriate.

Council was keen to understand the policy, the impediments and what could be done about this issue. The Chancellor said that if Academic Board was a sub-committee of Council then how could a policy be developed which had not been reported to Council?

Ms Alex Hanlon noted that the moratorium had been in place since 1 January 2014 and that SMT had been informed of the decision. The restrictions had been introduced due to the lack of space to house new items and the Library's inability to undertake effective librarianship of such items. The decision had not been taken lightly. The Library spoke with prospective donors to see if they would be happy to retain items until such time as the Library was able to accommodate them.

It was agreed that a report would be brought to a future Council meeting for consideration.

Moved:

That: Council approve the discontinuation of the following qualifications:

- (a) endorsement in engineering mathematics in the Master of Engineering Studies and the Postgraduate Certificate in Engineering;***
 - (b) the endorsement in resilience and sustainability in the Bachelor of Science and the Graduate Certificate in Public Safety;***
- and forwards these reports to CUAP for noting.***

Carried

That: Council approve the final Academic Audit Cycle 5 report, subject to updating on recent Council decisions, and forward it to the AQA Board.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
6.1	Emeritus Professor nominations	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
6.2	Research Medal 2016	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)
8.1	UC Futures	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Arts Centre Refurbishment	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	Financial Forecast Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that the Deputy Registrar, UC Directors, the Head of Academic Services and the Erskine Manager be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO PUBLIC
MEETING**

Members returned to public meeting at 6.10pm.

GENERAL BUSINESS

There were no items of general business.

The meeting closed at 6.11pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 27 July 2016.

SIGNED AS A CORRECT RECORD:

DATE:
