
Minutes

Date	Wednesday 28 September 2016
Time	4.06pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmell, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Professor Roger Nokes, Mr Warren Poh.
Apologies	Mr Tony Hall
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Mr Bruce White, Deputy Registrar Dr Hamish Cochrane, DVC (Academic) Professor Ian Wright, DVC (Research and Innovation) Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Robyn Nuthall, UC Futures Programme Manager Mr Dave Hawkey, UCSA CEO (until the end of agenda item 5.4) Mrs Joanne Noble-Nesbitt, Acting University Council Co-ordinator
CONFLICTS OF INTEREST	Mr Addington declared a conflict of interest with agenda item 5.3 (Election of student representative to Council). The conflict was noted.
MINUTES	The minutes of the meeting held on 31 August 2016 were approved.
MATTERS ARISING	Award to the Senior Risk and Insurance Advisor The Chancellor welcomed to the meeting Mrs Jacqui Lyttle, Senior Risk and Insurance Advisor. He noted that Mrs Lyttle had recently been named the New Zealand Risk Management Professional of the Year, jointly with the Chief Risk Officer of Infratil Ltd. The Council congratulated Mrs Lyttle on the award. Mrs Lyttle thanked those who had nominated her and the Audit & Risk Committee, Management Team and Council for their support. Faculty/College Merger Implementation Plan Dr Cochrane, DVC (Academic) reported that Academic Board continued to make good progress towards the implementation of the

new structure which would be effective on 1 January 2017. Terms of Reference and Standing Orders had been agreed and work was now progressing on the Academic calendar.

The University's solicitors had checked compliance with the 2006 Lawyer and Conveyancers Act ('the Act') and were satisfied that the proposed Terms of Reference and Standing Orders were compliant with the legislation. The Chancellor commented that Council had responsibility for statutory compliance and needed to be assured that the new structure and supporting documentation were legislatively compliant. If, as he understood, the legal opinion obtained from the University's lawyers, was accepted by the School of Law, then that obviated the need for Council to obtain its own independent legal advice.

Dr Cochrane confirmed that in order to comply with the Act the title 'School of Law' would need to be retained.

A question was raised regarding the timeline for review of the Terms of Reference and Standing Orders. Mr Cochrane reported that the PVCs had reviewed the documents and they had been sent to Faculties for review in October. Final drafts would be considered by Academic Board in November.

FROM THE CHANCELLOR

Chancellor's absence

The Chancellor would be absent from 4 to 10 October 2016 as he visited the United States with a UC delegation. The purpose of the trip was to visit institutions in North East USA where a series of alumni events and university meetings would be held. The UC delegation would also take the opportunity to visit university campuses to look at their accommodation offer.

Chancellor's Meetings

The schedule of meetings was noted.

Council Work Plan 2016

An updated copy of the Work Plan was tabled and Mr Field, highlighted the changes that had been made to the document, noting that Space Allocation had been postponed to November and that the October meeting of FPRC and Council would consider the CETF programme of work.

Election of Student Representative to Council

The meeting received a report from the Returning Officer of the UCSA. It was noted that Mr Addington had been successfully re-elected President of the UCSA and Council congratulated him on re-appointment to the Council.

Moved:

THAT: Mr James Addington be re-appointed as the student representative on Council

Carried

Fossil Free UC Divestment Club

The Chancellor had recently received a petition, signed by 2,126 staff and students, from the Fossil Free UC Divestment Club ('the Club') on behalf of Council, in its capacity as a trustee of the UC Trust Funds. The petition called for the University to divest from Trust Fund investments in companies 'whose primary business is the extraction or production of fossil fuels'. Receipt of the petition had been a respectful occasion and the Club had engaged positively with the Chancellor.

Council referred the petition to its advisors for consideration. It was agreed that a substantive discussion should be held at a future meeting. The Club would be updated on progress of this matter.

Moved:

THAT: The Council acknowledged receipt of the petition from the Fossil Free UC Divestment Club and after receiving advice from its advisors, would discuss the matter at a future Council meeting.

Carried

UCSA Building presentation

Mr James Addington, UCSA President, and Mr Dave Hawkey, UCSA CEO, were welcomed to the meeting and provided Council with a report on the new UCSA Building.

Mr Addington and Mr Hawkey said:

- Extensive consultation had been undertaken with students and student groups to design a building which was student focused and met the needs of students. Consultation had been undertaken with many UC clubs, postgraduate students and Te Akatoki, the Maori Students Association, using focus groups, idea boards and surveys.
- The building would provide facilities so that students did not need to leave campus and would be a mix of social and study spaces.
- Specific spaces in the building would include the Foundry and Ngaio Marsh Theatre. The 310 seat Theatre had been designed with retractable seats so it could also become a 1,000 person venue space.
- Outside term time the building had been designed so that it could accommodate conferences.
- The total cost of the building was \$26.7m and the campaign to fund raise \$5m was well underway. Ownership would be 51% UCSA and 49% UC.
- Thank were given to UC and the UC Foundation for their ongoing support.

In questioning, Mr Addington and Mr Hawkey commented that there were sufficient toilet facilities to support a 1,000 person venue.

Mr Addington and Mr Hawkey were thanked for their informative presentation and it was noted that the Council fully supported the fund raising campaign.

**FROM THE VICE-
CHANCELLOR**

Monthly Report

The report was taken as read.

In questioning it was noted that:

- There was a typographical error on page 15 of the report and draft findings from the Productivity Commission were due to be received on 29 September not October. A summary of the report would be made available to Council members. The report would be fully considered by the Management Team.
- The Times Higher Education World University Rankings for 2016/17 had been released and UC had moved upwards into the 351-400 category.
- A draft of the Tertiary Education Amendment Bill ('the Bill') had been released, which allowed for trust fund investments to be pooled. The Bill also allowed electronic meetings to be held and simplified the use of the common seal. A summary of the draft Bill would be made available to Council Members.
- Dr Carr would be overseas between 29 September and 3 October 2016. During the absence Dr Cochrane would be Acting Vice-Chancellor.

Moved

THAT: *The Vice Chancellor's Report be received.*

Carried

**FROM THE FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

The Chair of the Finance, Planning and Resources Committee (FPRC), Ms Catherine Drayton, presented the reports from the meeting of FPRC on 18 September 2016.

Compulsory Fees

Ms Drayton highlighted that in principle the maximum fee possible would be taken but there may be occasions when this was not appropriate.

Moved

That:

- *Council agreed an increase in compulsory fees of 2% (the 2017 AMFM rate) noting that fees were rounded to the nearest dollar so fees under \$25 would not change;*
- *Council approved the removal of compulsory course fees of less than \$20.*

Carried

FROM THE ACADEMIC BOARD Academic Board Report

Dr Hamish Cochrane advised that matters raised at the Academic Board meeting included:

- Review of Academic Board;
- Library Report; and
- Review of Postgraduate Certificate in Tertiary Teaching.

Academic Board would also consider the report from the Productivity Commission and provide feedback back to Council.

Moved

That: Council note the Academic Board Report.

Carried

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
6.1	Innovation Medal	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
6.2	Election of UC Foundation Trustee	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)
8.1	UC Futures	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Financial Forecast Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.1	Presentation on UC Foundation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that UC Directors, the Head of Academic Services and the Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Members returned to public meeting at 6.23pm and confirmed award of the Innovation Medal for 2016. The recipient would be informed of the award and invited to collect it at the Chancellor's Dinner in November 2016.

GENERAL BUSINESS

There were no items of general business.

The meeting closed at 6.25pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 25 October 2016.

SIGNED AS A CORRECT RECORD: _____

DATE: _____