

# COUNCIL

## Minutes

Date	<b>Wednesday 27 April 2016</b>
Time	4.10 pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmell, Mr Tony Hall, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Shayne Te Aika.
Apologies	None
In Attendance	Mr Jeff Field, Registrar and AVC Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Alex Hanlon, Director, Learning Resources Mr Keith Longden, Chief Financial Officer Ms Robyn Nuthall, Programme Director - UC Futures Ms Raewyn Crowther, University Council Co-ordinator Ms Joanne Noble-Nesbitt, Erskine Manager
<b>CONFLICTS OF INTEREST</b>	Professor Nokes' conflict as a result of being an academic member of UC staff, in respect of the item on Faculty/College merger, was noted.
<b>MINUTES</b>	The minutes of the meeting held on 30 March 2016 were approved.
<b>MATTERS ARISING</b>	<b>Health and Safety Site Visit: CETF</b> Mr Warren Poh gave a report on the Health and Safety visit to the CETF site by a number of Council members. The group had been joined by the Hawkins Project Director, the Project Manager and UC's Health and Safety officer. They had been able to see evidence of appropriate behaviours, clear communication and effective health and safety procedures in place. The UC Health and Safety officer was engaged actively with the client in systems and reporting. Mr Poh was impressed that a ban on stepladders had been enforced. The visit had sent a signal that Council was taking its responsibilities in this area seriously.

## **FROM THE CHANCELLOR**

The Chancellor noted that the Annual Report and a booklet on the Co-Curricular Record had been provided to members.

### **Chancellor's Meetings**

The schedule of meetings was noted.

### **Council Work Plan 2016**

Members were reminded that the work plan was a dynamic document and the style of updating of information in the plan was noted. Mr Gemmell asked if a workshop prior to consideration of the RSIC Stage 2 Business Case could be accommodated.

### **Executive Committee Minutes**

The Chancellor reported on a meeting of the Executive Committee held after the FPRC meeting on 18 April at which two matters were considered:

- The University Council had been informed previously of the need for a second electricity supply cable to ensure a stable, secure and constant supply of electricity to the campus. The route, from Ilam Road across the Science car park to the Erskine building, required an easement to be granted to Orion, which the Executive Committee approved.
- The Finance Planning and Resources Committee had considered a paper on the relocation of the UCSA Early Learning Centre from the Ilam to the Dovedale campus. While the full paper and recommendations were referred to the University Council for approval, pending that approval the Executive Committee was asked to delegate authority to the Vice-Chancellor to approve any early and enabling works.

The Executive Committee minutes would be circulated to Council members.

### **PVC Presentation – Engineering**

Professor Jan Evans-Freeman, PVC Engineering, was welcomed to the meeting and provided Council with an overview of the College's recent successes and the challenges it was currently facing.

There had been significant growth in student numbers in Civil and Mechanical Engineering while enrolments in Software Engineering were double that expected and would soon outweigh enrolments in Computer Science. Forestry and Electrical Engineering numbers were low, reflecting a national trend.

To meet demand in Civil Engineering double streaming might be introduced which would cut class sizes from 220 to 120. Lectures and laboratory classes would be offered over more hours each day. This would result in better utilisation of space and would require extra resources across the board. A business case was currently being prepared.

Taught Masters courses were being developed in response to

international demand and new undergraduate degree content was being researched.

The College was coping with the delays in the CETF project and looking ahead to 2017 when all facilities would be open. 2017 would be the 130<sup>th</sup> anniversary of Engineering at the university which would be marked with a week of celebration.

In questioning, Professor Evans-Freeman noted:

- The decline in Electrical Engineering was part of a global downturn and partially resulted from competition from Electronic Engineering which is offered widely at other universities.
- Departments other than Civil and Mechanical Engineering would be unlikely to experience the same rate of growth or require double streaming in the future.
- Only a small number of PhD students had been affected by the unavailability of facilities and they had been provided extensions and subsistence funding in support.

Professor Evans-Freeman was thanked for her report.

## **FROM THE VICE- CHANCELLOR**

### **Monthly Report**

Dr Carr took his report as read and provided an update:

- The Co-Curricular Record had been launched on 20 April following 18 months of development. Much of the workflow around this was on-line and a part-time FTE was providing support to the scheme. The University was committed to its continuation as part of the Graduate Profile.
- The Geospatial Research Institute had been launched the previous day by the Minister for Land Information, the Honourable Louise Upston.
- A speech presented by Murray Sherwin of the Productivity Commission at UC on 6 April was available on the Council Sharepoint site.
- The NEB fit out business case was unlikely to be ready for the May meeting cycle and the programme delivery date would therefore likely be missed.
- There was a pleasing 70 EFTS increase in Maori enrolments, testament to the work of the AVC Maori and Maori Development Team.
- The Government budget announcement on 26 May would include the SAC funding figure and would flag any possible increase in fees.
- Professor Ian Wright had been appointed DVC (Research and Innovation), commencing late August. Professor Steve Weaver would chair the 2016 promotions round to its fruition and Dr Cochrane had agreed to chair the Academic Board to the end of the year.
- The Universities New Zealand submission on the Tertiary Education Review was nearing finalisation. The Executive Summary would be circulated to Council members and the

full submission would be available on the Council's Sharepoint website. Members were reminded that all submissions would be publicly available on the Productivity Commission's website. The Vice-Chancellor suggested that UC would not make a submission on the issues document, preferring to comment instead on the Commission's draft report due out in September.

In discussion it was noted that:

- Discussions were continuing with Lincoln University which was undergoing a strategic review. There was a possibility of collaboration and shared services and the close relationship between the two institutions was confirmed. UC was offering assistance to LU in the areas of insurance and government relations.
- Academic skills assistance had been better promoted and had had good take up. Reporting did not provide an accurate breakdown of who was accessing the services.

Moved

**That: The Vice Chancellor's Report be noted.**

Carried

### **Faculty/College Merger Proposal**

The Chancellor prefaced the discussion by noting that Council had sought advice on this proposal from the Academic Board which had referred the proposal back to Faculties for further consideration. In light of this he believed that Council had no option but to defer its decision for a further month. The Vice-Chancellor's agreement to this course of action was noted.

The PVCs of Education, Science, Arts, Engineering, Business and Law were welcomed to the table and invited to share their views.

The proposal for the merger of Colleges and Faculties had evolved since being proposed by the PVCs and considered by the Academic Board and wider University community. The proposal in this agenda item was supported by SMT which had brought the proposal to Council for consideration. Earlier versions of the proposal along with faculty feedback were provided at agenda item 8.2 from the Academic Board.

The initial proposal had been developed by the PVCs in consultation with Deans and was a reflection of the difficulties inherent with the current system whereby the decisions on programmes were made by faculties while the PVCs had strategic and financial responsibilities. The proposal allowed for those programme discussions to be held in a College meeting that would involve academic staff in strategic and financial decisions as well, thereby strengthening their voice.

Support for the merger proposal was strongly expressed by each of the PVCs who advised that all Deans, with the exception of the

Dean of Law, were also in support.

The Law Faculty had expressed reservations due to the need to comply with various legislative requirements and it was agreed that this matter could be accommodated to ensure that the university remained compliant.

In discussion it was noted that:

- There would always be boundary issues between Colleges, but degree matters would be handled within the awarding College and subject issues dealt with within departments.
- The proposal would provide greater flexibility for students to engage in interdisciplinary studies.
- The alignment of resources was a key element of the proposal with decisions being made where the resources lay.
- Council's role as the ultimate decision-maker on programmes of study was confirmed, with delegations to the Academic Board.
- Those currently holding Deans positions needed to be included in strategic decision-making.
- A cultural shift would be required and it was believed that once the changes were embedded it would be realised that nothing had been lost.
- College meetings would report to the Academic Board and PVCs could still bring matters to SMT.
- The proposal would also strengthen the student voice through their involvement in College meetings.

Moved

***THAT: Council defer its decision on the merger of Colleges and Faculties for one month in the expectation that advice would be received from the Academic Board by that time.***

Carried

**FROM THE FINANCE,  
PLANNING AND  
RESOURCES  
COMMITTEE**

**Financial Report to 31 March 2016**

The Chair of the Finance, Planning and Resources Committee, Ms Drayton took the paper as read and there were no questions.

Moved

***THAT: Council note the Financial Report to March 2016.***

Carried

**FROM THE ACADEMIC  
BOARD**

**Academic Board Report**

Dr Andrew Bainbridge-Smith presented the Academic Board report on behalf of the Chair. It was noted that two new degrees in Applied Data Science were being proposed yet the new subject proposed was Data Science. The Vice-Chancellor clarified that the degrees would contain more than just Data Science, hence the term "Applied". Dr Bainbridge-Smith confirmed that there were no financial or human resource implications in the proposals going to CUAP.

Moved

***That: Council approve the proposals (as below) and***

*requests they be forwarded to CUAP for approval or noting:*

**From the Faculty of Arts**

1. *To introduce a Master of Māori and Indigenous Leadership, a Postgraduate Certificate in Māori and Indigenous Leadership and to discontinue the Master of Māori and Indigenous Studies and the Postgraduate Diploma in Māori and Indigenous Studies*
2. *To introduce a Master of Policy and Governance*
3. *To introduce a Master of International Relations and Diplomacy*
4. *To signal the discontinuation of the Master of International Law and Politics*
5. *To signal the discontinuation of Diplomacy and International Relations as a subject in the BA(Hons)*
6. *To change the name of Political Science to Political Science and International Relations*
7. *To restructure the (renamed) BA(Hons) in Political Science and International Relations*

**From the Faculty of Education**

8. *To restructure the Graduate Diploma in Teaching and Learning (Secondary)*
9. *To simplify and clarify regulations for the Graduate Certificate of Sport Coaching (GradCertSpC).*
10. *To allow students who have completed a PGCertEd an exemption from PGDipEd or MEd coursework*
11. *To allow students who have completed a PGCertHealSc an exemption from PGDipHealSc or MHealSc coursework. To clarify that this arrangement also applies to the MHealScProfPr.*
12. *To discontinue and remove the following qualifications from the NZQF:*
  - a) *CE1001 Diploma in Educational Management*
  - b) *CE1038 Certificate in Autism and Severe Communication Disorders*
  - c) *CE1039 Certificate in Community Services (Disabilities)*
  - d) *CE1044 Bachelor of Business Management*
  - e) *CE1051 Diploma in Accounting*
  - f) *CE1053 Diploma in Information Systems*
  - g) *CE1054 Diploma in Marketing*
  - h) *CE1057 Graduate Diploma in Human Resource Management*
  - i) *NC5121 New Zealand Diploma in Business*

**From the Faculty of Engineering and Forestry**

13. *To introduce an endorsement in Renewable Energy to the Master of Engineering Studies*
14. *To amend the schedules of the Bachelor of Forestry Science, Postgraduate Diploma in Forestry Science and Master of Forestry Science.*

**From the Faculty of Law**

**15. To restructure the Master of Laws (International Law and Politics)**

**16. To introduce a Certificate in Criminal Justice**

**From the Faculty of Science**

**17. To introduce a Master of Applied Data Science, a Postgraduate Diploma in Applied Data Science and a subject called Data Science.**

Carried

**Faculty/College Merger**

There was no further discussion on this matter.

**PUBLIC EXCLUDED MEETING**

Moved

**That: the public be excluded from the following parts of the proceedings of this meeting, namely:**

<b>Item on Public Excluded Agenda</b>	<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
<b>6.1</b>	<b>Emeritus Professor nomination</b>	To protect the privacy of natural persons, including that of deceased natural persons	<b>7(a)</b>
<b>6.2</b>	<b>Canterbury Distinguished Professor nomination</b>	To protect the privacy of natural persons, including that of deceased natural persons	<b>7(a)</b>
<b>7.1</b>	<b>Risk Report</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	<b>7(f)(i)</b> <b>7(d)</b>
<b>7.2</b>	<b>GOG Quarterly Scorecard</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	<b>7(f)(i)</b>
<b>8.1</b>	<b>UC Futures Update</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	<b>7(h)</b>
<b>8.2</b>	<b>Dovedale ELC Lease to UCSA</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>7(h)</b> <b>7(i)</b>
<b>8.3</b>	<b>2017 International Fees</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	<b>7(h)</b>
<b>8.4</b>	<b>2017 Scholarship Budget</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	<b>7(h)</b>
<b>8.5</b>	<b>Space Utilisation Report</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	<b>7(f)(i)</b>
<b>8.6</b>	<b>Erskine Review</b>	To maintain legal professional privilege	<b>7(g)</b>
<b>8.7</b>	<b>Student Accommodation Update – Sonoda and CLV Stage 2</b>	To enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>7(i)</b>
<b>8.8</b>	<b>Student Enrolment Update</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	<b>7(f)(i)</b>
<b>8.9</b>	<b>Financial Forecast Report</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	<b>7(h)</b>

*and that the UC Directors and the University Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

## **RETURN TO PUBLIC MEETING**

Members returned to public meeting at 6.26pm and confirmed items 9.8.3 and 9.8.4:

### **2017 International Fees**

Moved

**That: Council approve:**

- i) International Fees:*
  - a. a two per cent (2%) across the board increase in tuition fees for all Fee Bands, with exceptions in i)b and ii)a1-5 below.*
  - b. a 2.8% UG and 3.4% PG increase in tuition fees for Fee Band 5 Engineering.*
- ii) Special Programmes and Taught Masters*
  - a. a two per cent (2%) across the board increase in Special Programme fees and Taught Masters fees, apart from the following exceptions:*
    - 1. a 6.4% increase for Master of Engineering Studies Programmes.*
    - 2. a 0.8% increase in Master of Engineering in Management (MEM)*
    - 3. a 3.4% increase in the Master of Human Interface Technology (MHIT).*
    - 4. a zero (0%) increase in Postgraduate Diploma in Science (Psychology, Geography and Mathematics), Professional Masters in Engineering Geology and Master of Disaster Risk and Resilience.*
    - 5. a zero (0%) increase in Study Abroad fees.*

Carried

### **2017 Scholarship Budget**

Moved

- i) **That: Council approve the 2017 Scholarship Budget.***

Carried



**GENERAL BUSINESS**      There were no items of general business.

The meeting closed at 6.27pm.

**NEXT MEETING**              The next meeting is scheduled for 4.00pm on Wednesday 25 May 2016.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_