

COUNCIL

Minutes

Date	Wednesday 27 February 2019
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Mr Steve Wakefield, (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne (via telephone), Mr Sam Brosnahan, Ms Catherine Drayton, Professor Roger Nokes, Mr Warren Poh, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Dr John Wood.
Apologies	None
In Attendance	Mr Bruce White, Acting University Registrar Professor Ian Wright, Deputy Vice-Chancellor Professor Catherine Moran, AVC (Academic) Dr Darryn Russell, Assistant Vice-Chancellor Maori Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Mr Adrian Hayes, Financial Controller Ms Robyn Nuthall, UC Futures Programme Manager Ms Raewyn Crowther, University Council Co-ordinator

CONFLICTS OF INTEREST

No conflicts of interest were noted by Council members or the advisors to Council in respect of the public agenda.

FROM THE CHANCELLOR

Ms McCormack advised that due to the financial reporting deadlines imposed by the New Zealand Stock Exchange the Council would move to the public excluded agenda immediately to consider the items on the Annual Report 2018.

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
9. 9.1	From the Audit and Risk Committee Minutes 4 February 2019	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

9.2	Draft Minutes 18 February 2019	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	Annual Report 2018	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.4	Representation letters	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	NZX Disclosures	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.6	Bond Trust Deed Compliance Declaration and Representation letter	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

FROM THE AUDIT AND RISK COMMITTEE:

Adoption of the Annual Report

The Council moved back into Public meeting at 4.35pm and confirmed the resolutions passed with the public excluded.

Annual Report 2018, NZX Announcement and Letter of Representation

Moved

That: Council:

- i) Adopt the draft Annual Report 2018, and approve subsequent announcement to the NZX*
- ii) Approve the Chancellor and Dr John Wood and the Vice-Chancellor to sign the representation letter on behalf of Council.*

Carried

Bond Trust Deed Compliance Declaration And Letter Of Representation

Moved

That: Council:

- i) Adopt the declaration to Trustees Executors Limited in relation to its compliance with the Trust Deed during the year to 31 December 2018 and approve the Chancellor and Dr John Wood to sign the declaration on behalf of Council.*
- ii) Adopt the Representation Letter in relation to the declaration to Trustees Executors Limited and approve the Chancellor and Dr John Wood to sign the letter on behalf of Council.*

Carried

- MINUTES** The minutes of the meeting held on 30 January 2019 were approved and signed as a correct record.
- MATTERS ARISING** There were no matters arising.
- FROM THE CHANCELLOR**
- Chancellor's Meetings**
The schedule of meetings, as amended, was noted for information.
- Council Work Plan 2019**
An updated copy of the Work Plan was tabled and Mr White advised Council that the dates for the Council's health and safety visits had been confirmed.
- A half-day strategy meeting would be added in July to begin the process of formulating a plan for the direction of the university, to consider the work currently being undertaken by the Vice-Chancellor to develop an academic master plan.
- It was requested that changes made to the work plan be visible to members.
- Degrees conferred in absentia**
The Chancellor advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.
- FROM THE VICE-CHANCELLOR**
- Monthly Report**
Professor De la Rey presented her report and requested feedback on the new format of the report. She provided an update on a number of matters:
- She had met with inspirational new students and had been impressed by the overwhelming popularity of the Student Volunteer Army which had sent an important message on what motivates students.
 - Searching questions had been asked on Orientation Day in areas such as academic freedom and wellbeing.
 - Enrolment figures were healthy with an overall increase of 13%. New international enrolments were up only 4% in part due to visa processing issues, while returning international enrolments were up 22%. This put UC in a better position than other universities but it was important to develop other international markets.
 - A drop in UC's subject rankings had been announced which may be an indication of other institutions' acceleration rather than a UC decline.

Moved

That: The Vice Chancellor's Report be received.

Carried

**FROM THE
FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

Ms Drayton, Chair of the Finance, Planning and Resources Committee (FPRC) presented the Committee report.

Parking and Traffic Statute Review

The discussion at the FPRC meeting was noted and there was no further discussion.

Moved

That: Council approve the Parking and Traffic Statute.

Carried

Graduate Profile Update

The discussion at the FPRC meeting was noted and Mr Brosnahan offered to discuss this matter with the UCSA advisory groups. That report would come to Council in due course. It was also noted that the results of the student survey and graduate destination survey would contribute to the understanding of the impact of the graduate profile.

Moved

That: Council receive the Graduate Profile presentation.

Carried

CAPEX Report to 31 December 2018

The discussion at the FPRC meeting was noted and there was no further discussion.

Moved

That: Council note the CAPEX Summary Report to 31 December 2018.

Carried

**FROM THE
ACADEMIC BOARD**

Professor Ian Wright presented the report from the meeting of the Academic Board, noting that Professor De la Rey's address to the Academic Board had been well-received. He also noted the regulation change that Council would need to consider.

Moved

That: Council:

- i) approve the amendment to the credit transfer regulations***
- ii) note the Academic Board Report.***

Carried

**PUBLIC EXCLUDED
MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4	Minutes of the meeting held on 30 January 2019 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5	Matters arising from those minutes		
6	From the Chancellor		
6.1	Report from the VCEC Committee	To protect the privacy of natural persons.	7(a)
6.2	Report from the Honours and Appointments Committee	To protect the privacy of natural persons.	7(a)
7.	From the Vice-Chancellor		
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.	From the Finance, Planning and Resources Committee		
8.1	UC Futures		
8.1.1	- UC Futures Summary	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.1.2	- GOG papers	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	CETF Delivery Estimates Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	RRSIC Budget Reset Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.4	Student First Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 6.00pm

GENERAL BUSINESS

There was no general business.

The meeting ended at 6.00pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 27 March 2019.

SIGNED AS A CORRECT RECORD: _____

DATE: _____