

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Thursday 26 June 2025
TIME	9:00am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Hon. Amy Adams (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson (via Zoom), Ms Lisa Tumahai, Hon. Poto Williams (via Zoom), Ms Catherine Woods.
IN ATTENDANCE	Ms Heather Couch, Academic Quality & Records Team Leader, Associate Professor Alison Griffith, Mr Grantley Judge, Governance & Compliance Manager, Mr Keith Longden, Executive Director Planning, Finance & Digital Services, Professor Catherine Moran Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture & Campus Life.
APOLOGIES	There were no apologies.
WELCOME	The Chancellor opened the meeting with a Karakia.
REGISTER OF INTERESTS	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 15 May 2025 <u>Moved:</u> <i>That the minutes of the meeting held on 15 May 2025 be confirmed as a true and correct record.</i> Carried
MATTERS ARISING	There were no matters arising.

**FROM THE
CHANCELLOR**

Degrees Conferred in Absentia

Moved:

That Council approves the June list of degrees to be revoked and awarded in absentia for the public record.

Carried

**FROM THE VICE-
CHANCELLOR**

Vice-Chancellor's Monthly Report

The Vice-Chancellor presented her report, including a health and safety update, and responded to questions.

It was suggested that "Research Strategy" be added to the list of possible topics for the next Council Strategy Day.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

Ms Heather Couch left the meeting.

Academic Board Report

Associate Professor Alison Griffith presented the Academic Board Report.

Moved:

That Council notes the 9 May 2025 Academic Board Report.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 15 May 2025	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Health & Safety Monthly Health & Safety Written Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h) 7(f)(i)

7.2	Staff and Student Wellbeing Plans 2025	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	
8.0 8.1 8.2	Audit & Risk Committee Audit & Risk Committee Report (9 June 2025) Verbal Update External Audit 2024 - Audit NZ Management Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1 9.2 9.3 9.4	Capital & Investment Committee Capital & Investment Committee Meeting Report (9 June 2025) Verbal Update Workday Business Case Annual Statement of Investment and Objectives (SIPO) Review UC Trust Funds Year-end Financial Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1	Strategy & Planning Strategy Implementation Q1-2025 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1 11.2 11.3	Finance Student Fees (UCIC 2025, Domestic & UC Online 2026) Monthly Financial Update May 2025 31 March 2025 Summary Consolidated Financial Statements	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4	From the Chancellor Draft People Committee Terms of Reference Proposed 2026 Council & Committee Meeting Dates Chancellor Meetings & Correspondence Verbal Update Council Updated Workplan 2025	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2	From The Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes (4 April 2025)	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
14.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor, as having knowledge relevant to particular matters to be discussed, be permitted to remain at this meeting.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Thursday 14 August 2025 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 12.34pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 26 June 2025

	Action	By Whom	Due Date	Expected
1.	Add “Research Plan” to the Workplan as a possible topic for the next Council Strategy Day.	Mr Judge	Jun 2025	