

COUNCIL Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Thursday 25 September 2025
TIME	9:00am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Hon. Amy Adams (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Professor Jack Heinemann, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson, Hon. Poto Williams (Pro-Chancellor) via Zoom, Mr Steve Wakefield, Ms Catherine Woods.
IN ATTENDANCE	Ms Heather Couch, Academic Quality & Records Team Leader, Mr Grantley Judge, Governance & Compliance Manager, Mr Keith Longden, Executive Director Planning, Finance & Digital Services, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture & Campus Life.
APOLOGIES	Ms Sina Cotter Tait, Ms Lisa Tumahai.
WELCOME	<p>The Chancellor opened the meeting with a Karakia.</p> <p>Mr Steve Wakefield, having been on Council previously, was welcomed back to Council. Council commended the organisers of the Run72 “Lads without Labels” event that was raising awareness of mental health.</p>
REGISTER OF INTERESTS	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests. Interest updates for Ms Amy Adams, Professor Jack Heinemann and Ms Rachel Robilliard were noted.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	<p>Confirming the Minutes of the meeting held on 25 September 2025</p> <p><u>Moved:</u> <i>That the minutes of the meeting held on 25 September 2025 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">Carried</p>

MATTERS ARISING There were no matters arising.

FROM THE CHANCELLOR **Degrees Conferred in Absentia**

Moved:

That Council approves the September list of degrees to be amended and awarded in absentia for the public record.

Carried

FROM THE VICE-CHANCELLOR **Vice-Chancellor’s Monthly Report**

The Vice-Chancellor presented her report, including a health and safety update, and responded to questions.

The Vice-Chancellor advised that any potential students wanting accommodation for 2026, who were on a waiting list, should remain on the waiting list as some cancelled enrolments would arise. Private accommodation providers were also increasing what was available.

Distinguished Professor Steven Ratuva, Pro-Vice-Chancellor Pacific, had been appointed by the United Nations to an expert group tasked with drafting the 2027 Global Sustainable Development Report.

Moved:

That Council notes the Vice-Chancellor’s monthly report.

Carried

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(h) 7(2)(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 14 August 2025	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
7.0 7.1 7.2	Health & Safety Monthly Health & Safety Report 6-monthly Annual Leave Liability Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(h) 7(2)(f)(i)
8.0 8.1	Strategy & Planning	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(2)(h)

	Draft Triennial Plan 2026-2028	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
9.0	Finance Monthly Financial Update August 2025 30 June 2025 Summary Consolidated Financial Statements Electricity Contract Delegation Student Accommodation Operator Contract Delegation MoE Funding Contract Variation Delegation Student Services Levy 2026	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(2)(h)
9.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
9.2			
9.3			
9.4			
9.5			
9.6			
10.0	Capital & Investment Committee	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(2)(h)
10.1	CIC Meeting (8 September 2025) Verbal Update CIC Recommendations to Council	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
10.2			
11.0	Audit & Risk Committee	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(2)(h)
11.1	ARC Meeting (8 September 2025) Verbal Update ARC Recommendations to Council	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
11.2			
12.0	Digital Services	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(2)(h)
12.1	Digital Transformation 6-Monthly Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(f)(i)
13.0	Other Committees	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To protect the privacy of natural persons.	7(2)(f)(i) 7(2)(a)
13.1	Honours & Appointments Committee Meeting (11 September 2025) Verbal Update		
13.2	Honours & Appointments Committee Terms of Reference Review		
13.3	University Appeals Committee Meeting (10 September 2025) Verbal Update		
14.0	Academic	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To protect the privacy of natural persons.	7(2)(f)(i) 7(2)(a)
14.1	Teaching Medal Recommendations		
15.0	Other	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To protect the privacy of natural persons.	7(2)(f)(i) 7(2)(a)
15.1	Notice of Chancellor Election		
16.0	From the Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To protect the privacy of natural persons.	7(2)(f)(i) 7(2)(a)
16.1	Committee Vacancies		
16.2	Updated October Strategy Day Agenda		
16.3	Chancellor Meetings & Correspondence Verbal Update		
16.4	Updated 2025 Workplan		
16.5	Draft 2026 Workplan		
17.0	From The Vice-Chancellor	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(h) 7(2)(f)(i)
17.1	Vice-Chancellor's Monthly Report		

18.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(h) 7(2)(f)(i)
19.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(2)(h) 7(2)(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor, as having knowledge relevant to particular matters to be discussed, be permitted to remain at this meeting.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Thursday 19 November 2025 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed with a Karakia at 1.06pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 25 September 2025

	Action	By Whom	Due Date	Expected
1.	No actions.			