

# COUNCIL

## Public Meeting Minutes

### Te Kaunihera o Te Whare Wānanga o Waitaha



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<b>DATE</b>	Monday 15 July 2024
<b>TIME</b>	9:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki Building
<b>PRESENT</b>	Ms Amy Adams (Chancellor), Professor Cheryl de la Rey, Vice-Chancellor, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne (via Zoom), Mr Bruce Irvine, Mr Luc MacKay, Ms Gillian Simpson, Ms Lisa Tumahai, Ms Poto Williams, Ms Catherine Woods.
<b>IN ATTENDANCE</b>	Ms Barbara Albertson, Transcript Co-ordinator, Ms Heather Couch, Academic Quality & Records Teams Leader, Professor Peter Gostomski, Acting Deputy Vice-Chancellor (Research), Associate Professor Alison Griffith, Ms Adela Kardos, General Counsel & Registrar, Mr Keith Longden, Executive Director Planning, Finance & Digital Services, Professor Catherine Moran, Deputy Vice Chancellor (Academic), Mr Paul O'Flaherty, Executive Director People, Culture and Campus Life, Mr Richmond Tait, Director of Finance, Mr Grantley Judge, Governance & Compliance Manager, Ms Ann Gibbard, Governance Advisor.
<b>APOLOGIES</b>	Ms Rachel Robilliard
<b>WELCOME</b>	The Chancellor opened the meeting with a Karakia.
<b>REGISTER OF INTERESTS</b>	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
<b>CONFLICTS OF INTEREST</b>	No conflicts of interest were advised.
<b>MINUTES OF THE PREVIOUS MEETING</b>	<b>Confirming the Minutes of the meeting held on 17 June 2024</b> <u>Moved:</u> <i>That the minutes of the meeting held on 17 June 2024 be accepted as a true and correct record.</i>

Carried

## MATTERS ARISING

### Action Schedule

Mr Grantley Judge, Governance and Compliance Manager, noted the two actions were future dated.

## HEALTH & SAFETY

### Monthly Health and Safety (H&S) Report

Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life presented the Monthly Health & Safety Report.

In discussion the following was noted:

- There was a record number of safety observations reported in Assura by staff and students for the month of May.

Moved:

*That Council notes:*

1. *the progress, understanding and management of health and safety risks across the organisation; and*
2. *this report covers the period 1 May – 31 May 2024.*

Carried

## FROM THE CHANCELLOR

### Degrees Conferred in Absentia

Moved:

*That Council approves the degrees to be revoked and awarded in absentia for the public record.*

Carried

Ms Albertson and Ms Couch left the meeting at 9.10am.

## FROM THE VICE- CHANCELLOR

### Vice-Chancellor’s Monthly Report

The Vice-Chancellor highlighted items from her written report and the following additional items were noted:

- The Vice-Chancellor thanked the Deputy Vice-Chancellor (Academic), Professor Catherine Moran, for standing in as Acting Vice-Chancellor while she was on leave.
- The University recently hosted MP Andy Foster and discussed the UC strategy student success and research priorities. He also visited the UCSA, hosted by Mr Luc MacKay.
- The Vice-Chancellor informed Council that sadly Professor Chris Jones, Editor of the University’s 150<sup>th</sup> Anniversary publication, passed away and sympathies were extended to his family.
- The key focus at this time was on the challenge of managing student growth, without the corresponding funding.
- The University Advisory Group continued their work and were looking to visit the University on 21 August 2024. They are likely to request meetings with the Chancellor and Pro-Chancellor, Vice-Chancellor, UCSA and a number of other staff.
- Council was interested to improve their understanding of artificial intelligence (AI) and a Council workshop was suggested. A workshop on student growth and funding was also suggested.

Moved:

*That Council notes the Vice-Chancellor's monthly report.*

Carried

## ACADEMIC BOARD

### Academic Board Report

Associate Professor Alison Griffith provided a verbal report and noted the following:

- No written report was provided to Council this month as the Academic Board meeting was held on Friday 12 July.
- Some students did not understand that using artificial intelligence was not classified as completing their own work. Professor Moran would include a note about using artificial intelligence in student guidelines.
- The Academic Board had been requested to support the BDS movement in relation to the Israel-Palestine conflict and this evoked lengthy discussions. The Board did not vote and felt it was drawn outside of its Terms of Reference.

Moved:

*That Council notes the verbal Academic Board Report.*

Carried

Associate Professor Alison Griffith left the meeting at 9.16am.

## PUBLIC EXCLUDED MEETING

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	<b>Minutes</b> Confirm public excluded minutes of 17 June 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0 5.1 5.2	<b>Matters Arising</b> Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	<b>Health &amp; Safety</b> Health & Safety Verbal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	<b>Strategy &amp; Planning</b> Final TEC Investment Plan (2025-2027)	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1	<b>Business Cases</b> Recreation Centre Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

9.0 9.1	<b>Finance</b> 30 June 2024 Financial Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3	<b>From the Chancellor</b> Chancellor Meetings & Correspondence Verbal Update Council Workplan 2024 Update Executive Committee Decision 2 July 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	<b>From the Vice-Chancellor</b> Vice-Chancellor's Monthly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4 12.5 12.6	<b>Other</b> Staff Survey Outcomes Capital Investment Committee – Terms of Reference Plan for Alternative Council Meeting Venues Draft Updated 2018 Academic Freedom Policy Draft ARC Meeting Dates 2025 Learner Engagement (QILT) Background Presentation	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0	<b>General Business</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

*and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**GENERAL BUSINESS** There were no items of general business.

**NEXT MEETING** The next Council meeting will be held on:  
Monday 19 August 2024 at 9:00am in the Council Chamber.

**MEETING CLOSED** The public meeting closed at 2.07pm.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

**COUNCIL ACTION SCHEDULE**  
 from the meeting held on 15 July 2024  
 (new and updated actions are shown in red)

	<b>Action</b>	<b>By Whom</b>	<b>Due Date</b>	<b>Expected</b>
1.	Add the following possible workshops to the Council Workplan: 1. Artificial intelligence 2. Student growth and funding	Mr Judge	August 2024	
2.	Provide Council with a report on UC's QS ranking strategy.	Professor Gostomski	October Strategy Day	
3.	Provide Council with a report on the work Academic Board has undertaken to further the Academic Board TOR goals.	Assoc Prof Griffith	November 2024	