COUNCIL
Public Meeting Agenda

Te Kaunihera o Te Whare Wānanga o Waitaha

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

Agenda

DATE Monday 15 April 2024

TIME 9:00am

VENUE Council Chamber, 6th Floor, Matariki Building

Refer to Page No. (matches Diligent).

WELCOME & KARAKIA (opening meeting)

Kia hora te marino	*May peace be widespread*
Kia whakapapa pounamu te moana	*May the sea be like greenstone*
Hei huarahi mā tātou i te rangi nei	*A pathway for us all this day*
Aroha atu, aroha mai	*Let us show respect for each other,*
Tātou i a tātou katoa	*for one another*
Hui e! Tāiki e!	*Bind us all together!*

1. APOLOGIES

2. REGISTER OF INTERESTS 3-6

3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.

4. MINUTES
   4.1. Confirming minutes of meeting held on 18 March 2024 – For Approval 7-11

5. MATTERS ARISING

6. HEALTH & SAFETY
   6.1. Monthly Health & Safety Report – For Information
   (Paul O'Flaherty, Executive Director, People, Culture and Campus Life) 12-20

7. FROM THE CHANCELLOR
   7.1. Degrees Conferred in Absentia – For Approval -

8. FROM THE VICE-CHANCELLOR
   8.1. Vice-Chancellor's Monthly Report – For Information 21-24
   8.2. Academic Board Report – For Information 25-26
   (Associate Professor Alison Griffith)

9. PUBLIC EXCLUDED MEETING

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	**Minutes** Confirm public excluded minutes of 18 March 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0 5.1 5.2	**Matters Arising** Information Papers Action Schedule	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1 6.2	**Health & Safety** Health & Safety Verbal Update Staff Annual Leave Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	**Major Projects** Student Accommodation Detailed Business Case Digital Screen Programme Update (Kōawa) & Proposed Changes	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2	**Strategy & Planning** Planning & Reporting Cycle 2024 Pacific Strategy 2024-2030	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	**Delegations** Delegations Schedules (Student, Resources & Assets)	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1	**Finance** 31 March 2024 Financial Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	**Student Success** Peer-assisted Learning Outcomes – Students Success Programme	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4	**From the Chancellor** Audit and Risk Committee Election Final May Strategy Day Agenda Chancellor Meetings & Correspondence Council Workplan 2024 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3	**From the Vice-Chancellor** Vice-Chancellor's Monthly Report Emeritus Professor Nomination Academic Board Minutes 9 February 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

14.0 14.1 14.2	**From the Audit and Risk Committee** Audit and Risk Committee Meeting 25 March 2024 Verbal Update Fraud Management Practices Internal Audit Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	**General Business**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	**Council-Only Time**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING
    - The next meeting will be held on Monday 17 June 2024 starting at 9:00am.

KARAKIA (closing meeting)

Unuhia, unuhia	Remove, uplift
Te pou, te pou	the posts
Kia wātea, kia wātea	in order to be free.
Āe, kua wātea	Yes, it has been cleared.

UC COUNCIL

Register of Interests

15 April 2024

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Te Whatu Ora - Health New Zealand	Director
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2022	University of Canterbury Foundation	Trustee
Cheryl DE LA REY (Vice-Chancellor)	2020	Association of Commonwealth Universities	Council Member and Chairperson
	2020	New Zealand Qualifications Authority	Board Member
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2019	Universities New Zealand	Chairperson and Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
	2024	Te Kona Advisory Board	Member
Roger GRAY	2022	Business Leaders' Health and Safety Forum	Member
	2022	Ports of Auckland Limited	CEO
	2023	Ben Gough Family Foundation Leaders Scholarship	Mentor
Jack HEINEMANN	2023	Academic Board (ex officio Council)	Member
	2022	Academic Freedom Aotearoa (TEU)	Member
	2023	American Society for Microbiology	Member
	2023	Centre for Integrated Research in Biosafety (UC)	Director
	2023	Cluster for Community and Urban Resilience (UC)	Member
	2023	Editorial Board Microbiome	Member
	2023	European Network of Scientists for Social and Environmental Responsibility	Honorary Member
	2023	Higher Education Academy	Fellow
	2023	Institute for Health and Environmental Research (Australia)	Board Member

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
	2023	International Brotherhood of Teamsters	Member
	2023	New Zealand Employment Court	Expert Witness
	2023	New Zealand Society of Microbiology	Member
	2023	Queenstown Molecular Biology Society	Member
	2023	School of Biological Sciences – Active Change Proposal	Employee
	2023	Steering Committee Cycle 6 AQA Audit	Member
	2021	Tertiary Education Union	Member
	2023	UC Ngā Uara Values Awards 2023	Panel Member
	2021 & 2023	University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme	Employee
	2023	University of Wisconsin Alumni Association	Lifetime Member
	2023	Working Group on Staffing Matters (to VC)	Member
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2024	Cooperative Bank	Director
	2019	Conductive Education Canterbury	Treasurer
	2023	Enable Networks Ltd and Enable Services Limited	Director & ARC Chair
	2019	Hamilton City Council	Director, Chair Audit Risk Committee
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2019	Timaru District Council	Member, Audit and Risk Committee
Bruce IRVINE	2024	Air Rarotonga Ltd	Director
	2024	B.R. Irvine Ltd	Director/Shareholder
	2024	CSD Foundation	Trustee
	2024	Heartland Bank Ltd and subsidiaries	Director/Shareholder
	2024	House of Travel Ltd and subsidiaries	Director
	2024	John Britten Trust	Trustee
	2024	Market Gardeners Ltd and subsidiaries	Director
	2024	Scenic Hotels Ltd and subsidiaries	Director

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
	2024	Skope Industries Ltd	Director
	2024	University of Canterbury Innovation Medal	Judge
	2024	University of Canterbury MBA Course	Presenter (occasional)
Luc MACKAY	2024	Ingersoll Rand Incorporated	Shareholder
	2024	University of Canterbury	Student
	2024	University of Canterbury Students' Association (UCSA)	President
Rachel ROBILLIARD	2022	Canterbury Aoraki Conservation Board	Board member / Te Rūnanga o Ngāi Tahu appointee
	2022	Chapman Tripp	Employee
	2022	Mahaanui Kurataiao Ltd	Kaitaiki representative for Te Taumutu Rūnanga
	2022	Te Taumutu Rūnanga	Kaitiakitanga portfolio member
	2022	Te Taura Tāngata Trust	Trustee
	2022	University of Canterbury	Aunty is Amokapua Pākākano Tuarua, Deputy Assistant Vice-Chancellor Māori
	2023	Robby Robilliard Family Trust	Trustee
	2023	Kōwhai Enterprises Limited	Shareholder
	2023	Tāwhaki Joint Venture	Riaka Te Aka Matua Rōpū
Gillian SIMPSON	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent Contractor
	2019	New Zealand Education Scholarship Trust	Trustee
	2022	Sport New Zealand Governance Services	Independent Consultant
Lisa TUMAHAI	2023	Arahura Holding Ltd	Director
	2023	Hauora Māori Advisory Group (Ministerial advisory)	Board Member
	2023	He Pou A Rangi Climate Change Commission	Deputy Chair
	2023	Hinemoana Halo Partnership Fund Ltd	Director
	2024	Manuka Charitable Trust	Trustee
	2023	Ngāi Tahu Research Centre (UC)	Advisory Board Member
	2023	Poutini Ngāi Tahu Pōkeka Ltd	CEO
	2023	Te Ara Pounamu Ltd	Director
	2023	Te Kura Taka Pini Ltd	Director
	2023	Te Niwha	Assurance Group Member
	2023	Te Runanga o Ngāti Waewae Inc	Trustee
	2023	Waitangi National Trust Board	Representative South Island
	2023	West Coast PHO	Trustee
Poto WILLIAMS	2024	Eastern Community Sport & Rec	Board Member
	2024	New Brighton R.S.A.	Patron
Catherine WOODS	2023	Public Service Association	Member
	2023	Statistics New Zealand	Husband - Employee
	2023	UC Admin Plus (professional networking group)	Leader

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
	2023	UC Business School Committees including Research and H&S	Member
	2023	UC Staffing Matters Working Group	Member
	2023	UC Students	Daughter and Niece
	2023	UC Wellbeing Advisory Group	Member
Adela KARDOS **(General Counsel | Registrar)**	2020	University of Canterbury	Employee

COUNCIL
Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Monday 18 March 2024
TIME	9:00am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Ms Amy Adams (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson, Ms Lisa Tumahai, Ms Poto Williams, Ms Catherine Woods.
IN ATTENDANCE	Associate Professor Alison Griffith, Ms Adela Kardos**,** General Counsel & Registrar, Mr Keith Longden, Executive Director Planning, Finance & Digital Services, Ms Catherine Moran, Deputy Vice Chancellor (Academic), Mr Paul O'Flaherty, Executive Director People, Culture and Campus Life, Mr Richmond Tait, Director of Finance, Mr Grantley Judge, Governance and Compliance Manager, Ann Gibbard, Governance Advisor.
APOLOGIES	There were no apologies.
WELCOME	The Chancellor opened the meeting with a karakia and welcomed Mr Bruce Irvine to his first meeting.
REGISTER OF INTERESTS	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	**Confirming the Minutes of the meeting held on 19 February 2024** Moved: *That the minutes of the meeting held on 19 February 2024 be accepted as a true and correct record.* Carried

MATTERS ARISING **Action Schedule**

The one action was an item included in the Council agenda.

FROM THE CHANCELLOR **Degrees Conferred in Absentia**

It was noted that the list of degrees had been presented to the Executive Committee, on 11 March 2024, in order to meet graduation programme printing deadlines for the April graduation ceremonies.

HEALTH & SAFETY **Monthly Health and Safety (H&S) Report**

Mr Paul O'Flaherty, Executive Director People, Culture and Campus Life spoke to the item. It was noted that:

- The UC H&S Assura App had been experiencing some technical issues. The Assura App was working for some users and not others. The QR code was suggested as an alternative method for reporting and would be further rolled out over the coming months.
- Employee Assistance Programme (EAP) – The Annual Summary for the year to January 2024 had been provided and when benchmarked across other organisations, the statistics were the same except for one area, Anxiety, and the statistics were higher at UC.
- A question was raised regarding the risk assessment of infectious diseases and how this was rated in the T5. Council requested regular updates on progress to resolving the laboratory safety plan including the gas alarm faults.

Moved:
That Council notes:

1. *the progress, understanding and management of health and safety risks across the organisation; and*
2. *this report covers the period 1 January – 31 January 2024.*

Carried

POLICY **Sensitive Expenditure Policy Review**

Mr Richmond Tait, Director Finance, spoke to the item and noted the three amendments to the Policy to make clear the Policy applies to Council and UC staff, with no exceptions. A further clarification was to be added that any Audit and Risk Committee Chair sensitive expenditure would be put to the Chancellor for approval.

Moved:
That Council approves the proposed amendments to the Sensitive Expenditure Policy Review.

Carried

FROM THE VICE-CHANCELLOR

Vice-Chancellor's Monthly Report

The Vice-Chancellor highlighted items from her written report and the following additional items were noted:

- The UCSA Clubs Day was a success.
- The vaccination drive was well received and the Meningitis Foundation thanked the University for its support.
- There were challenges with catering for increased student numbers and this would be further discussed at the May Council Strategy Day.
- Due to the over demand for student accommodation, some students were enrolling at other universities.
- An increase in international student numbers was expected mid-year and would further increase demand for accommodation.

Moved:
That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD

Academic Board Report

Associate Professor Alison Griffith spoke to the report.

Academic Board members appreciated the Vice-Chancellor's recent "Staff Hui" presentations on the University's financial funding and student number increases.

Moved:
That Council notes:

1. *the 9 February 2024 Academic Board Report; and*
2. *the proposal to amend the Master of Organisational Psychology as endorsed by the Academic Board and which had been reported to the Committee on University Academic Programmes.*

Carried

PUBLIC EXCLUDED MEETING

Moved:
That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	**Minutes** Confirm public excluded minutes of 19 February 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0 5.1 5.2	**Matters Arising** Information Papers Action Schedule	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	**Arbitration Matter** Arbitration Matter Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h) 7(f)(i)

		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	
7.0 7.1 7.2	**Health & Safety** Health & Safety External Audit Report Monthly Health & Safety Verbal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5 8.6	**Audit** Audit 2023 Verbal Update Draft Representation Letters Interim Management Report to Council from Audit NZ Audit Fraud Questionnaires Annual Report 2023 Audit Clearance & Audit Opinion	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1 9.2 9.3 9.4 9.5 9.6 9.7 9.8	**Finance and Major Projects** Kōawa Enabling Works Funding Tax Compliance Plan 2024 Post-Implementation Review Workplan 2024 Student Accommodation Programme Update Digital Transformation 6-Monthly Update UC Trust Funds Update Statement of Investment Policy and Objectives (UCTF) Review 29 February2024 Financial Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1	**Facilities Management** Facilities Management Operational Plan	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	**Other** Precision Chroma Proposal	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4 12.5 12.6 12.7	**From the Chancellor** Pro-Chancellor Election Honours & Appointments Committee Election Vice-Chancellor Employment Committee Election Student Request to Withdraw Existing Qualification Council May Strategy Day Agenda Executive Committee Decision Council Workplan 2024 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2	**From the Vice-Chancellor** Vice-Chancellor's Monthly Report Academic Board Minutes 10 November 2023	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
14.0 14.1	**From the Audit and Risk Committee** Audit and Risk Committee Meeting 4 March 2024 verbal update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

15.0	**General Business**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	**Council-Only Time**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Monday 15 April 2024 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 2.45pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 18 March 2024

	Action	**By Whom**	**Due Date**	**Expected**
1.	Provide Council an update on the student uptake of the Assura App.	Mr O'Flaherty	Complete	
2.	Provide Council an update on the laboratory gas alarm matter.	Mr O'Flaherty	April 2024	

Memorandum

People, Culture, and Campus Life -
Health and Safety

To | Ki:	University Council
From | : Nā	Paul O'Flaherty- Executive Director- People, Culture and Campus Life Natasha Barnett- Director of Health and Safety
Date | Rā	15th April 2024
Subject | Kaupapa:	Public Agenda Health and Safety Report- April 2024

Recommendation:
That Council:

- Notes the progress, understanding, and management of health and safety risks across the organisation.
- Notes that the reporting period is February 2024.

Purpose:
This informs the Council about progress concerning the University Health and Safety plan and health and safety risk management activities.

Key Points/Strategic Fit:
The Health and Safety work plan contributes to the delivery of *Tangata tū, Tangata ora* strategic objective: Nurturing staff and thriving students.

Financial implications:
Not applicable

Attachments:

Appendix I Health and Safety Performance Summary
Appendix II (a-b) - Health and Safety Performance Metrics Dashboard
Appendix III - Health and Safety Action Plan Progress Report

The full paper commences overleaf.

Appendix I Health and Safety Performance Summary

The Health and Safety performance summary demonstrates the ongoing commitment to proactive reporting and addressing potential hazards to ensure the well-being and safety of our staff, students, and visitors. This commentary provides an overview and interpretation of the data tables contained in Appendix II (a-b).

1. T5 Risk Incidents

In February 2024, 36 health and safety reports and 5 safety observations associated with T5 risks were recorded. The breakdown of health and safety reports is as follows:

Wellbeing Reports (12)

- Ergonomic conditions were the primary concerns in 10 reports.
- Musculoskeletal pain, personal medical problems, non-work injuries, and antisocial behaviour issues were also noted in these reports.

Incident Reports Involving Hazardous Substances (5)

- Four Incidents were related to chemical spills.
- One incident involved an unidentified odour from a lab.

Fieldwork-Related Reports (3)

- During fieldwork in Kaikoura, a student suffered a foot/ankle sprain injury while descending a slope. Additionally, a staff member accompanying the group sustained an ankle sprain after tripping at the accommodation site.
- A student from Go Waitaha Canterbury incurred a toe injury while stowing the waka.

Plant/Machinery (5)

- Three reports addressed building maintenance concerns, including a noisy lift, a PC2 lab water leak, and loose ceiling panels.
- One student sustained a minor cut to their hand from a timber splinter ejected by a drop saw.
- Another student sustained finger contusions while operating a motorised printing press.

Vehicles/Travel (2)

- A student was walking around on a flat deck trailer being towed through campus.
- Fuel was reported stolen from a UC lease vehicle.

2. Health and Safety Reports and Observations

In February 2024:

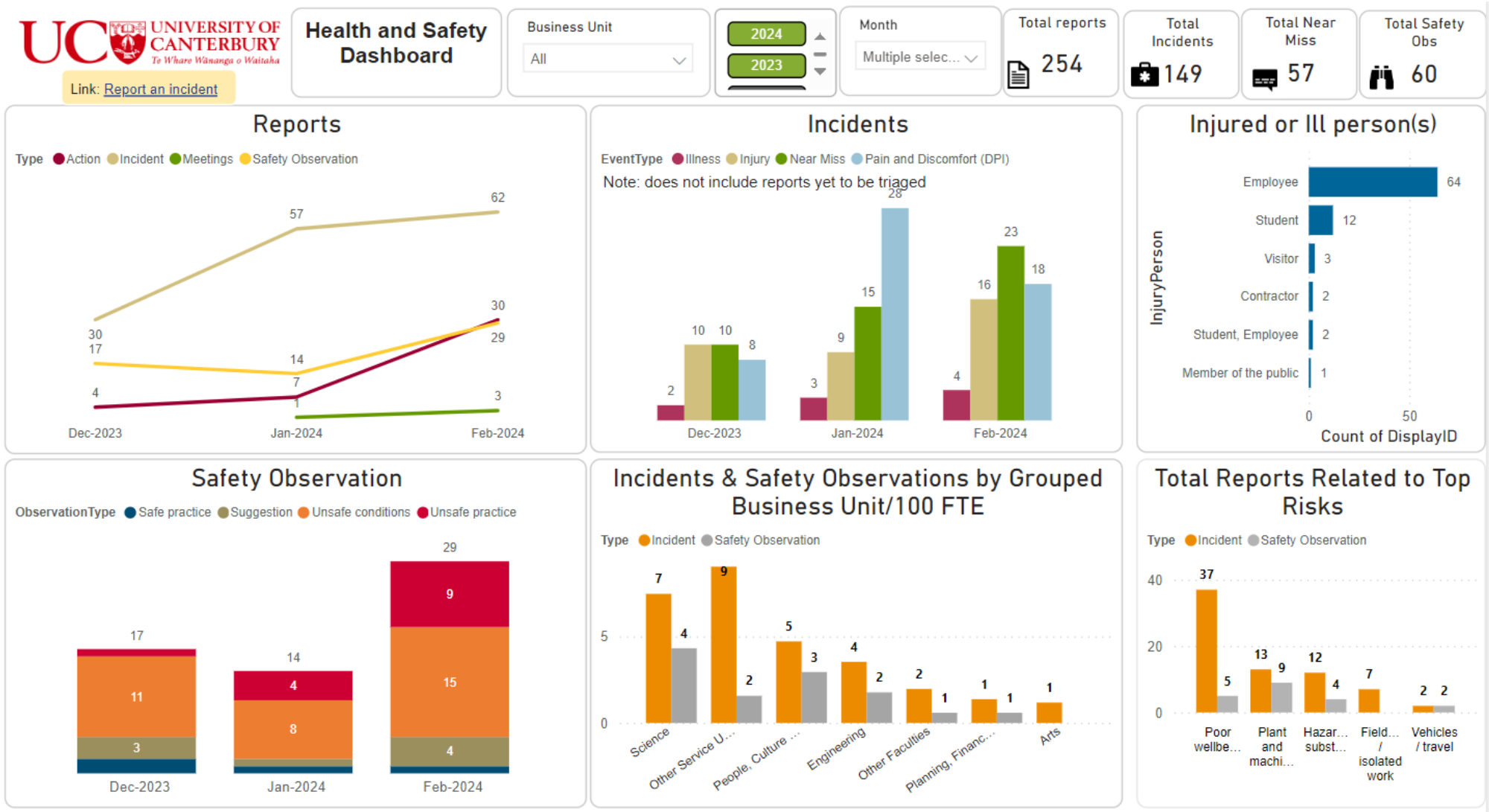
- The university received 124 health and safety reports, including 62 incident reports, 26 near misses (where no harm occurred), and 29 safety observations.
- Among the illness/injury/P&D incidents reported, the personal impact (severity) score was rated low in 26 cases and moderate in 10 cases.
    - 26 incidents resulted in no treatment or required first aid.

    - 10 moderate-severity reports of musculoskeletal pain, contusions, sprains, and personal medical conditions/non-work-related injuries, resulting in assessment/treatment by a registered health professional.
- Safety Observations- 9 unsafe practice observations and 15 unsafe condition reports, 4 improvement suggestions and 1 safe practice report were received.

These reports provide valuable insights into various aspects of health and safety within our organisation. The Health and Safety Office is actively collaborating with management to address and mitigate identified risks and concerns. For more information, refer to the detailed data in the dashboards in Appendix II.

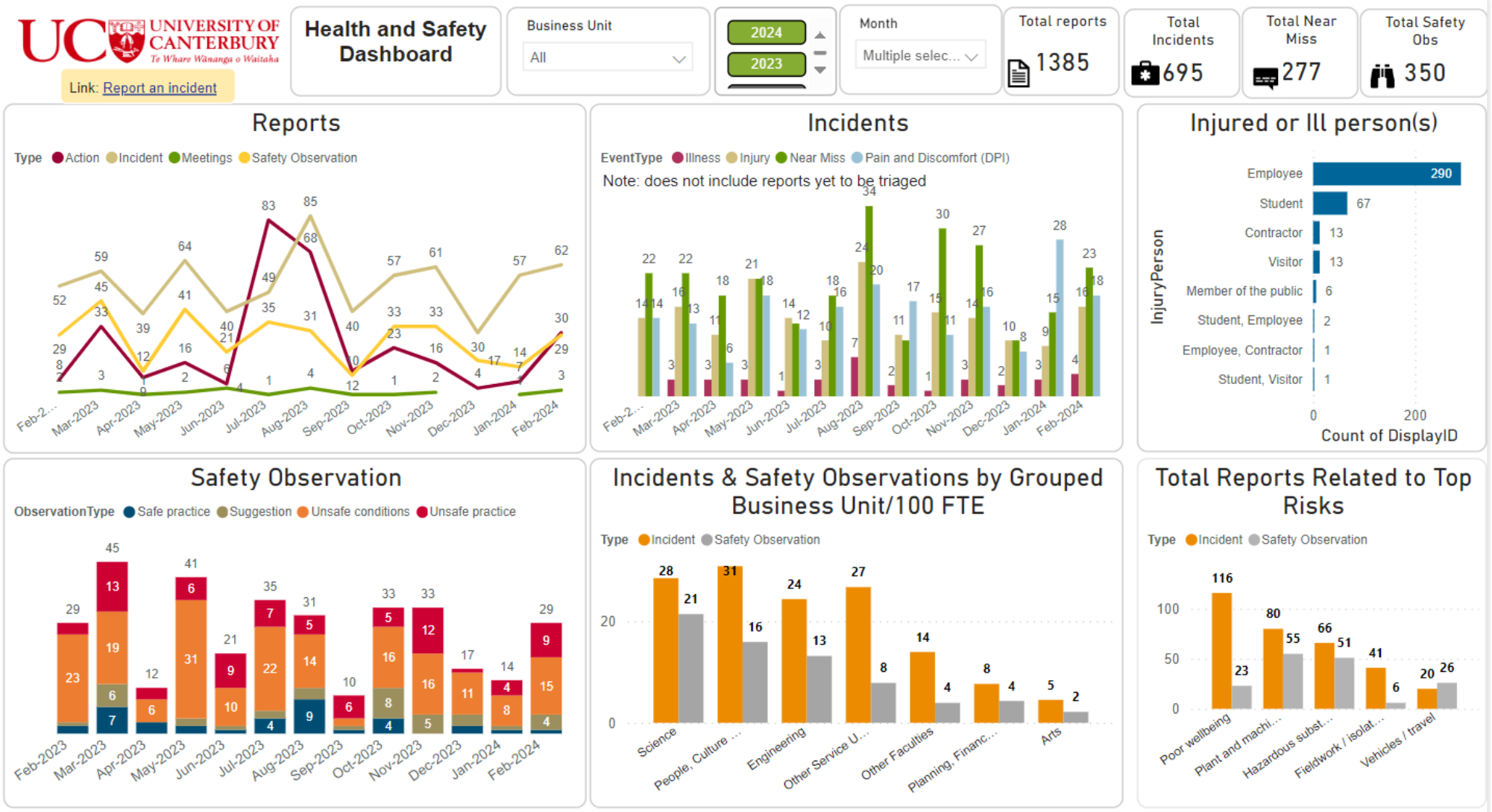
Appendix II (a)

Health & Safety Performance Dashboard (3-month rolling)



Appendix II (b)

Health & Safety Performance Dashboard (12 months)



Appendix III **Health and Safety Action Plan Progress Report**

The Health and Safety Action Plan (Plan) 2021-2024 aligns with Tangata Tū, Tangata Ora 2020-2030 strategic objective: People- Nurturing Staff, Thriving Students, and the Mahere Oranga Well-being Implementation Plan 2020-2024. The three pou | strategic pillars, **Inspiring Leadership, Thriving Communities, and Effective Systems**, are the focus of the Plan to move beyond reactive to strategy-led and engaging and empowering our people to work together to make good decisions about health, safety, and well-being for themselves and others. In setting the direction of travel, the Plan builds on UC's collective kaupapa by incorporating operating principles that foster our organisational values of whanaungatanga, tiakitanga, manaakitanga, and culture of kotahitanga, to support an environment that is welcoming and inclusive of all our people.

Plan		Do	Check		Progress			
Strategic Pillar	Objective			Completed	In progress (2024)	Delivery	Risk Status	Comment
1. **Inspiring Leadership**	1.1 Our people leaders are capable health and safety leaders (staff and students) and Health and Safety Representatives, and Committees are empowered to be effective	Define health and safety leadership, capabilities/competencies, and KPIs needed across UC, e.g., Council, Senior Leadership Team, faculty/school/department, and health and safety lead levels.	KPI's set cascaded and measured. Capability framework developed.	H&S Business Partners have developed Executive Health & Safety Plans with each member of the SLT. Objectives and actions are to be assigned to owners and cascaded as appropriate. The plans have been recorded in Assura, supporting transparency and ensuring clear accountability for objectives, actions, and monitoring. Council H&S engagement activities Q1-Q4 2023 completed. New Council members received their H&S induction on 19th Feb '24. The Council received a presentation on 19th February '24 from Staff from the School of Biological Sciences and Health and Safety Office about the university's processes for managing Fieldwork risks.	Planning for 2024 for Council H&S Engagement activities is underway. H&S induction for new Council members T5- Fieldwork presentation	Ongoing 2024	⟷	H&S Office is working with the Governance and Compliance Manager to support the Council's Safe365 action plan.
		Develop and deliver health and safety leadership training for all people leaders, including student leaders, with an emphasis on Safety Differently (Human and Organisational Performance Model)	Health and Safety leadership training delivered to all people leaders, including student leaders.	Leadership capability framework- H&S content design	A suite of online H&S training modules will be delivered via the new Learning Management System (DevelopMe)	Ongoing 2024	⟷	The go-live date for the online H&S induction training module is 26th March 2024.
		Optimise Health and Safety Team service delivery through business partnering and service level agreement	The business partnering model is implemented	H&S business partnership model is implemented. New H&S induction for Executive Deans/Academics has	Continuous improvement phase	Ongoing	⟷	

Plan		Do	Check		Progress			
Strategic Pillar	Objective			Completed	In progress (2024)	Delivery	Risk Status	Comment
				been developed and delivered by H&S Business Partners. The H&S Improvement Manager inducted Faculty Operations Directors. Completed 2023 objectives- The H&S Business Partners have a monthly meeting with the Faculty Managers. This approach ensures comprehensive coverage and effective communication between the H&S team and Faculty Managers.				
2. Thriving Communities	2.1 Increased awareness and engagement (of health and safety) utilising story-telling and existing UC communication tools, including social media where appropriate, to share information and communicate lessons learned	Review systems involved with health and safety and staff/student engagement and refine how health and safety information and data are communicated.	H&S Communications Plan	Ongoing effort to improve health and safety communication via UC communication tools/processes.	The H&S Team has been collaborating with the Student Health and Wellbeing Promoter and UCSA on a communications/social media campaign (2024) to improve student awareness and engagement with Assura. The Communications Team runs the Think Safe (summer edition) campaign for students in Semester 1. This campaign includes information about reporting health and safety hazards/incidents in Assura. A follow-up campaign will be held in Semester Two.	Ongoing	⟷	Communications campaigns aimed at critical audiences will run throughout the year.
	2.2 We are assured that our industry partners/PCBUs with whom we share health and safety duties have systems in place to protect the health, safety, and well-being of	Pursue opportunities for wider sector sharing of information related to critical risks and other joint health and safety goals.		UC shares knowledge and learnings through various forums and maintains ongoing relationships with UCSA and Accommodation providers. The UC Staff Wellbeing Leads and H&S Business Partners attend hui/workshops with the	Ongoing effort to engage and support UC partners where shared health and safety duties exist.	Ongoing	⟷	

Plan		Do	Check		Progress			
Strategic Pillar	Objective			Completed	In progress (2024)	Delivery	Risk Status	Comment
	our people			NZ University Wellbeing Group.				
3. Effective systems	3.1 Governance groups and all people leaders have insight into health and safety risks and management performance.	Develop performance metrics focusing on positive/proactive health and safety behaviours (lead indicators) and start measuring and reporting performance.	Monthly/periodic business reporting	Monthly SLT/Council H&S Report. Real-time business reporting-live dashboard (H&S performance) now available to all staff on the intranet.	Completed-Continuous improvement phase	N/A	⟷	
	3.2 Effective H&S systems and tools provide an organisation-wide view of health and safety risk and compliance	Adopt ISO 45001/45003 as the standard for OHS and take an integrated systems approach, drawing on the most relevant elements of international management standards.	Self-assessment against ISO standards	Gap analysis of current system documentation completed. H&S Framework is articulated to the university. HS&W Policy was reviewed/updated in 2021.	Ongoing effort-periodic updates to H&S Management System Documentation	Q3 (2024)	⟷	The documentation of the Health and Safety Management system undergoes regular review and is being updated as needed.
		Implement the Assura health and safety reporting system	System is implemented	Assura system implementation completed in December 2021 Student integration into Assura was completed on 19 January 2023. Develop Assura workflow for student reporting. The Chemical Process and Engineering (CAPE) "orange card" (student safety assessment) workflow has been successfully rolled out in the School. The Executive Health and Safety Plan workflow has been completed.	Completed – Continuous improvement phase	N/A	⟷	The fieldwork planning and approval workflow is being developed with Assura. The workflow is complete but lacks the functions that make it user-friendly and usable at scale: auto-population of student lists and course codes and generation of secured reports from student health declarations. The issue is that Assura is short on platform developers. Anticipated delivery is set for the end of April, yet potential further delays warrant increased risk status to amber. UC pressure is being maintained.
	3.3 Legislative compliance is verified, and recommendations for improvement translate into actions and continuous improvement	Deploy an internal compliance programme for all regulatory compliance requirements.	Implement the Safe365 programme. Verification of adequate health and safety processes and culture via verification audits and inspections	Safe365 super-users have been identified and trained to maintain the Safe365 dashboards. Executive leaders and the Faculty Managers/Directors have incorporated Safe365 objectives into their Faculty/Service Unit's Executive H&S Plan/s. H&S Audit by HSE Global	Quarterly reviews and reporting will ensure continued progress.	Q1	⟷	The H&S team has started the third round of Safe365 score verifications. This process will take several months.
					Awaiting audit report from HSE Global	Q4	⟷	

Plan		Do	Check		Progress			
Strategic Pillar	Objective			Completed	In progress (2024)	Delivery	Risk Status	Comment
	3.4 Increased Risk Mindfulness and embed a Critical Risk Management Framework	Co-design critical risk (high-consequence hazards) management framework (aligned to UC Risk Management Framework) and implement Control Plans for critical health and safety risks	Risk reviews and control plans completed for T5 risks. Conformance reporting on T5 risks	Bow tie risk assessments completed for T5 risks. DSOs reviewing risk registers and undertaking risk control reviews (ongoing) Assurance framework developed- existing systems and processes related to T5 management. A repository/workflow has been developed in Assura to record T5 risk controls and risk control verification reviews.	Identify fundamental changes for T5 management- develop a Critical Risk Control Standard in Assura for each T5 risk. Ongoing effort- Verification of T5 risk control actions is underway to assess the effectiveness of the barriers that eliminate and minimise threats and consequences and assure T5 risk management. Facilities Management is establishing Key Risk Review Groups, which commence in February. These groups will examine our compliance with legislation, including Asbestos Management, Fire Safety, Electrical Safety, and Seismic and Structural conditions.	Project completion end of Q4	⟷	Our Health and Safety team is rolling out three key plans- Safe 365, T5 (Critical Risk), and Executive Health and Safety- by the end of the year. These plans work together closely, meaning that the goals and measurements for each are connected and rely on one another. The Senior Leadership team receives a monthly progress report, which tracks performance across each faculty/service unit grouping.

Vice-Chancellor's Report to Council

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

March 2024

Introduction

Term 1 has ended and the April graduation ceremonies are underway. UC has record enrolment numbers for the fourth year in a row and the graduation ceremonies will be our largest. The 2024 enrolments tally includes record numbers of Māori and Pacific students, with a headcount of 2,180 Māori students and 753 Pacific students, an increase of 9% and 11% respectively compared to the same time last year. School leavers from Canterbury are up 11% and the university continues to attract students from outside the region. There are 1,549 international students currently enrolled (including Study Abroad students who stay for one semester), a rise of 12% on the previous year.

For the sector, the headline news has been the appointment of two advisory groups both chaired by Sir Peter Gluckman: the University Advisory Group (UAG) and the Science System Advisory Group. The terms of reference are wide-ranging, covering the broad question on how these sectors can contribute more significantly to the country's productivity and economic growth. The UAG, tasked with evaluating the effectiveness of the current university system, will run in parallel to the Science System Advisory Group and the Advisory Groups will prepare recommendations to government by early 2025 to inform the 2026 budget. The Science Advisory Group will review New Zealand's contestable research funding and the structure and operation of the Crown Research Institutes with the goal to improve the impact of New Zealand's research investment. Having both groups chaired by Professor Gluckman is so that potential integration across the research sector can be fully explored. The government also announced that the Performance-Based Research Fund (PBRF) Quality Evaluation scheduled for 2026 has been cancelled.

Engagement

At a reception in the Parliamentary Building on 20 March UC showcased our significant contribution to economic development in Canterbury. This message was reinforced by local UC partners Ali Adams from ChristchurchNZ and Leeann Watson from Business Canterbury. Also in attendance was Linda Falwasser from the Tāwhaki National Aerospace Centre. Minister Simmonds congratulated the University on our growing enrolment numbers, proactive approach to building strategic partnerships and responding to community needs.

ChristchurchNZ published a new strategy, Christchurch Economic Ambition, that aligns well with UC's strategic vision to 2030, Tangata Tū, Tangata Ora, as it aims to "maximise access to learning opportunities and develop the skills people and business need to build a strong workforce and a prosperous, equitable future".

Business Canterbury also aims to work more closely with its community, including a strategic partnership with UC. Over half of Waitaha Canterbury's NCEA-qualified students choose to study at UC and one in two of our graduates who remain in New Zealand join the workforce in Canterbury. Therefore, we

welcomed the opportunity to work more closely with Business Canterbury as we prepare our graduates for the rapidly changing world of work and drive our economy forward.

The Kiwibank New Zealander of the Year Awards Gala was held at the Auckland Viaduct Event Centre on 27 March. UC was the category sponsor for the Young New Zealander of the Year Award Te Mātātahi o te Tau. Brett Berquist presented the award to the 2024 winner, Simran Kaur, founder of @Girls That Invest, a media company that has grown into an online phenomenon. She worked hard to close the gender gap in investing, helping millions of women learn how to generate wealth.

On 13 March we co-hosted the annual conference luncheon with Tourism New Zealand and ChristchurchNZ. The event provided an opportunity for 36 academics to learn about Tourism New Zealand's conference assistance programme that provides funding and support to bid for and host conferences. The focus of the event was to build connections over a light lunch and encourage academic staff to consider bidding for conferences.

Education – Accessible, Flexible Future Focussed

The first term of the 2024 academic year went quickly with more students both on campus and online. Students have been taking advantage of the range of academic offerings on campus, including academic skill workshops, Student Accessibility Services, Careers, and work-integrated learning. All services are reporting greater interactions with students as they seek supports and new opportunities. The growth in students means challenges for staff to accommodate larger lectures and assessment activities. Future Learning and Development has been working with Faculties to support course design to offer more flexible and streamlined options.

Our on-campus students have been well-engaged this term so far, as evidenced by increased use of spaces on campus. For instance, the library saw another increase in the past month, up another 25% of foot traffic compared to this time last year. Likewise Kia Angitu initiatives are remaining popular and growing. The PALS coordinator has recorded a surge in attendance as a result of widening offerings and increased student enrolment numbers. This growth is welcomed due to the high impact the PALS programme has on academic outcomes for students. Teaching staff have reported positive engagement in classes during the first term. Finally, Te Kakau a Māui participation in the enrichment programme is exceeding expectations with significantly higher overall retention and pass rates from the 2023 cohort. This impactful programme will be set to deliver again in 2024.

Research – Impact on a Changing World

A number of researchers have been active either in discussing their research with the community or publishing key findings. Patrick O'Sullivan (Classics) gave an invited public lecture at the Christchurch Art Gallery on March 16th: *'Out of Time: Greek Myth and Art Across the World and Across the Centuries'*, Christchurch Art Gallery, Te Puna o Waiwhetū, for the *'Out of Time'* Exhibition.

Sally Gaw and Laura Revell from the School of Physical and Chemical Sciences and their PhD students Alex Aves and Helena Ruffell published a paper in *Atmospheric Environment* titled *"Modelled sources of airborne microplastics collected at a remote Southern Hemisphere site"*. This report will serve as the basis for a working paper to the Antarctic Treaty Consultative Meeting in May in Kochi, India.

Further research relevant to the Antarctic is seen in Michelle LaRue's and PhD student Rose Foster-Dyer's article in *Proceedings of the Royal Society B* entitled *"Advances in remote sensing of emperor penguins".* This research combined novel satellite imagery and ground validation surveys to observe population fluctuations.

Covid-19 had a profound impact on scientific research, tourism and policymaking in Antarctica, according to research by Associate Professor Daniela Liggett, the lead author of a new research paper called *'How the Covid-19 pandemic signalled the demise of Antarctic exceptionalism'*.

In the area of research impact on policy, Heather Craig, Tom Wilson, Carol Stewart and Fiapaipai Auapaau led a workshop in Wellington in March for rural and primary industry policy advisors and decision makers. The workshop shared the latest insights into volcanic risk and resilience and discussed strategic options for government sector support during volcanic activity.

The University congratulates Professor Dan Zhao of Mechanical Engineering for being elected to the Academy of the Royal Society Te Apārangi. The Fellowship recognises researchers, scholars, and innovators throughout Aotearoa New Zealand who have achieved excellence in their discipline across science, technology, and the humanities.

Quacquarelli Symonds (QS) released its annual World University Rankings by Subject results on 10 April. Geography, Linguistics and Civil and Structural Engineering maintained their positions within the top 100 against other universities around the globe. Geography is also now ranked first equal in Aotearoa New Zealand. In total, 12 subjects ranked in the top 250 in the QS World University Rankings by Subject 2024. In addition to the above subjects, they are Agriculture and Forestry, Psychology, Earth and Marine Sciences, Environmental Sciences, Geology, Geophysics, Education, Law, and Political and International Studies.

People – Nurturing Staff, Thriving Students

Unity Week NZ in mid March is a series of events to remember lives lost in the 2019 mosque attacks. UC's participation in the week included a presentation at a Unity Week public conference by Usman Afzali, Muslim Diversity Study Postdoctoral Research Fellow and Lecturer, and wellbeing education for our Muslim students from Muslim Wellbeing Advisor Adifatah Ibrahim. Wellbeing support has also been provided to Muslim students during Ramadan.

A Think First safety campaign for students is being run during Semester One. This includes messaging via a variety of on-campus and social media that includes information about a range of topics including UC's smokefree and vapefree policy, the Assura health and safety app, emergency procedures, the Help Point towers, and the UC Security team.

The online learning module "Introduction to Health and Safety" was launched for staff on 26 March.

The Director of Equity and Wellbeing, Gilbert Taurua, has participated as a New Zealand delegate in the 67th session of the United Nations Commission on Narcotic Drugs. The aims of the session include fostering an international collective indigenous voice on drug policy issues, and promoting indigenous-led approaches to drug demand reduction and harm reduction.

As is the case each year, free influenza vaccines for students and staff are offered by the Health Centre from the start of April.

Internationalisation – Locally Engaged, Globally Networked

Over 1,000 first-year international students were warmly received through International Welcome Events, facilitating their integration into the UC and Ōtautahi Christchurch communities. In addition, tailored transition training was provided to aid their adjustment to and enrichment of their academic and personal experiences in Aotearoa New Zealand.

Four UC international students from Malaysia were involved in a car accident over Easter weekend near Pūkaki, Canterbury. Sadly, two of the students passed away. Our UC support team was activated on the same day as the accident and have been providing support since then. I had an opportunity to meet with the affected families to express our condolences and assure them of our support.

There was a visit from Anne Rouault, Science and Higher Education Attaché, Embassy of France, and Pauline Couteau, International affairs Officer at Sciences Po, a pre-eminent political sciences institute in France. During the visit they discussed reviewing our bilateral agreement and opportunities for greater strategic engagement through joint courses and research collaboration. Pauline informed us of Sciences Po flagship initiatives including the Institute for Environmental Transformation, their Chair for Sustainable Development and Climate Transition, and the Indo-Pacific Observatory.

The Faculty of Education hosted Professor Michaela Vogt from Bielefeld University (Germany) for 2 months. Professor Vogt is on a CATALYST Leaders' Fellowship and is working on inclusive education and pedagogy across Aoteaora New Zealand and Europe.

Organisational Efficacy – of a sustainable scale by 2030

This month saw the completion of the 2023 Annual Report and audit by Audit NZ. This was completed a month earlier than last year utilising the results of a workshop in 2023, where ways to speed up the audit process was looked at in collaboration with Audit NZ.

The Facilities Management (FM) transformation planning and implementation is underway and the Digital team rolled out the work integrated learning (WIL – for student placements) package in teacher education and other departments.

Environmentally Sustainable

To date, 1,000 students have attended events run by FM's Sustainability Office in 2024. These include tours for visiting international students, stalls for Clubs Days and the Community Garden Open Day, and a range of workshops.

Dr Joya Kemper became the Co-Chair for the Australia-New Zealand Chapter of Principles for Responsible Management Education (PRME). PRME is a UN-supported initiative founded in 2007 that aims to raise the profile of sustainability in business and management education. As a PRME Champion, the UC Business School has agreed to serve as a sponsor of the 2024 PRME Global Forum (virtual) in June, in support of the global effort to achieve the Sustainable Development Goals (SDGs).

Memorandum/Pukapuka

To:	**Ki:**	University Council
From:	**Nā:**	Professor Chery de la Rey, Vice-Chancellor
Date:	**Rā:**	15 March 2024
Subject:	**Kaupapa:**	**Academic Board report**

Recommendations:

That Council notes the 8 March 2024 Academic Board Report.

Executive Summary:
The Board received a presentation from the Vice-Chancellor around enrolments and noted the Academic Freedom Policy was out for further feedback.

Attachment:
- Academic Board Report from 8 March 2024.

Full papers commence overleaf.

ATTACHMENT ONE

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL

FROM A MEETING OF THE ACADEMIC BOARD

HELD ON FRIDAY 8 MARCH 2024

REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor welcomed new members to the meeting. She updated members with a presentation she had recently given to the academic Heads. Student enrolments at UC are increasing; however, the CPI is rising at a faster rate so the growth in student numbers only allows the University to tread water rather than benefit from increased revenue. All New Zealand universities are finding the widening gap a challenge, with others having to cut staff to meet the financial constraints. Conversations are ongoing with TEC and the government.

REPORT FROM THE UCSA

Caleb Banks took his report as read. He thanked the Faculty Deans for their constructive meetings with the UCSA Executive. Arising from the report, a member asked what clarification was being sought on the use of Generative AI. Caleb Banks replied that students were not clear where it could be used and where it could not – there were varying practices within degrees and departments, some lecturers were encouraging students to use it whilst other prohibited it.

A member suggested that if AI tools are attributed in student submissions, then that is acceptable, however if they are used without attribution then that could be considered academic misconduct. Professor Moran added that a working group had met the previous day which had advocated for improved messaging around AI for both staff and students so this would be addressed shortly.

PROPOSED AMENDMENTS TO THE ACADEMIC FREEDOM POLICY

The Vice-Chancellor introduced the paper which highlighted the proposed changes to the Academic Freedom Policy and marked the start of a full consultation process. The previous consultation had resulted in a wide range of feedback with little consensus and so the decision had been taken to retain the existing policy but to insert some additions and clarifications. The changes included a role for the Academic Board and making explicit reference to students and UCSA. All members were encouraged to discuss further and provide feedback on the proposals to the General Counsel/Registrar by 30 April. The finalised policy would come back to the Board at a future meeting.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	**Minutes** Confirm public excluded minutes of 18 March 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0 5.1 5.2	**Matters Arising** Information Papers Action Schedule	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1 6.2	**Health & Safety** Health & Safety Verbal Update Staff Annual Leave Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	**Major Projects** Student Accommodation Detailed Business Case Digital Screen Programme Update (Kōawa) & Proposed Changes	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2	**Strategy & Planning** Planning & Reporting Cycle 2024 Pacific Strategy 2024-2030	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	**Delegations** Delegations Schedules (Student, Resources & Assets)	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1	**Finance** 31 March 2024 Financial Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	**Student Success** Peer-assisted Learning Outcomes – Students Success Programme	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4	**From the Chancellor** Audit and Risk Committee Election Final May Strategy Day Agenda Chancellor Meetings & Correspondence Council Workplan 2024 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3	**From the Vice-Chancellor** Vice-Chancellor's Monthly Report Emeritus Professor Nomination Academic Board Minutes 9 February 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
14.0 14.1 14.2	**From the Audit and Risk Committee** Audit and Risk Committee Meeting 25 March 2024 Verbal Update Fraud Management Practices Internal Audit Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

15.0	**General Business**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	**Council-Only Time**	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.