

# Academic Awards Regulations

1. In terms of the Education Act 1989 the University Council grants the following awards:

(a) **Degrees**

Bachelor of Arts  
 Bachelor of Arts with Honours  
 Bachelor of Commerce  
 Bachelor of Commerce with Honours  
 Bachelor of Criminal Justice  
 Bachelor of Education  
 Bachelor of Education (Physical Education)  
 Bachelor of Engineering with Honours  
 Bachelor of Fine Arts  
 Bachelor of Fine Arts with Honours  
 Bachelor of Forestry Science  
 Bachelor of Health Sciences  
 Bachelor of Laws  
 Bachelor of Laws Honours  
 Bachelor of Music  
 Bachelor of Music with Honours  
 Bachelor of Science  
 Bachelor of Science with Honours  
 Bachelor of Social Work  
 Bachelor of Speech and Language Pathology with Honours  
 Bachelor of Sport Coaching  
 Bachelor of Teaching and Learning (Early Childhood)  
 Bachelor of Teaching and Learning (Primary)  
 Bachelor of Teaching and Learning with Honours  
 Master of Antarctic Studies  
 Master of Applied Finance and Economics  
 Master of Arts  
 Master of Audiology  
 Master of Business Administration  
 Master of Business Management  
 Master of Commerce  
 Master of Computer-Assisted Language Learning  
 Master of Counselling  
 Master of Education  
 Master of Engineering  
 Master of Engineering in Fire Engineering  
 Master of Engineering in Management  
 Master of Engineering in Transportation  
 Master of Engineering Studies  
 Master of Fine Arts

Master of Fine Arts in Creative Writing†  
 Master of Forestry Science  
 Master of Geographic Information Sciences  
 Master of Hazard and Disaster Management  
 Master of Health Sciences  
 Master of Human Interface Technology  
 Master of International Law and Politics  
 Master of Laws  
 Master of Laws (International Law and Politics)  
 Master of Maori and Indigenous Studies  
 Master of Music  
 Master of Professional Accounting  
 Master of Science  
 Master of Social Work  
 Master of Social Work (Applied)  
 Master of Specialist Teaching\*  
 Master of Speech and Language Pathology  
 Master of Teaching and Learning  
 Master of Te Reo Maori  
 Master of Water Resource Management  
 Professional Master of Engineering Geology  
 Doctor of Commerce  
 Doctor of Education  
 Doctor of Engineering  
 Doctor of Laws  
 Doctor of Letters  
 Doctor of Music  
 Doctor of Musical Arts  
 Doctor of Philosophy  
 Doctor of Science

\* Subject to UNZ CUAP approval due December 2014.

† Not open to new enrolments in 2015.

(b) **Diplomas**

*Diplomas:*

Early Childhood Education, Language (Chinese, Japanese, Te Reo Maori); Maori and Indigenous Studies, Te Reo Maori.

*Graduate Diplomas:*

Accounting and Information Systems; Arts; Business Administration; Early Childhood Teaching; Economics; Forestry; Management; Science; Teaching and Learning (Primary); Teaching and Learning (Secondary).

**Postgraduate Diplomas:**

Antarctic Studies; Art Curatorship; Business; Child and Family Psychology; Clinical Psychology; Education; Engineering Geology; Forestry; Geographic Information Sciences; Health Sciences; Industrial and Organisational Psychology<sup>†</sup>; Journalism; Maori and Indigenous Studies; Science; Specialist Teaching; Te Reo Maori; Water Resource Management.

**(c) Certificates****Certificates:**

Arts; Arts (Maori and Indigenous Studies); Arts (Te Reo Maori); English for University Study<sup>†</sup>; Foundation Studies<sup>†</sup>; Languages; Learning Support; Science; University Preparation.

**Graduate Certificates:**

Public Safety; Science, Innovation and Entrepreneurship; Sport Coaching.

**Postgraduate Certificates:**

Antarctic Studies; Clinical Teaching<sup>†</sup>; Education; Engineering; Health Sciences; Palliative Care; Specialist Teaching; Strategic Leadership; Tertiary Teaching.

<sup>†</sup> Not open to new enrolments in 2015.

**(d) Honorary Degrees**

Doctor of Commerce; Doctor of Engineering; Doctor of Fine Arts; Doctor of Laws; Doctor of Letters; Doctor of Music; Doctor of Science.

2. Academic Awards are the Degrees, Diplomas or Certificates awarded by the University under the terms of the relevant Regulations.
3. A candidate qualifies for an award on the date when he or she is credited with all courses and completes all other requirements for the award. *Note: See General Course and Examination Regulations Section C Work and Assessment Regulation 8.*
4. In order to receive an award a candidate must apply to the Registrar on the prescribed form.
5. Every award shall be conferred or presented at a Ceremony of the University called for the purpose or a meeting of the University Council.
6. In order to receive an award at the April graduation ceremonies, a candidate must have

applied and qualified by the advertised date; to receive an award at the December graduation ceremonies, a candidate must have applied by 30 September and qualified at least 7 days before the date of the ceremony.

7. Subject to the provisions of Regulation 6, every candidate who has qualified and applied for the conferment of a degree or presentation of a diploma or certificate shall receive a document under the hand of the Chancellor, or in the absence of the Chancellor, the Pro-Chancellor or Vice-Chancellor, sealed with the University seal, certifying that the degree has been conferred or diploma or certificate presented. In the case of a candidate who qualifies for an undergraduate degree, the document shall, if appropriate, show the subject or subjects for which the degree is awarded. In the case of a candidate who qualifies for a degree or diploma with Honours or Distinction, the document shall certify this fact and, if appropriate, show the subject or subjects for which Honours or Distinction is awarded and the class of Honours.
8. If a candidate who qualifies for an award dies before receiving the award, the following provisions shall apply:
  - (a) if the candidate has before death applied to receive the award, then the award shall be granted posthumously unless the candidate's personal representative or next-of-kin has, with the consent of the Council, withdrawn the application;
  - (b) in any other case the candidate's personal representative or next-of-kin may apply and the award shall thereupon be granted.
9. The Council may withdraw or refuse to grant any academic award if satisfied that the candidate made any untrue or misleading statement or was guilty of any breach of regulations or dishonest practice in relation to the award.
10. The Council may award an honorary degree to any person who has been recommended for the degree by an ad-hoc committee of the University Council.

# Colleges, Faculties and Boards of Studies

## 1. Colleges

The Colleges are: Arts; Business and Law, Education; Engineering; Science. Each College is headed by a Pro-Vice-Chancellor for that College.

## 2. Departments, Schools and Centres of the Colleges

### College of Arts

**Schools of:** Aotahi: Maori and Indigenous Studies; Humanities and Creative Arts; Language, Social and Political Sciences.

**Centres:** CEISMIC, Confucius Institute, Macmillan Brown Centre for Pacific Studies; National Centre for Research on Europe; NZ Australia Research Centre; New Zealand Centre for Human-Animal Studies; New Zealand Institute for Language, Brain and Behaviour; New Zealand South Asia Centre; Ngai Tahu Research Centre; Social Science Research Centre; Te Awatea Violence Research Centre; Te Puna Puoru National Centre for Research in Music Education and Sound Arts.

### College of Business and Law

**Schools of:** Business and Economics; Law.

**Departments of:** Accounting and Information Systems; Economics and Finance; Management, Marketing and Entrepreneurship.

**Centres:** New Zealand Experimental Economics Laboratory

### College of Education

**Schools of:** Educational Studies and Leadership; Health Sciences; Sport and Physical Education; Teacher Education.

**Centres:** Evaluation and Monitoring.

### College of Engineering

**Schools of:** Engineering; Forestry; Mathematics and Statistics.

**Departments of:** Chemical and Process Engineering; Civil and Natural Resources Engineering; Electrical and Computer Engineering; Mechanical Engineering; Computer Science and Software Engineering.

**Centres:** UC Quake Centre; Biomathematics Research Centre; Biomolecular Interaction

Centre; Electric Power Engineering Centre; HIT Lab NZ; MacDiarmind Institute for Advanced Materials and Nanotechnology; Spatial Engineering Research Centre; Wireless Research Centre; Wood Technology Research Centre.

### College of Science

**School of:** Biological Sciences.

**Departments of:** Chemistry; Communication Disorders; Geography; Geological Sciences; Physics and Astronomy; Psychology.

**Centre:** Biomolecular Interaction Centre; Gateway Antarctica; Waterways Centre for Freshwater Management; Geospatial Research Institute; University of Canterbury Institute for Risk, Resilience and Renewal.

## 3. School of Law

The School of Law is headed by a Dean of Law.

## 4. Faculties

Faculties are responsible for the stewardship of the awards of the University.

**College of Arts:** Faculty of Arts

**College of Business and Law:** Faculty of Commerce; Faculty of Law

**College of Education:** Faculty of Education, School of Health Science.

**College of Engineering:** Faculty of Engineering and Forestry

**College of Science:** Faculty of Science

## 5. Subjects of the Faculties

### Faculty of Commerce

Accounting; Accounting and Information Systems#; Business Administration#; Business Economics\*; Business Management#; Computer Science+; Economics; Finance; Finance and Economics#, Human Resource Management; Information Systems; International Business; Management; Marketing; Mathematics+; Operations and Supply Chain Management; Professional Accounting#; Statistics+; Strategic Leadership#; Strategy and Entrepreneurship; Taxation#; Taxation and Accounting.

+Subjects which are not majors in this faculty.

¶ Subjects which are endorsements in this faculty.

#Subjects offered only at graduate or postgraduate level.

\*Subject to UNZ CUAP approval due December 2014.

\*\*Subjects not open to new enrolments.

## Faculty of Arts

Ancient History (Classics)#; Antarctic Studies+; Anthropology+; American Studies\*\*; Art Curatorship#; Art History and Theory+; Art History and Theory; Art History#; Art Theory#; Arts; Astronomy+; Biological Sciences+; Biosecurity+; Child and Family Psychology#; Chinese; Cinema Studies; Classical Studies#; Classics; Creative Writing#; Criminal Justice+; Communication Disorders (Speech and Language Therapy)+; Computer Science+; Cultural Studies; Development Studies+; Digital Humanities#; Diplomacy and International Relations#; Economics; Education; English; English Language+; Ethics#; European and European Union Studies; European Languages and Cultures; European Studies#; European Union Studies; Film; Fine Arts; French; Gender Studies\*\*; Geography; Geology+; German; Graphic Design; Health Sciences+; History; History and Philosophy of Science\*\*; Human Services; International Law and Politics#; Japanese; Journalism#; Law+; Linguistics; Management Science; Maori#; Maori and Indigenous Studies; Media and Communication; Mathematics; Music; Musical Arts#; Pacific Studies\*\*; Painting; Peace Studies+; Philosophy; Photography; Physics; Political Science; Printmaking#; Psychology; Religious Studies+; Russian; Sculpture; Social Work; Sociology; South Asia Studies\*\*; Spanish; Statistics; Te Reo Maori; Theatre and Film Studies.

## Faculty of Education

Clinical Teaching#; Computer-Assisted Language Learning; Counselling#; Early Intervention#; Education; e-Learning and Digital Technologies in Education#; Environment and Health#; Health Behaviour Change#; Health Information Management#; Health Sciences; Hoaka Pounamu; Te Reo Maori Bilingual and Immersion Learning#; Higher Education; Leadership#; Literacy#; Men's Health#; Palliative Care#; Physical Education; Specialist Teaching#; Sport Coaching; Teacher Education; Tertiary Teaching#.

## Faculty of Engineering and Forestry

Bioengineering#; Biosecurity+; Chemical and Process Engineering; Civil Engineering; Computer Engineering; Computer Science+; Construction Management#; Earthquake Engineering#;

Electrical and Electronic Engineering; Engineering; Engineering Management#; Engineering Mathematics+; Fire Engineering#; Forestry Science; Forest Engineering; Human Interface Technology#; Mathematics+; Mechanical Engineering; Mechatronics Engineering; Natural Resources Engineering; Software Engineering; Soil Science+; Statistics+; Transportation Engineering#.

## Faculty of Law

Criminal Justice+; Law; International Law and Politics#.

## Faculty of Science

Applied Psychology#; Antarctic Studies+; Astronomy; Audiology#; Biochemistry; Biological Sciences; Biosecurity#; Biotechnology#; Cellular and Molecular Biology#; Chemistry; Child and Family Psychology#; Clinical Psychology; Computational and Applied Mathematical Sciences#; Computer Science; Communication Disorders (Audiology#/Speech and Language Pathology/Speech and Language Sciences#); Ecology#; Economics; Engineering Geology#; Environmental Science#; Ethics#; Evolutionary Biology#; Finance; Financial Engineering+; Geography; Geographic Information Sciences#; Geology; Hazard and Disaster Management#; History and Philosophy of Science+; Linguistics; Management Science; Mathematics; Mathematical Physics#; Medical Physics (Clinical)#; Medical Physics#; Microbiology#; Philosophy; Physics; Plant Biology#; Psychology; Public Safety#; Science, Innovation and Entrepreneurship#; Science, Maori and Indigenous Knowledge+; Seafood Sector Management and Science+; Software Engineering; Statistics; Water Resource Management; Zoology#.

## Bridging Programmes Board of Studies

Bridging.

## Criminal Justice Joint Board of Studies

Criminal Justice+.

## 6. Membership of Faculties

- (a) Each Faculty shall comprise those staff who teach into the awards of the Faculty, student representatives of the Faculty, and such other people as the Faculty may from time to time approve.
- (b) The Vice-Chancellor is ex-officio a member

+Subjects which are not majors in this faculty.

#Subjects which are endorsements in this faculty.

#Subjects offered only at graduate or postgraduate level.

\*Subject to UNZ CUAP approval due December 2014.

\*\*Subjects not open to new enrolments

of all Faculties.

- (c) The College Pro-Vice-Chancellor is ex-officio a member of the Faculties in that College.
- (d) Each Faculty is headed by an Academic Dean.
- (e) Academic Deans will be appointed by the Vice-Chancellor, having considered the recommendations of the Faculty.
- (f) The Academic Dean shall normally be the Chairperson and Convenor of meetings of the Faculty.
- (g) The Academic Dean shall present the candidates for the degrees of the Faculty to the Chancellor of the University or other appointed officer at graduation ceremonies.

## 7. Boards of Studies

### Awards of the Faculty of Commerce

**Commerce:** BCom, BCom(Hons), MAFE, MBA, MBM, MCom, MPA, GradDipAcc&IS, GradDipBA, GradDipEcon, GradDipMgt, PGCertStratLdrshp, PGDipBus, DCom

### Awards of the Faculty of Arts

**Fine Arts:** BFA, BFA(Hons), MFA, MFA(Creative Writing)

**Music:** MusB, MusB(Hons), MMus, MusD, DMA

**Arts:** BA, BA(Hons), MA, MIntLaw&Pols, MMAor, MTeReo, GradDipArts, CertArts, CertArts(MaolnStudies), CertArts(TeReoMaori), Diplomas in Languages, DipTeReoMaori, PGDipArtCuratorship, PGDipMaor, PGDipTeReo, LittD

**Criminal Justice:** BCJ

**Journalism:** PGDipJ

**Social Work:** BSW, MSW, MSW(App)

### Awards of the Faculty of Education

**Education:** BEd/GradDipTchLn(Secondary), BEd(PhysicalEducation), BSpC, BTchLn(Early Childhood), BTchLn(Primary), BTchLn(Hons), MCALL, MCouns, MEd, MSpecTchg\*, MTchLn\*\*, MTchgIn, GradCertSpC, GradDipECTeach, GradDipTchLn(Primary), GradDipTchLn(Secondary), PGCertEd, PGCertTertTchg, PGDipEd, PGDipSpecTchg, CertLS, DipECE, EdD

**Health Sciences:** BHSc, MEd(ChFamPsych), MHealSc, GradCertCT, PGCertCT\*\*, PGCertHealSc, PGCertPC, PGCertSpecTchg, PGDipChFamPsych, PGDipHealSc, PGDipSpecTchg

### Awards of the Faculty of Engineering and Forestry

**Engineering:** BE, BE(Hons), ME, MEFE, MEM, MET, MEngSt, MHIT, PGCertEng, DEng

**Forestry:** BForSc, MForSc, GradDipFor, PG-DipFor

### Awards of the Faculty of Law

**Criminal Justice:** BCJ

**Law:** LLB, LLB(Hons), LLM, LLM(IntLaw&Pols), LLD

### Awards of the Faculty of Science

**Antarctic Studies:** MAntaStud, PGCertAntaStud, PGDipAntaStud

**Communication Disorders:** BSLP(Hons), MAud, MSLP

**Science:** BSc, BSc(Hons), MGIS, MHDM, MSc, MWaterRM, GradCertPS, GradCertSciE, GradDipSc, CertSc, PGDipGIS, PGDipSc, PGDipClinPsych, PGDipIndOrgPsych\*\*, PGDipWaterRM, PMEG, DSC

### Awards of the Academic Board

**Bridging Programmes Board of Studies:**

CertEUS\*\*, CertFounStudies\*\*, CUP

**Postgraduate Committee:** PhD

*\*Subject to UNZ CUAP approval due December 2014.*

## 8. Membership of Faculty Boards of Studies

- (a) Membership of Faculty Boards of Studies shall be determined by the Faculty. Boards of Studies might include all members of the Faculty, or all those people who teach into the awards overseen by the Board, or members elected by the Faculty from the Faculty.
- (b) The Chair of the Board will normally be the Academic Dean of the Faculty or his/her nominee.

## 9. Functions of Faculties and Faculty Boards of Studies and Responsibilities of Academic Deans

The Academic Dean shall exercise a general supervision and coordination of the academic activities of the Faculty. The Academic Dean is responsible for ensuring the quality assurance of the awards of the Faculty. Each Faculty has overall stewardship of the awards of the Faculty.

The business carried out by the Board of Studies on behalf of the Faculty shall include development, approval and quality assurance of those awards for which the Faculty has responsibility. Quality assurance shall include such matters as admission,

assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

#### *10. Functions of Boards of Studies of Academic Board and Responsibilities of Chairs of those Boards of Studies*

The Chair of Academic Board shall exercise a general supervision and coordination of the academic activities of the Boards of Studies. The Chair is responsible for ensuring the quality assurance of the awards of the University for which that Board of Studies has oversight.

The business carried out by a Board of Studies on behalf of the Academic Board shall include development, approval and quality assurance of those awards for which the Board of Studies has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

#### *11. Meetings of Faculties and Boards of Studies*

- (a) Each Faculty and Board may arrange its meetings and conduct its business as it thinks fit. The Standing Orders shall be as each Faculty shall from time to time determine and the Academic Board approve. In the case of Boards of Studies of Academic Board, the standing orders shall be as approved by the Academic Board.
- (b) Where academic matters affect more than one Faculty (for example where a subject is a major for more than one suite of awards) the Chairs of the respective Boards may arrange for a joint meeting of their Faculties or Boards of Studies to deal with that matter.