

# Academic Awards Regulations

1. In terms of the Education Act 1989 the University Council grants the following awards:

(a) **Degrees:**

Bachelor of Arts  
 Bachelor of Arts with Honours  
 Bachelor of Business Management  
 Bachelor of Commerce  
 Bachelor of Commerce with Honours  
 Bachelor of Education  
 Bachelor of Education in Science  
 Bachelor of Engineering  
 Bachelor of Engineering with Honours  
 Bachelor of Fine Arts  
 Bachelor of Fine Arts with Honours  
 Bachelor of Forestry Science  
 Bachelor of Laws  
 Bachelor of Music  
 Bachelor of Music with Honours  
 Bachelor of Science  
 Bachelor of Science with Honours  
 Bachelor of Social Work  
 Bachelor of Speech and Language Therapy  
 Bachelor of Sport Coaching  
 Bachelor of Teaching and Learning (Early Childhood)  
 Bachelor of Teaching and Learning (Primary)  
 Bachelor of Teaching and Learning with Honours  
 Master of Antarctic Studies  
 Master of Arts  
 Master of Audiology  
 Master of Business Administration  
 Master of Commerce  
 Master of Education  
 Master of Education in Child and Family Psychology  
 Master of Engineering  
 Master of Engineering in Fire Engineering  
 Master of Engineering in Management  
 Master of Engineering in Transportation  
 Master of Engineering Studies  
 Master of Fine Arts  
 Master of Fine Arts in Creative Writing  
 Master of Forestry Science  
 Master of Health Sciences  
 Master of International Law and Politics

Master of Laws  
 Master of Laws (International Law and Politics)  
 Master of Music  
 Master of Science  
 Master of Science Education  
 Master of Social Work  
 Master of Social Work (Applied)  
 Master of Speech and Language Therapy  
 Master of Teaching and Learning  
 Doctor of Commerce  
 Doctor of Engineering  
 Doctor of Laws  
 Doctor of Letters  
 Doctor of Music  
 Doctor of Philosophy  
 Doctor of Science

(b) **Diplomas**

*Diplomas:*

Accounting, Adult Teaching and Learning, Business, Children's Literature, Human Resources Management, Information Systems, Language (Chinese, French, German, Japanese, Te Reo Maori\*, Russian, Spanish); Maori and Indigenous Studies\*, Marketing, Teaching and Learning (Early Childhood), Teaching and Supporting People with Disabilities.

*\*Subject to NZVCC CUAP approval due December 2006.*

*Graduate Diplomas:*

Accountancy, Finance and Information Systems; Applied e-Teaching and Support; Arts; Business Administration; Economics; Forestry; Human Resource Management; Information and Communications Technology in Education; Journalism; Management; Science; Social Work; Teaching and Learning (Early Childhood); Teaching and Learning (Primary); Teaching and Learning (Secondary); Te Reo Maori Bilingual and Immersion Teaching.

**Postgraduate Diplomas:**

Antarctic Studies; Applied e-Teaching and Support; Art Curatorship; Child and Family Psychology; Clinical Psychology; Educational Leadership; Engineering; Engineering Geology, Forestry, Health Sciences; Industrial and Organisational Psychology; Science; Teaching and Learning, Tertiary Teaching.

**(c) Certificates:****Certificates:**

Adult Literacy Tuition; Adult Teaching; Arts; Arts (Maori and Indigenous Studies)\*; Arts (Te Reo Maori)\*; Children's Literature; Computing; English for Tertiary Studies; Foundation Studies; Science; Learning Support; Management; University Preparation.

**Graduate Certificates:**

Antarctic Studies; Applied e-Teaching and Support; Clinical Teaching; Gifted Education; Management in Early Childhood Education; Online Teaching and Learning; Teaching English to Speakers of Other Languages;

**Postgraduate Certificates:**

Applied e-Teaching and Support; Professional Development (Electronics and ICT); Tertiary Teaching.

*\*Subject to NZVCC CUAP approval due December 2006*

**(d) Honorary Degrees:**

Doctor of Commerce; Doctor of Engineering; Doctor of Laws; Doctor of Letters; Doctor of Music; Doctor of Science.

2. Academic Awards are the Degrees, Diplomas or Certificates awarded by the University under the terms of the relevant Regulations.
3. A candidate qualifies for an award on the date when he or she is credited with all courses and completes all other requirements for the award.  
*Note: See C7 General Course and Examination Regulations.*
4. In order to receive an award a candidate must apply to the Registrar on the prescribed form.
5. Every award shall be conferred or presented at a Ceremony of the University called for the purpose or a meeting of the University Council.
6. In order to receive an award at the April/May graduation ceremonies, a candidate must have applied and qualified no later than 18 March; to receive an award at the December graduation ceremony, a candidate must have applied by 30 September and qualified at least 7 days before the date of the ceremony.
7. Subject to the provisions of Regulation 6, every candidate who has qualified and applied for the conferment of a degree or presentation of a diploma or certificate shall receive a document under the hand of the Chancellor, or in the absence of the Chancellor, the Pro-Chancellor or Vice-Chancellor, sealed with the University seal, certifying that the degree has been conferred or diploma or certificate presented. In the case of a candidate who qualifies for an undergraduate degree, the document shall, if appropriate, show the subject or subject for which the degree is awarded. In the case of a candidate who qualifies for a degree or diploma with Honours or Distinction, the document shall certify this fact and, if appropriate, show the subject or subjects for which Honours or Distinction is awarded and the class of Honours.
8. If a candidate who qualifies for an award dies before receiving the award, the following provisions shall apply:
  - (a) if the candidate has before death applied to receive the award, then the award shall be granted posthumously unless the candidate's personal representative or next-of-kin has, with the consent of the Council, withdrawn the application;
  - (b) in any other case the candidate's personal representative or next-of-kin may apply and the award shall thereupon be granted.
9. The Council may withdraw or refuse to grant any academic award if satisfied that the candidate made any untrue or misleading statement or was guilty of any breach of regulations or dishonest practice in relation to the award.
10. The Council may award an honorary degree to any person who has been recommended for the degree by a Joint Committee appointed by the Council and the Academic Board.

# Colleges, Faculties and Boards of Studies

## 1. Colleges

The Colleges are: Arts; Science; Education; Engineering; Business and Economics. Each College is headed by a Pro-Vice-Chancellor for that College.

## 2. Departments, Schools and Centres of the Colleges

### College of Arts

**Schools of:** Sociology and Anthropology; Classics and Linguistics; Languages and Cultures; Political Science and Communication; Culture, Literature and Society; Fine Arts; History; Philosophy and Religious Studies; Aotahi: Maori and Indigenous Studies; Social Work and Human Services

**Centres:** Centre for Music and Theatre and Film Studies (including: Department of Theatre and Film Studies and School of Music); Macmillan Brown Centre for Pacific Studies; Social Science Research Centre

### College of Business and Economics

**Departments of:** Accountancy, Finance and Information Systems; Economics; Management

**Centre:** National Centre for Research on Europe

### College of Education

**Schools of:** Educational Studies and Human Development; Maori, Social and Cultural Studies in Education; Literacies and Arts in Education; Sciences and Physical Education

### College of Engineering

**School of:** Forestry

**Departments of:** Chemical and Process Engineering; Civil Engineering; Electrical and Computer Engineering; Mechanical Engineering; Computer Science and Software Engineering; Mathematics and Statistics

### College of Science

**School of:** Biological Sciences

**Departments of:** Chemistry; Communication Disorders; Geography; Geological Sciences; Physics and Astronomy; Psychology

**Centre:** Gateway Antarctica

## 3. School of Law

The School of Law is headed by a Pro-Vice-Chancellor.

## 4. Faculties

Faculties are responsible for the stewardship of the awards of the University.

**College of Arts:** Faculty of Humanities and Social Sciences; Faculty of Creative Arts

**College of Business and Economics:** Faculty of Commerce

**College of Education:** Faculty of Education

**College of Engineering:** Faculty of Engineering and Forestry

**College of Science:** Faculty of Science

**School of Law:** Faculty of Law

## 5. Subjects of the Faculties

### Faculty of Commerce

Accountancy; Accounting¶; Business Administration#; Computer Science; Computer Systems and Networks¶; Economics; Finance¶; Finance and Information Systems; Human Resource Development¶; Information Systems¶; Management; Management Science; Marketing¶; Mathematics+; Operations Management¶; Operations Research¶; Software Development¶; Statistics+; Strategic Management¶; Taxation and Accounting¶.

### Faculty of Creative Arts

Art Curatorship##; Art History and Theory+; Creative Writing##; Fine Arts; Film; Graphic Design; Music; Painting; Photography; Printmaking; Sculpture.

### Faculty of Education

Education; Sport Coaching.

### Faculty of Engineering and Forestry

Bioengineering#; Biosecurity+; Chemical and Process Engineering; Civil Engineering; Computer Engineering; Computer Science+; Electrical and Electronic Engineering; Engineering; Engineering Management##; Engineering Mathematics+; Fire Engineering#; Forestry Science; Forest Engineering; Mathematics+; Mechanical Engineering; Mechatronics Engineering; Natural Resources Engineering; Soil Science+; Statistics+; Transportation Engineering#.

## Faculty of Humanities and Social Sciences

American Studies; Ancient History (Classics)#; Antarctic Studies+; Anthropology; Arabic+; Art History and Theory; Art History#; Art Theory#; Astronomy+; Biological Sciences+; Biosecurity; Chinese; Classics; Communication Disorders (Speech and Language Therapy)+; Computer Science+; Cultural Studies; Development Studies+; Diplomacy and International Relations#; Economics; Education; English; European Studies#; European Union Studies; French; Gender Studies; Geography; Geology+; German; Health Studies+; History; History and Philosophy of Science+; Human Services; Italian+; International Law and Politics#; Japanese; Journalism#; Korean+; Law+; Linguistics; Management Science; Maori and Indigenous Studies\*; Mass Communication; Mathematics; Music; Pacific Studies+; Peace Studies+; Philosophy; Physics; Political Science; Psychology; Religious Studies; Russian; Social Work; Sociology; Spanish; Statistics; Te Reo Maori\*; Theatre and Film Studies.

## Faculty of Law

Law; International Law and Politics#.

## Faculty of Science

Applied Psychology#; Antarctic Studies; Astronomy; Audiology#; Biochemistry; Biological Sciences; Biotechnology#; Cellular and Molecular Biology#; Chemistry; Computational and Applied Mathematics#; Computer Science; Communication Disorders (Speech and Language Therapy); Ecology#; Economics; Economics and Mathematics#; Electronics; Engineering Geology#; Environmental Science#; Geography; Geology; Hazard and Disaster Management#; Health Sciences#; Health Studies+; History and Philosophy of Science+; Linguistics; Management Science; Mathematics; Mathematics and Philosophy#; Mathematics and Statistics#; Mathematical Physics#; Medical Physics (Clinical)#; Medical Physics#; Microbiology#; Philosophy; Physics; Plant Biology#; Psychology; Science, Maori and Indigenous Knowledge+; Statistics; Zoology#.

## Board of Studies in Tertiary Teaching

Higher Education.

\*Subject to NZVCC CUAP approval due December 2006.

+Subjects which are not majors in this Faculty.

† Subjects which are endorsements in this Faculty.

#Subjects which can be studied at postgraduate level only.

## 6. Membership of Faculties

- (a) Each Faculty shall comprise those staff who teach into the awards of the Faculty, student representatives of the Faculty, and such other people as the Faculty may from time to time approve.
- (b) The Vice-Chancellor is ex-officio a member of all Faculties.
- (c) The College Pro-Vice-Chancellor is ex-officio a member of the Faculties in that College.
- (d) Each Faculty is headed by an Academic Dean.
- (e) The Pro-Vice-Chancellor (Business and Economics) will be the Academic Dean of Commerce. The Pro-Vice-Chancellor (Law) is ex-officio a member of the Faculty of Law and will be the Academic Dean of Law. Other Academic Deans will be appointed by the Vice-Chancellor, having considered the recommendations of the Faculty.
- (f) The Academic Dean shall normally be the Chairperson and Convenor of meetings of the Faculty.
- (g) The Academic Dean shall present the candidates for the degrees of the Faculty to the Chancellor of the University or other appointed officer at graduation ceremonies.

## 7. Boards of Studies

### Awards of the Faculty of Commerce

**Commerce:** BCom, MCom, MBA, GradDipAccFin&IS, GradDipBA, BCom(Hons), GradDipEcon, GradDipMgt, DCom

### Awards of the Faculty of Creative Arts

**Fine Arts:** BFA, BFA(Hons), MFA, MFA(Creative Writing), PGDipArtCuratorship

**Music:** MusB, MusB(Hons), MMus, MusD

### Awards of the Faculty of Education

**Education:** BEd, BEdSc, BSpC, BTChLn(Early Childhood), BTChLn(Primary), BTChLn(Hons), MEd, MEd(ChFamPsych), MScEd, MTChLn, GradCertCT, GradCertGiftedEd, GradCertMgtECE, GradCertOTL, GradCertTESOL, GradDipHP, GradDipICTEd, GradDipSTN, GradDipTchLn(Early Childhood), GradDipTchLn(Primary), GradDipTchLn(Secondary), PGCertCT, PGDipChFamPsych, PGDipEdLead, PGDipTchLn, CertChLit, CertLS, DipChLit, DipTchLn(Early Childhood), DipTSD

## Awards of the Faculty of Engineering and Forestry

**Engineering:** BE, BE(Hons), ME, MEFE, MEM, MET, MEngSt, PGCertPD(Elec&ICT), DEng

**Forestry:** BForSc, MForSc, GradDipFor, PGDipFor

## Awards of the Faculty of Humanities and Social Sciences

**Arts:** BA, BA(Hons), MA, MIntLaw&Pols, GradDipArts, CertArts, CertArts(MaoInStudies)\*, CertArts(TeReoMaori)\*, Diplomas in Languages, DipTeReoMaori\*, LittD

**Journalism:** GradDipJ

**Social Work:** BSW, MSW, MSW(App), GradDipSocWork

\*Subject to NZVCC CUAP approval due December 2006

## Awards of the Faculty of Law

**Law:** LLB, LLM, LLM(IntLaw&Pols), LLB

## Awards of the Faculty of Science

**Antarctic Studies:** GradCertAntaStud, PGDipAntaStud, MAntaStud

**Communication Disorders:** BSLT, MAud, MSLT

**Health Sciences:** MHealSc, PGDipHealSc

**Science:** BSc, BSc(Hons), MSc, GradDipSc, CertSc, PGDipSc, PGDipEngGeol, PGDipClinPsyc, PGDipIndOrgPsyc, DSc

## Awards of the Academic Board

**UC Opportunity:** CertALT, CertAT, CertEnglishTertStud, CertFounStudies, CUP

**Business:** BBusMgt, GradDipHRM, CertMgt, DipActg, DipATL, DipIS, DipMktg, DipHRM, NCCl3, NZDipBus

**Tertiary Teaching:** GradCertAeTS, GradDipAeTS, PGCertAeTS, PGCertTertTchg, PGDipAeTS, PGDipTertTchg

**Postgraduate Committee:** PhD

## 8. Membership of Faculty Boards of Studies

- Membership of Faculty Boards of Studies shall be determined by the Faculty. Boards of Studies might include all members of the Faculty, or all those people who teach into the awards overseen by the Board, or members elected by the Faculty from the Faculty.
- The Chair of the Board will normally be the Academic Dean of the Faculty or his/her nominee.

## 9. Functions of Faculties and Faculty Boards of Studies and Responsibilities of Academic Deans

The Academic Dean shall exercise a general supervision and co-ordination of the academic activities of the Faculty. The Academic Dean is responsible for ensuring the quality assurance of the awards of the Faculty. Each Faculty has overall stewardship of the awards of the Faculty.

The business carried out by the Board of Studies on behalf of the Faculty shall include development, approval and quality assurance of those awards for which the Faculty has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

## 10. Functions of Boards of Studies of Academic Board and Responsibilities of Chairs of those Boards of Studies

The Chair of Academic Board shall exercise a general supervision and co-ordination of the academic activities of the Boards of Studies. The Chair is responsible for ensuring the quality assurance of the awards of the University for which that Board of Studies has oversight.

The business carried out by a Board of Studies on behalf of the Academic Board shall include development, approval and quality assurance of those awards for which the Board of Studies has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

## 11. Meetings of Faculties and Boards of Studies

- Each Faculty and Board may arrange its meetings and conduct its business as it thinks fit. The Standing Orders shall be as each Faculty shall from time to time determine and the Academic Board approve. In the case of Boards of Studies of Academic Board, the standing orders shall be as approved by the Academic Board.
- Where academic matters affect more than one Faculty (for example where a subject is a major for more than one suite of awards) the Chairs of the respective Boards may arrange for a joint meeting of their Faculties or Boards of Studies to deal with that matter.