

Postgraduate Diploma in Business (PGDipBus – 120 points)

These regulations must be read in conjunction with the General Regulations for the University.

1. Version

- (a) These Regulations came into force on 1 January 2025.
- (b) This Diploma was first offered in 2014.

2. Variations

In exceptional circumstances the Amo Matua, Umanga | Executive Dean of Business or delegate may approve a personal programme of study which does not conform to these Regulations.

3. The structure of the qualification

To qualify for the Postgraduate Diploma in Business:

- (a) a student must have passed courses totalling 120 points from those listed in either:
 - i. Schedule V to the Regulations of the Master of Business; or
 - ii. Schedule C to the Regulations of the Master of Professional Accounting; or
 - iii. Schedule S to the Regulations of the Master of Applied Finance and Economics; or
 - iv. Schedule C or Schedule E to the Regulations of the Master of Business Information Systems; or
 - v. Schedule V to the Regulations of the Master of Marketing.
- (b) Such courses must be approved by the Kairuruku Hōtaka | Programme Coordinator. On the basis of previous study, a student may be exempt from these courses and replace them with appropriate postgraduate courses as approved by the Kairuruku Hōtaka | Programme Coordinator.

4. Admission to the qualification

To be admitted to the Postgraduate Diploma in Business a student must have:

- (a) either
 - i. qualified for an Aotearoa New Zealand university degree with at least a B Grade Point Average in 300-level courses or equivalent, or
 - ii. been admitted with Academic Equivalent Standing as the holder of such a degree, or
 - iii. completed the requirements for the Postgraduate Certificate in Business; and
- (b) been approved as a student for the Diploma by the Amo Matua, Umanga | Executive Dean of Business or delegate, and
- (c) demonstrated a high proficiency in English. A student who speaks English as a second language will be required to produce evidence that their English ability meets the standards specified in the General Regulations to the University.

5. Subjects

There are no majors or minors for this qualification.

6. Time limits

The time limit for this qualification is 48 months.

7. Transfers of credit, substitutions and cross-credits

This qualification adheres to the Credit Recognition and Transfer Regulations, with no additional stipulations.

8. Progression

This qualification adheres to the General Regulations for the University, with the stipulation that a student will be withdrawn from the degree if they fail more than 30 points.

9. Honours, Distinction and Merit

This qualification adheres to the General Regulations for the University, and may be awarded with Distinction and Merit.

10. Exit and Upgrade Pathways to other Qualifications

- (a) A student who has completed the requirements for the Postgraduate Diploma in Business, but has not yet graduated, may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to the following degrees and have credits transferred:
 - i. Master of Business
 - ii. Master of Business Information Systems
 - iii. Master of Marketing
 - iv. Master of Professional Accounting
- (b) A student who has graduated with a Postgraduate Diploma in Business from Te Whare Wānanga o Waitaha | University of Canterbury may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to the degrees listed in Regulation 10(a) and have any credits towards their qualification subsumed in accordance with the General Regulations to the University.
- (c) A student for the Postgraduate Diploma in Business who has not met the requirements for the Diploma but who has satisfied all requirements for the Postgraduate Certificate in Business may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to withdraw from the Diploma and be awarded the Certificate.