

Postgraduate Certificate in Business (PGCertBus – 60 points)

These regulations must be read in conjunction with the General Regulations for the University.

1. Version

- (a) These Regulations came into force 1 January 2025.
- (b) This Certificate was first offered in 2018.

2. Variations

In exceptional circumstances the Amo Matua, Umanga | Executive Dean of Business or delegate may approve a personal programme of study which does not conform to these Regulations.

3. The structure of the qualification

To qualify for the Postgraduate Certificate in Business a student must have passed courses totalling 60 points from:

- (a)
 - i. Schedule V to the Regulations of the Master of Business; or
 - ii. Schedule C to the Regulations of the Master of Professional Accounting; or
 - iii. Schedule C or Schedule E to the Regulations of the Master of Business Information Systems; or
 - iv. Schedule V to the Regulations of the Master of Marketing.
- (b) The personal programme of study of a student must be approved by the Amo Matua, Umanga | Executive Dean of Business or delegate.

4. Admission to the qualification

A student for the Postgraduate Certificate in Business, before enrolling in the programme of study for this degree must have:

- (a) qualified for an Aotearoa New Zealand degree or been admitted with Academic Equivalent Standing as the holder of such a degree; and
- (b) obtained a minimum Grade Point Average in the 300-level or equivalent final year courses as determined by the Amo Matua, Umanga | Executive Dean of Business or delegate or have demonstrated extensive relevant experience; and
- (c) been approved as a student for the qualification by the Amo Matua, Umanga | Executive Dean of Business or delegate.

5. Subjects

There are no majors or minors for this qualification.

6. Time Limits

The time limit for this qualification is 24 months.

7. Transfers of credit, substitutions and cross-credits

This qualification adheres to the Credit Recognition and Transfer Regulations, with the following stipulation:

- (a) A maximum of 15 points can be transferred from another uncompleted qualification as approved by the Amo Matua, Umanga | Executive Dean of Business or delegate.

8. Progression

This qualification adheres to the General Regulations for the University, with the stipulation that a student will be withdrawn from the degree if they fail more than 30 points.

9. Honours, Distinction and Merit

The Certificate is not awarded with Honours, Merit or Distinction.

10. Exit and Upgrade Pathways to other Qualifications

- (a) A student who has completed the requirements for the PGCertBus and has not yet graduated with the Certificate may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to the following qualifications and have credits transferred:
 - i. Postgraduate Diploma in Business
 - ii. Master of Business
 - iii. Master of Business Information Systems
 - iv. Master of Marketing
 - v. Master of Professional Accounting.
- (b) A student who has graduated with a PGCertBus from Te Whare Wānanga o Waitaha | University of Canterbury, may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to one of the qualifications listed in Regulation 10(a) and have their PGCertBus subsumed in accordance with the General Regulations to the University.
- (c) There are no exit qualifications for this Certificate.