

Postgraduate Certificate in Business Information Systems (PGCertBIS – 60 points)

These regulations must be read in conjunction with the General Regulations for the University.

1. Version

- (a) These Regulations came into force on 1 January 2026.
- (b) This Certificate was first offered in 2026.

2. Variations

In exceptional circumstances the Amo Matua, Umanga | Executive Dean of Business may approve a personal programme of study which does not conform to these regulations.

3. The structure of the qualification

To qualify for the Postgraduate Certificate in Business Information Systems a student must:

- (a) be credited with a minimum of 60 points towards the qualification; and
- (b) be credited with a minimum of 45 points from Schedule C Group 1 or Schedule E to the Regulations of the Master of Business Information Systems; and
- (c) be credited with a maximum of 15 points from courses for any relevant subject at an equivalent level as approved by the Tumuaki Tari | Head of Department or delegate

4. Admission to the qualification

To be admitted to the Postgraduate Certificate in Business Information Systems a student must have:

- (a) qualified for an Aotearoa New Zealand degree, or been admitted with Academic Equivalent Standing as the holder of such a degree; and
- (b) either:
 - i. obtained a minimum Grade Point Average in the 300-level or equivalent final year courses as determined by the Amo Matua, Umanga | Executive Dean of Business or delegate; or
 - ii. have demonstrated extensive relevant experience; and
- (c) been approved as a student for the qualification by the Amo Matua, Umanga | Executive Dean of Business or delegate.

5. Subjects

There are no majors or minors for this qualification.

6. Time Limits

The qualification adheres to the General Regulations for the University with a time limit of 24 months.

7. Transfers of credit, substitutions and cross-credits

This qualification adheres to the General Conditions for Credit and Transfer Regulations, with the following stipulation:

- (a) A maximum of 30 points can be transferred from another uncompleted qualification as approved by the Amo Matua, Umanga | Executive Dean of Business or delegate.

8. Progression

This qualification adheres to the General Regulations for the University, with the following stipulation:

- (a) A student will be withdrawn from the qualification if they fail more than 30 points.

9. Honours, Distinction and Merit

Honours, Distinction, and Merit are not awarded for this qualification.

10. Exit and Upgrade Pathways to other Qualifications

- (a) A student who has completed the requirements for the PGCertBIS but has not yet graduated, may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to the following qualifications and have credits transferred:
 - i. Postgraduate Diploma in Business Information Systems
 - ii. Master of Business Information Systems
- (b) A student who has graduated with the PGCertBIS, may apply to the Amo Matua, Umanga | Executive Dean of Business or delegate to be admitted to one of the qualifications listed in Regulation 10(a) and have their PGCertBIS subsumed as stipulated in the General Regulations to the University.
- (c) There are no exit qualifications for this Certificate.