

# Postgraduate Certificate in Arts (PGCertArts – 60 points)

These regulations must be read in conjunction with the General Regulations for the University.

## 1. Version

- (a) These Regulations came into force on 1 January 2021.
- (b) This Certificate was first offered in 2016.

## 2. Variations

In exceptional circumstances the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate may approve a personal programme of study which does not conform to these Regulations.

## 3. The structure of the qualification

To qualify for the Postgraduate Certificate in Arts:

- (a) A student must pass 60 points at 400-level in a subject listed in:
  - i. Schedule S to the regulations for the Bachelor of Arts with Honours; or
  - ii. Schedule S to the regulations for the Master of Arts (180 points); or
  - iii. Schedule C to the regulations of the Master of Social Work (Applied).
- (b) A student may substitute PACE495 or DIGI403 for 30 points in the Certificate, providing they have the approval of the Tumuaki Tari | Head of Departments and the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate.
- (c) A student may not include a Bachelor of Arts with Honours Research-based course (courses with the title "Research Essay", "Research Project", "Research Topic", "Research Paper", "Supervised Research", etc) in this Certificate unless they have exceptional circumstances and the approval of Matua, Toi Tangata | Executive Dean of Arts or delegate.

## 4. Admission to the qualification

A student for the Postgraduate Certificate in Arts must have:

- (a) either
  - i. qualified for the award of a Bachelor of Arts or equivalent degree in New Zealand; or
  - ii. been admitted with Academic Equivalent Standing; and
- (b) qualified for entry to postgraduate study in the chosen subject as specified in the Schedule S to either the Regulations for the BA(Hons) degree or the MA (180 points), or completed a preparatory programme specified by the Tumuaki Tari | Head of Department and Amo Matua, Toi Tangata | Executive Dean of Arts or delegate; and
- (c) been approved as a student for the Certificate by the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate.

## 5. Subjects

The Postgraduate Certificate in Arts may be awarded in:

- (a) Subjects listed in Schedule S to the Bachelor of Arts with Honours; and
- (b) Subjects listed in Schedule S to the Master of Arts (180 points);
- (c) Social Work (available only to students exiting from the Master of Social Work (Applied)).

## 6. Time limits

The time limit for this qualification is 12 months.

## 7. Transfers of credit, substitutions and cross-credits

This qualification adheres to the Credit Recognition and Transfer Regulations, with no additional stipulations.

## 8. Progression

This qualification adheres to the General Regulations for the University, with the following stipulations:

- (a) A student who fails up to 30 points for the Certificate may, with the permission of the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate, repeat that course or courses, or substitute another course or courses of equal weight.
- (b) A student who fails more than 30 points will be withdrawn from the qualification.

## 9. Honours, Distinction and Merit

This qualification adheres to the General Regulations for the University, with no additional stipulations.

## 10. Exit and Upgrade Pathways to other Qualifications

- (a) A student who has completed the requirements for the Postgraduate Certificate in Arts in subjects from Schedule S to the regulations for the Bachelor of Arts with Honours, or in subjects from Schedule S to the regulations for the Master of Arts (180 points), with at least a B average grade in courses for the Certificate, and who has not yet graduated may, provided they meet the requirements for entry, apply to the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate to be admitted to the Postgraduate Diploma in Arts, the Bachelor of Arts with Honours or the Master of Arts (MA – 180 points) and to have courses passed credited to that qualification.
- (b) A student who has graduated with a Postgraduate Certificate in Arts in subjects from Schedule S to the regulations for the Bachelor of Arts with Honours, or in subjects from Schedule S to the regulations for the Master of Arts (180 points) may, provided they meet the requirements for entry, apply to the Amo Matua, Toi Tangata | Executive Dean of Arts or delegate to be admitted to the Postgraduate Diploma in Arts, the Bachelor of Arts with Honours, or the Master of Arts (MA – 180 points), and have their Certificate subsumed in accordance with the General Regulations of the University.
- (c) There are no exit qualifications for the Postgraduate Certificate in Arts.