

Action Officer / Responsibility

Student

Roles, Access and Support

- Report campus-related injuries , and near misses (incidents).
- Report safe practices, suggestions, unsafe practices, and unsafe conditions (safety observations).

H&S Team or relevant department DSO

- triage the reports made by students and determine if further action needs to be taken
- maintain a safe work environment by addressing the issues raised and implementing improvements
- promote the use of the system among students
- provide feedback
- Escalate support or concern as needed
- record investigations and track actions.