

2019

Compulsory
Student
Services Levy |
Ngā Utu Ratonga
Ākonga me Utu



Compulsory Student Services Levy | Ngā Utu Ratonga Ākonga me Utu

For the year ended 31 December 2019

The University of Canterbury consults with student representatives through the Joint Operations Advisory Board (JOAB) to make the following decisions related to Compulsory Student Services Levy:

- the maximum amount that students will be charged for student services;
- the types of services to be delivered;
- the procurement of these services; and
- the method for authorising expenditure on these services.

JOAB is the primary body for managing the partnership between the University and the UCSA. It is made up on an even balance of University staff and UCSA members as representatives and as full members. Among its responsibilities the board makes recommendations to the Vice-Chancellor on allocations of funds from the levy and on setting the Levy.

JOAB provides a formal forum for UCSA representatives to present to UC Management the student body's views related to activities wholly

or partially funded by the "Student Services Levy". Students also have representation on the University Council which is responsible for the governance of the University, including oversight of the institution's policy, degree, financial and capital matters.

In conjunction with the UCSA in the years 2011 through to 2019 JOAB has carried out surveys of student preferences on the allocations of operational and student space capital fund. These findings from these surveys have been reviewed and debated in various meetings, leading to recommendations being made to inform operations and allocations from the Student Services Levy funds.

For 2019 the Compulsory Student Services Levy per Equivalent Full Time student was \$827.00. These fees are separately accounted for in the University of Canterbury's accounting system. Details of Student Services Fees expenditure are provided to students in the Guide to Enrolment publication, on the Enrol at UC website, in student publication Canta and via campus poster campaigns.

UC Student Services Levy Allocations for 2019

	Revenue	Expenditure		
	CSSF levy collected (\$000's)	Actual (\$000's)	Budget (\$000's)	Variance (\$000's)
Compulsory Student Services Fees Collected	10,288	10,288	10,452	(164)
Services Funded by the Compulsory Student Services Fees				
1. Advocacy, legal and financial advice	666	666	678	(12)
2. Careers & employment information, advice & guidance	700	700	702	(2)
3. Counselling services and pastoral care	1,146	1,146	1,198	(51)
4. Health services	1,304	1,304	1,184	120
5. Media	366	366	366	0
6. Sports, recreation & cultural activities; Clubs & societies	3,238	3,238	3,316	(78)
7. Balance to Student Space Capital Fund	2,868	2,868	3,008	(140)
Total	10,288	10,288	10,452	(164)
Surplus/(Deficit)	0	0	0	0

From categories of student services outlined in Education (Compulsory Student Services Fees) Notice 2014:

- Cat. 1 above merges Advocacy and Legal Advice and Financial support.
- Cat. 2 above merges Careers information, advice and guidance and Employment information.

Other allocation categories match. Note also that:

- The balance not allocated is transferred to the Student Space Capital Reserve.
- No funding is provided for Childcare services or Accommodation services.

Student Space Capital Reserve for 2019

	(\$000's)
Opening Balance 01 Jan 2019	10,320
Capital Reserve allocation from 2019 Levy	2,868
Closing Balance 31 Dec 2019	13,188

Amounts allocated towards future year spending

	(\$000's)	
Recreation Centre Development	500	From 2013 allocations
Capital Works Building Projects	1,168	From 2014 allocations
Recreation Centre Development	500	From 2014 allocations
Capital Works Building Projects	1,922	From 2015 allocations
Capital Works Building Projects	1,698	From 2016 allocations
Capital Works Building Projects	2,123	From 2017 allocations
Capital Works Building Projects	2,409	From 2018 allocations
Capital Works Building Projects	2,868	From 2019 allocations
Future Year Allocations	13,188	

UC Student Services Levy Allocations for 2019 (\$000's)
Actual expenditure of Student Services Levy by UC and UCSA Departments

	1. Advocacy & Financial	2. Careers & Employment	3. Counselling	4. Health services	5. Media	6. Sport, Cultural, Clubs	7. Capital	8. Total
1. UC Student Success teams , composed of 12 staff, develop and deliver a specialised range of student-focused support services that facilitate the academic, social and cultural development of students from diverse background designed to help students succeed at UC. The Student Care team offers practical advice for student wellbeing and success, and the Student Experience team are involved in university-led initiatives to support student engagement, retention and success.	80	120	400	40	0	160	0	801
2. UC Health Centre Counselling : this team of 7 counsellors deal with all sorts of problems eg loneliness, grief, anxiety, depression, stress, homesickness, relationship problems, gender worries. Most counselling is short to medium term.	0	0	519	0	0	0	0	519
3. UC Health Centre : with a team of over 25 staff made up of doctors, nurses and support staff the Health Centre provides high-quality, responsive and cost effective services to its clients, to enable students to pursue their academic endeavours with minimal hindrance from medical and psychological problems, by providing affordable, accessible and comprehensive health services.	0	0	0	883	0	0	0	883
4. UC Rec Centre : the team of 15 plus an array of group fitness and exercise instructors they manage UC Recreation Centre membership, programmes and facilities, to registered members.	0	0	0	0	0	1,256	0	1,256
5. UC Sport : this team of 4 supports staff they deliver high-quality sport, fitness, health and education opportunities that enable students and the wider UC Community to be more effective in their study and work and add value to their UC experience. The services are provided in partnership with UCSA with their separate allocation shown below.	0	0	0	109	0	436	0	545
6. UC Careers, Internship and Employment : this team of 4 engages with students and graduates by providing quality career education informed through effective connections with employers and industry.	0	541	0	0	0	0	0	541
7. UC Māori Development : this team of 6 delivers integrated support programmes for Māori students, focussing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	93	0	76	0	0	113	0	282
8. UC Pacific Development : this team of 6 provides leadership in identifying and meeting Pacific educational aspirations, focussing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	45	15	151	0	0	91	0	302
9. UCSA Advocacy & Welfare : provide advice, dispute resolution services, and welfare provision (free legal advice, budgeting help and a food bank); they also administer the Class Reps system. Included within Advocacy and Welfare is UCSA Dental which provides access for basic dental care (check-up; x-ray; fillings; extractions) utilising the CDHB's Community Dental Clinic in Memorial Avenue for 20 hours/week.	447	0	0	0	0	0	0	447
10. UCSA Dental : provides access for basic dental care (check-up; x-ray; fillings; extractions) utilising the CDHB's Community Dental Clinic in Memorial Avenue for 20 hours/week.	0	0	0	272	0	0	0	272
11. UCSA Media & Comms : handle UCSA's communication channels to inspire debate, make you laugh, cry, angry, informed, ambivalent, nonplussed or otherwise.	0	0	0	0	366	0	0	366
12. UCSA Activities & Events : provide direct support to clubs, weekly student events and organise the big events of the year including Orientation, Grad Ball and the like.	0	0	0	0	0	1,063	0	1,063
13. UCSA UC Sport : the services are provided in partnership with the UC Sport and UC Recreation Services, with their separate allocation shown above.	0	0	0	0	0	120	0	120
14. UCSA Careers and Employment : Student Job Search (SJS) is owned by 18 university student organisations across the country. Members of SJS pay an annual levy to allow students free access to look for work while studying all year round. And helps fill 27,000 jobs annually.	0	24	0	0	0	0	0	24
15. Student Space Capital : The balance of the Student Services Levy transferred to the Student Space Capital Fund.	0	0	0	0	0	0	2,868	2,868
Total	666	700	1,146	1,304	366	3,238	2,868	10,288

Note 1: UC Māori Development and UC Pacific Development funding for academic, recruitment and other non-prescribed CSSF Ministerial Direction category activities are funded directly by UC or from TEC Equity Funding. The table above identifies the cost activities that meet the prescribed CSSF Ministerial Direction categories.