

2018

Compulsory Student Services Levy | Ngā Utu Ratonga Ākonga me Utu



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For the year ended 31 December 2018

University of Canterbury | Te Whare Wānanga o Waitaha consults with student representatives through the Joint Operations Advisory Board (JOAB) to make the following decisions related to Compulsory Student Services Levy:

- The maximum amount that students will be charged for student services;
- The types of services to be delivered;
- The procurement of these services; and
- The method for authorising expenditure on these services.

JOAB is the primary body for managing the partnership between the UC and the UCSA. It is made up of an even balance of UC staff and UCSA as representatives and as full members. Among its responsibilities the board makes recommendations to the Vice-Chancellor on allocations of funds from the levy and for setting the levy.

The Vice-Chancellor confirms the allocations with Council as part of the University budget setting process.

It provides a formal forum for UCSA representatives to present the view of the student body to the management of the UC related to activities wholly or partially funded by the "Student Services Levy". Students also have representation on the University Council which is responsible for the governance of the University, including oversight of the institution's policy, degree, financial and capital matters.

In conjunction with the UC Students' Association in the years 2011 through to 2018, surveys of student preferences on the allocations of operational and student space capital fund allocation have been carried out through JOAB. These findings from these surveys have been reviewed and debated in various meetings with recommendations being made to inform operations and allocations from the Student Services Levy funds.

For 2018 the Compulsory Student Services Levy per Equivalent Full-Time student was \$811.00. These fees are separately accounted for in the University of Canterbury's accounting system. Details of Student Services Fees expenditure are provided to students in the Guide to Enrolment publication, on the Enrol at UC website, in student publication Canta and via campus poster campaigns.

UC Student Services Levy Allocations for 2018	Income/Revenue		Expenditure	
	CSSF Levy collected (\$000's)	Actual (\$000's)	Budget (\$000's)	Variance (\$000's)
Compulsory Student Services Levy Collected	9,588	9,588	9,394	194
Services Funded by the Compulsory Student Services Fees				
1. Advocacy, legal and financial advice	926	926	929	(3)
2. Careers & employment information, advice & guidance	581	581	649	(68)
3. Counselling services and pastoral care	836	836	1,000	(164)
4. Health services	781	781	782	(1)
5. Media	361	361	361	0
6. Sports, recreation & cultural activities; clubs & societies	3,651	3,651	3,471	179
7. Balance to Student Space Capital Fund	2,453	2,453	2,203	250
Total	9,588	9,588	9,394	194
Surplus/(Deficit)	0	0	0	0

From categories of student services outlined in Education (Compulsory Student Services Fees) Notice 2014:

- Cat. 1 above merges Advocacy and legal advice and Financial support.
- Cat. 2 above merges Careers information, advice and guidance and Employment information.

Other allocation categories match.

- The balance not allocated is transferred to the Student Space Capital Reserve.
- No funding is provided for Childcare services or Accommodation services.

Student Space Capital Reserve for 2018	(\$000's)
Opening Balance 01 Jan 2018	7,911
Capital Reserve allocation from 2017 Levy	2,453
Minor Capital Works expenditure	(44)
Closing Balance 31 Dec 2018	10,320

	(\$000's)	
<i>Amounts allocated towards future year spending</i>		
Recreation Centre Development	500	From 2013 allocations
Capital Works Building Projects	1,168	From 2014 allocations
Recreation Centre Development	500	From 2014 allocations
Capital Works Building Projects	1,922	From 2015 allocations
Capital Works Building Projects	1,698	From 2016 allocations
Capital Works Building Projects	2,123	From 2017 allocations
Capital Works Building Projects	2,409	From 2018 allocations
Future Year Allocations	10,320	

UC Student Services Levy Allocations for 2018 (\$000's)
Actual expenditure of Student Services Levy by UC and UCSA Departments

	1. Advocacy & Financial	2. Careers & Employment	3. Counselling	4. Health services	5. Media	6. Sport, Cultural, Clubs	7. Capital	8. Total
1. UC Student Success teams , composed of 12 staff, develop and deliver a specialised range of student-focussed support services to facilitate the academic, social and cultural development of students from diverse backgrounds and help students succeed at UC. The Student Care team offers practical advice for student wellbeing and success, and the Student Experience team are involved in university-led initiatives to support student engagement, retention and success.	64	95	318	32	0	127	0	635
2. UC Health Centre Counselling : a team of 5 counsellors deal with challenges students experience such as loneliness, grief, anxiety, depression, stress, homesickness, relationship problems, gender worries. Most counselling is short to medium term. ^{Note 2}	0	0	306	0	0	0	0	306
3. UC Health Centre : a team of 25 doctors, nurses and support staff, the Health Centre provides high quality, responsive and cost effective services to its clients, to enable students to pursue their academic endeavours with minimal hindrance from medical and psychological problems, by providing affordable, accessible and comprehensive health services. ^{Note 2}	0	0	0	749	0	0	0	749
4. UC Rec Centre : a team of 15 plus group fitness and exercise instructors manage UC Recreation Centre membership, programmes and facilities for registered members.	0	0	0	0	0	1,709	0	1,709
5. UC Sport : a team of 4 and support staff deliver high quality sport, fitness, health and education opportunities that enable students and the wider UC community to be more effective in their study and work and add value to their UC experience. The services are provided in partnership with the UCSA with their separate allocation shown below.	0	0	0	0	0	454	0	454
6. UC Careers, Internship and Employment : a team of 4 engage with students and graduates by providing quality career education informed through effective connections with employers and industry.	0	472	0	0	0	0	0	472
7. UC Māori Development : a team of 6 deliver integrated support programmes for Māori students, focusing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	91	0	75	0	0	110	0	276
8. UC Pacific Development : a team of 6 provide leadership in identifying and meeting Pacific educational aspirations, focusing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	41	14	138	0	0	83	0	276
9. UCSA Advocacy & Welfare : provide advice, dispute resolution services, and welfare provision (free legal advice, budgeting help and a food bank); and also administer the Class Reps system. Included within Advocacy and Welfare is UCSA Dental which provides access for basic dental care (check-up; x-ray; fillings; extractions) utilising the CDHB's Community Dental Clinic in Memorial Avenue for 20 hours/week.	730	0	0	0	0	0	0	730
10. UCSA Media & Comms : handle UCSA's communication channels to inspire debate, make readers laugh, cry, angry, informed, ambivalent, nonplussed or otherwise.	0	0	0	0	361	0	0	361
11. UCSA Activities & Events : provide direct support to clubs, weekly student events and organise the big events of the year including Orientation, and Grad Ball.	0	0	0	0	0	995	0	995
12. UCSA UC Sport : services are provided in partnership with the UC Sport and UC Recreation Services, with their separate allocation shown above.	0	0	0	0	0	172	0	172
13. Student Space Capital : the balance of the Student Services Levy is transferred to the Student Space Capital Fund.	0	0	0	0	0	0	2,453	2,453
Total	926	581	836	781	361	3,651	2,453	9,588

Note 1: UC Maori Development and UC Pacific Development funding for academic, recruitment and other non-prescribed CSSF Ministerial Direction category activities are funded directly by UC or from TEC Equity Funding. The table above identifies the cost activities that meet the prescribed CSSF Ministerial Direction categories.

Note 2: UC funds an additional \$265,000 of expenditure towards UC Health Centre & Health Centre Counselling.