

2017

Compulsory Student Services Levy Ngā Utu Ratonga Ākonga me Utu



Compulsory Student Services Levy

Ngā Utu Ratonga Ākonga me Utu

For the year ended 31 December 2017

The University of Canterbury consults with student representatives through the Joint Operations Advisory Board (JOAB) to make the following decisions related to Compulsory Student Services Levy:

- the maximum amount that students will be charged for student services
- the types of services to be delivered
- the procurement of these services; and
- the method for authorising expenditure on these services.

JOAB is the primary body for managing the partnership between the UC and the UCSA. It is made up on an even balance of UC staff and UCSA as representatives and as full members. Among its responsibilities the board makes recommendations to the Vice-Chancellor on allocations of funds from the levy and for setting the Levy.

It provides a formal forum for UCSA representatives to present the view of the student body to the management of UC related to activities wholly or partially funded by the "Student Services Levy". Students also

have representation on the University Council which is responsible for the governance of the University, including oversight of the institution's policy, degree, financial and capital matters.

In conjunction with the University of Canterbury Students' Association (the UCSA), in the years 2011 through to 2016 surveys of student preferences on the allocations of operational and student space capital fund allocation have been carried out through JOAB. These findings from these surveys have been reviewed and debated in various meetings with recommendations being made to inform operations and allocations from the Student Services Levy funds.

For 2017 the Compulsory Student Services Levy per Equivalent full-time student was \$795.00. These fees are separately accounted for in the University of Canterbury's accounting system. Details of Student Services Fees expenditure are provided to students in the Guide to Enrolment publication, on the Enrol at UC website, in student publication Canta and via campus poster campaigns.

UC Student Services Levy Allocations for 2017

	Income/ Revenue	Expenditure		
	CSSF levy collected (\$000's)	Actual (\$000's)	Budget (\$000's)	Variance (\$000's)
Compulsory Student Services Levy Collected	8,698	8,698	9,493	(795)
Services Funded by the Compulsory Student Services Fees				
1. Advocacy, legal and financial advice		900	912	(12)
2. Careers & employment information, advice & guidance		587	640	(53)
3. Counselling services and pastoral care		795	954	(159)
4. Health services		778	781	(3)
5. Media		341	341	0
6. Sports, recreation & cultural activities; Clubs & societies		3,075	2,945	129
7. Balance to Student Space Capital Fund		2,223	2,920	(697)
Total	8,698	8,698	9,493	(795)
Surplus/(Deficit)		0	0	0

From categories of student services outlined in Education (Compulsory Student Services Fees) Notice 2014:

- Cat. 1 above merges Advocacy and legal advice and Financial support
- Cat. 2 above merges Careers information, advice and guidance and Employment information

Other allocation categories match

- The balance not allocated is transferred to the Student Space Capital Reserve.
- No funding is provided for Childcare services or Accommodation services

Student Space Capital Reserve for 2017

	(\$000's)
Opening Balance 01 Jan 2017	5,788
Capital Reserve allocation from 2017 Levy	2,223
Minor Capital Works expenditure	(100)
Closing Balance 31 Dec 2017	7,911

Amounts allocated towards future year spending

	(\$000's)	
Recreation Centre Development	500	From 2013 allocations
Capital Works Building Projects	1,168	From 2014 allocations
Recreation Centre Development	500	From 2014 allocations
Capital Works Building Projects	1,922	From 2015 allocations
Capital Works Building Projects	1,698	From 2016 allocations
Capital Works Building Projects	2,123	From 2017 allocations
Future Year Allocations	7,911	

UC Student Services Levy Allocations for 2017 (\$000's)
Actual expenditure of Student Services Levy by UC and UCSA Departments

	1. Advocacy & Financial	2. Careers & Employment	3. Counselling	4. Health services	5. Media	6. Sport, Cultural, Clubs	7. Capital	8. Total
1. UC Student Care: a team of eight staff develop and deliver a range of student-focused support services that facilitate the academic, social and cultural development of students from diverse backgrounds.	56	85	282	28	0	113	0	565
2. UC Disability Resource Services: Disability Resource Services deliver specialist advice and resources to disabled students with this funding to cover the additional expenses for servicing temporary disabilities and international students. Almost all of their funding comes from TEC Equity Funding. ^{Note 1}	0	0	0	14	0	0	0	14
3. UC Health Centre Counselling: a team of five counsellors deal with all sorts of problems eg loneliness, grief, anxiety, depression, stress, homesickness, relationship problems, gender worries. Most counselling is short to medium term.	0	0	298	0	0	0	0	298
4. UC Health Centre: a team of 25 doctors, nurses and support staff at the Health Centre provide high-quality, responsive and cost effective services to its clients, to enable students to pursue their academic endeavours with minimal hindrance from medical psychological problems. Affordable, accessible and comprehensive health services are provided.	0	0	0	736	0	0	0	736
5. UC Rec Centre: a team of 15 plus an array of group fitness and exercise instructors manage UC Recreation Centre membership, programmes and facilities to registered members.	0	0	0	0	0	1,204	0	1,204
6. UC Sport: a team of four support staff deliver high-quality sport, fitness, health and education opportunities that enable students and the wider UC Community to be more effective in their study and work and add value to their UC experience. The services are provided in partnership with the UCSA with their separate allocation shown below.	0	0	0	0	0	438	0	438
7. UC Careers, Internship and Employment: a team of four engage with students and graduates by providing quality career education informed through effective connections with employers and industry.	0	488	0	0	0	0	0	488
8. UC Māori Development: a team of six deliver integrated support programmes for Māori students, focus on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	89	0	73	0	0	108	0	271
9. UC Pacific Development: a team of six provide leadership in identifying and meeting Pacific educational aspirations, focusing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. ^{Note 1}	42	14	141	0	0	85	0	282
10. UCSA Advocacy & Welfare: provide advice, dispute resolution services, and welfare provision (free legal advice, budgeting help and a food bank); they also administer the Class Reps system. Included within Advocacy and Welfare is UCSA Dental which provides access for basic dental care (check-up; x-ray; fillings; extractions) utilising the CDHB's Community Dental Clinic in Memorial Avenue for 20 hours/week.	712	0	0	0	0	0	0	712
11. UCSA Media & Comms: Handle UCSA's communication channels to inspire debate, make you laugh, cry, angry, informed, ambivalent, nonplussed or otherwise.	0	0	0	0	341	0	0	341
12. UCSA Activities & Events: Provide direct support to clubs, weekly student events and organise the big events of the year including Orientation, Grad Ball and the like.	0	0	0	0	0	935	0	935
13. UCSA UC Sport: The services are provided in partnership with the UC Sport and UC Recreation Services, with their separate allocation shown above.	0	0	0	0	0	190	0	190
14. Student Space Capital: The balance of the Student Services Levy transferred to the Student Space Capital Fund.	0	0	0	0	0	0	2,223	2,223
Total	900	587	795	778	341	3,075	2,223	8,698

Note 1: Note 1: UC Disability Resource Services, UC Māori Development and UC Pacific Development funding for academic, recruitment and other non-prescribed CSSF Ministerial Direction category activities are funded directly by UC or from TEC Equity Funding. The table above identifies the cost activities that meet the prescribed CSSF Ministerial Direction categories.