

Compulsory Student Services Levy



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For the year ended 31 December 2015

The University of Canterbury (UC) consults with student representatives through the Joint Operations Advisory Board (JOAB) to make the following decisions related to Compulsory Student Services Levy:

- the maximum amount that students will be charged for student services
- the types of services to be delivered
- the procurement of these services, and
- the method for authorising expenditure on these services.

JOAB is the primary body for managing the partnership between the UC and the University Canterbury Student Association (UCSA). It is made up of an even balance of UC staff and UCSA as representatives and as full members. Among its responsibilities the board makes recommendations to the Vice-Chancellor on allocations of funds from the levy and for setting the Levy.

It provides a formal forum for UCSA representatives to present the view of the student body to the management of UC related activities wholly or partially funded by the Student Services Levy. Students also have representation on the University Council which is responsible for the governance of the University, including oversight of the institution's policy, degree, financial and capital matters.

In conjunction with UCSA in the years 2011 through to 2015, surveys of student preferences on the allocations of operational and student space capital fund allocation have been carried out through JOAB. The findings from these surveys have been reviewed and debated in various meetings with recommendations being made to inform operations and allocations from the Student Services Levy funds.

For 2015 the Compulsory Student Services Levy per Equivalent Full Time student was \$745. These fees are separately accounted for in UC's accounting system. Details of Student Services Fees expenditure are provided to students in the *Guide to Enrolment* publication, online, in student publication *Canta* and via campus poster campaigns.

UC Student Services Levy Allocations	Actual (\$000's)	Budget (\$000's)	Variance (\$000's)
Compulsory Student Services Levy Collected	7,888	8,024	(136)
Services Funded by the Compulsory Student Services Levy			
1. Advocacy, legal and financial advice	545	544	1
2. Careers & employment information, advice & guidance	509	607	(98)
3. Counselling services and pastoral care	863	848	15
4. Health services	1,036	1,101	(66)
5. Media	314	314	-
6. Sports, recreation & cultural activities; Clubs & societies	2,766	2,659	107
7. Balance to Student Space Capital Fund	1,962	1,962	-
Total	7,994	8,035	(41)
Surplus/(Deficit)	(106)	(11)	(95)

From categories of student services outlined in Education (Compulsory Student Services Fees) Notice 2014:

- Cat. 1 above merges Advocacy and legal advice and Financial support
- Cat. 2 above merges Careers information, advice and guidance and Employment information

- Other allocation categories match
- The balance not allocated is transferred to the Student Space Capital Reserve.
- No funding is provided for Childcare services or Accommodation services.

Student Space Capital Reserve for 2015	(\$000's)		(\$000's)
Opening Balance 01 Jan 2015	2,168	Amounts allocated towards future year spending	
Capital Reserve allocation from 2015 Levy budget	1,962	Recreation Centre Development	500 From 2013 allocations
Minor Capital Works expenditure	(40)	Capital Works Building Projects	1,168 From 2014 allocations
		Recreation Centre Development	500 From 2014 allocations
		Capital Works Building Projects	1,922 From 2015 allocation
Closing Balance 31 Dec 2015	4,090	Future Year Allocations	4,090

UC Student Services Levy Allocations for 2015 (\$000's)
Actual expenditure of Student Services Levy by UC and UCSA Departments

	1. Advocacy & Financial	2. Careers & Employment	3. Counselling	4. Health services	5. Media	6. Sport, Cultural, Clubs	7. Capital	8. Total
1. UC Student Support: a team of eight staff develop and deliver a range of student-focused support services that facilitate the academic, social and cultural development of students from diverse backgrounds.	66	99	331	33		132		661
2. UC Disability Resource Services: Disability Resource Services deliver specialist advice and resources to disabled students. This funding is to cover the additional expenses for servicing temporary disabilities and international students. Almost all of their funding comes from Tertiary Education Commission (TEC) Equity Funding. Note ¹				16				16
3. UC Health Centre Counselling: a team of five counsellors deal with all sorts of problems, e.g. loneliness, grief, anxiety, depression, stress, homesickness, relationship problems and gender worries. Most counselling is short to medium term.			310					310
4. UC Health Centre: a team of 25 doctors, nurses and support staff provide high quality, responsive and cost-effective services to clients, to enable students to pursue their academic endeavours with minimal hindrance from medical and psychological problems, by providing affordable, accessible and comprehensive health services.				692				692
5. UC Rec Centre: a team of 15 and an array of group fitness and exercise instructors manage UC Recreation Centre membership, programmes and facilities for registered members.						1,002		1,002
6. UC Sport: a team of four coaches support staff deliver high quality sport, fitness, health and education opportunities that enable students and the wider UC community to be more effective in their study and work, and add value to their UC experience. The services are provided in partnership with UCSA with their separate allocation shown below.						366		366
7. UC Careers, Internship and Employment: a team of four they engage with students and graduates by providing quality career education as a result effective connections with employers and industry.		394						394
8. UC Māori Development: a team of six deliver integrated support programmes for Māori students, focussing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. Note ¹	86		70			104		261
9. UC Pacific Development: a team of six provide leadership in identifying and meeting Pacific educational aspirations, focussing on skill development, community connections and pathways to academic success. A significant portion of their funding comes from TEC Equity Funding. Note ¹	46	15	152			91		304
10. UCSA Advocacy & Welfare: the team provide advice, dispute resolution services, and welfare provision (free legal advice, budgeting help and a food bank), and administer the Class Representatives system.	347							347
11. UCSA Media & Comms: coordinate UCSA's communication channels.					314			314
12. UCSA Activities & Events: provides direct support to clubs, weekly student events and organise the big events of the year including Orientation, Grad Ball.						906		906
13. UCSA Dental: provides access for basic dental care (check-up, x-ray, fillings, extractions).				295				295
14. UCSA Sport: provide services in partnership with the UC Sport and UC Recreation Services.						165		165
15. Student Space Capital: the balance of the Student Services Levy transferred to the Student Space Capital Fund.							1,962	1,962
Total	545	509	863	1,036	314	2,766	1,962	7,994

Note 1: UC Disability Resource Services, UC Maori Development and UC Pacific Development funding for academic, recruitment and other non-prescribed CSSF Ministerial Direction category activities are funded directly by UC or from TEC Equity Funding. The table above identifies the cost activities that meet the prescribed CSSF Ministerial Direction categories.