

# Accommodation Services

## Check the status of your application

If you have already applied for accommodation, you can check the status of your application by using your Account Login details and selecting the "Application Status" tab in the "Application Menu".

This is especially important leading up to the 30 September due date as you are able to check that Step 2 (if required) has been received and that your application is complete.

If you have misplaced your Username and Password, please contact Accommodation Services and provide your date of birth.

## What does each "status" mean?

<b>Acceptance Incomplete - Contact Hall/Village</b>	The hall/village has only received a part of the information required to confirm your place. Please contact the hall directly to confirm what is missing.
<b>Alternative Offer Transfer</b>	Your application has been transferred to an alternative accommodation option with availability for an offer to be made.
<b>Application Cancelled</b>	Your application has been cancelled at your request.
<b>Application Cancelled – Inactive</b>	Your application has been cancelled as it has remained inactive for some time.
<b>Application Cancelled - Incomplete</b>	Your application has been cancelled as it is incomplete and passed the term for which it was intended.
<b>Application Incomplete</b>	You have not completed all the steps required in the online application form.
<b>Application on Hold – SA/Ex Student</b>	Your application has been placed on hold in Accommodation Services pending confirmation from the University that you have been accepted into your intended programme.
<b>Application on Hold - Late Application</b>	Your application has been received after 30 September and is on hold pending availability of rooms.
<b>Application on Hold – Non-UC Student</b>	Your application has been placed on hold as preference is given to students intending to enrol at UC.
<b>Application on Hold - One Semester Only</b>	Your application has been placed on hold as preference is given to full year applications.
<b>Application Received</b>	Your application has been received by a CLV-managed hall.
<b>Deposit Paid</b>	You have paid your deposit but we are waiting on another item.

<b>Offer Accepted Pending Contract</b>	You have accepted your offer by email but are yet to confirm with a signed and returned contract.
<b>Offer Confirmed or Student Acceptance Received</b>	You have confirmed your contract and paid your deposit.
<b>Offer Expired - Contact Hall/Village Directly</b>	You have missed the deadline of accepting an offer of a place. If you wish your application to be reconsidered, contact the hall or village directly.
<b>Offered Place or Offer Sent</b>	You have been offered a place which you will need to either accept or decline by a specified date. <b>Important:</b> if your 'status' says "Offered Place" or "Offer Sent" and you have not received any information by post or by email, please contact the hall or village immediately.
<b>(Please specify status)</b>	You have completed a registration for accommodation but are yet to complete your online application form.
<b>Please Contact Accommodation Services</b>	We require further information, please contact Accommodation Services immediately.
<b>Returning Resident</b>	We have your required documentation. Please contact the hall or village directly to confirm your accommodation.
<b>Sent to First Preference</b>	Your application is complete (both Steps 1 and 2) and has been sent through to your preferred option for consideration.
<b>Sent to Second / Third / Fourth... Preference</b>	Your application has been forwarded to your next preferred option for consideration.
<b>Step 1 Complete – Waiting on Step 2</b>	Your completed online application form has been checked and we are waiting on Step 2 before we can transfer your application to your preferred hall.
<b>Step 1 Complete – Waiting on Student Response</b>	You have completed your online application form but we have asked you a question and are waiting on your response before proceeding.
<b>Step 1 Complete Student Acceptance Received or Offer Confirmed</b>	Your online application form is complete. You have confirmed your contract and paid your deposit.
<b>T&amp;C Accepted</b>	You have accepted your offer but we are waiting on guarantor and/or payment
<b>Waiting on Response from Student</b>	You have been unsuccessful in your preferred hall and we are waiting on your instructions as to where you would like your application forwarded to next.
<b>Waitlisted</b>	You have been offered a waitlist place. You can choose to accept this waitlist place or decline the offer and ask to have your application forwarded to another option with places still available. <b>You cannot do both.</b>