

Canterbury Branch NZ Federation of Graduate Women - Regalia Order Form

Family Name:
First Name:

For Office Use Only
Gown Height:
Hood:
Trencher:

Canterbury Branch N Z Federation of Graduate Women Trust (Inc)

Phone: 3643590

Fax: 3643583

Email: regaliahire@canterburynzfgw.org.nz

Family Name:	First Name:
Address:	
Christchurch address during Graduation:	
Email:	Student ID No:
Home Phone:	Mobile:
Work Phone:	

Qualification to be received:				
If receiving a Diploma/Certificate and already hold a degree please state degree and university:				
Which ceremony are you attending? (please circle)	24 Apr- am	24 Apr- pm	27 Apr- am	27 Apr- pm

Please tick the appropriate box AND indicate your height	✓ ✓	Height	Amount Payable
Degree – Requires full set of regalia payment including refundable deposit	✓		\$70.00
If receiving two degrees add \$10	✓		\$80.00
Diplomas & Certificates – With previous degrees	:		\$70.00
Diplomas & Certificates – Without previous degree	:		\$50.00

Orders, with payment, to be received by 20 March 2012.	Add \$40.00
Late orders from 21/3/2012 – 3/4/2012 MUST include \$40 late fee	(late fee)
NO orders will be accepted after 3 April 2012	
Payment MUST accompany ALL orders.	Your payment

Payment options:

- (1) **Cheque:** Enclose cheque payable to: Canterbury Branch NZFGW Trust
- (2) **Cash payment (no EFTPOS)** can be made **at our rooms, 9 Creyke Road, on Tuesdays between 9.30am and 1.30pm.**
- (3) **Direct Credit** payment to our ANZ Bank account **11-7800-0048127-29**. The transaction is to be completed before this form is posted and a printed copy of the confirmed transaction must be included with your order form.

I undertake to return all regalia hired by me in good order and at the time stipulated. I understand that failure to do so will result in forfeiture of my deposit and liability for the cost or any repair or cleaning or hired articles or article. I will be responsible for the full cost of the replacement of any regalia not returned (Gown \$528; Hood \$159; Trencher \$168 total \$855).
I understand that on no account are trenchers to be thrown into the air.
Signed _____ Date _____

Post this form, enclosing payment and a stamped self addressed business size envelope (for the return of receipt and other relevant information) to: **Regalia Hire, CFGW Trust (Inc), PO Box 6733, Upper Riccarton Christchurch 8442.**

No stamped self addressed envelope – no confirmation!

For Office use only

Receipt Number	Refund	Signature
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